



## CHRISTITE HANDBOOK 2020-21

Name.....  
Registration No.....  
School .....  
Programme.....  
Class.....  
Campus.....  
Address.....  
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Ph. # (H)..... (M).....  
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### IN CASE OF EMERGENCY CONTACT

Name.....  
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Digital Edition

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## 01. THE UNIVERSITY

CHRIST (Deemed to be University) was born out of the educational vision of St Kuriakose Elias Chavara, an educationist and a social reformer of the nineteenth century in South India. He founded the first indigenous Catholic congregation, Carmelites of Mary Immaculate (CMI) in 1831 which administers CHRIST (Deemed to be University).

Established in 1969 as Christ College, the Institution undertook path-breaking initiatives in Indian higher education with the introduction of innovative and modern curricula, insistence on academic discipline, imparting of Holistic Education and adoption of global higher education practices with the support of creative and dedicated staff. The University Grants Commission (UGC) of India conferred Autonomy to Christ College vide its notification F.13-1/2004(Desk-AC) dated 7 October 2004 and identified it as an Institution with Potential for Excellence vide its notification No. F. 121/2004(AIS/PE) dated 19 May 2006. In 2008 under Section 3 of the UGC Act, 1956, the Ministry of Human Resource Development (MHRD) of the Government of India, declared the Institution a Deemed to be University, vide its notification No. F. 9-34/2007-U.3(A) dated 22 July 2008 in the name and style of 'Christ University'. One of the first institutions in India to be accredited in 1998 by the National Assessment and Accreditation Council (NAAC), and subsequently in 2004 and 2016, the Institution has the top Grade 'A' on a 4-point scale. As per the direction of MHRD, vide its notification no. F.9-34/2007-U.3(A), dated 11 January 2018 the name of the Institution was changed from 'Christ University' to 'CHRIST (Deemed to be University)'.

The multi-disciplinary Institution which focuses on teaching, research and service, offers Bachelor to Doctoral programmes in Humanities, Social Sciences, Science, Commerce, Management, Engineering, Law, Education, and Architecture to over 25000 students. The three campuses of the University at Bengaluru in Karnataka, Pune Lavasa in Maharashtra, and Delhi National Capital Region (NCR) are a living example of harmonious multiculturalism with students from all the states and Union Territories of India and about 60 different countries. CHRIST (Deemed to be University) publishes six peer-reviewed research journals and has published more than 300 books in Kannada and English. A promoter of sports, music and literary activities, it is a nurturing ground for creative excellence.

## **02. VISION, MISSION, AND CORE VALUES**

### **VISION**

Excellence and Service

### **MISSION**

CHRIST is a nurturing ground for an individual's holistic development to make an effective contribution to society in a dynamic environment.

### **CORE VALUES**

Faith in God  
Moral Uprightness  
Love of Fellow Beings  
Social Responsibility  
Pursuit of Excellence

### 03. GRADUATE ATTRIBUTES

Theme	Sub-Theme	Attributes	Indicators
<b>Academic</b>	<b>Academic Excellence</b>	<b>Academic Excellence</b>	Extensive knowledge in the chosen discipline with ability to apply it effectively
		Domain Expertise	Comprehensive specialist knowledge of the field of study and defined professional skills ensuring work readiness
		Problem Solving Skills	Making informed choices in a variety of situations, useful in a scholarly context that enables the students understand and develop solutions
		Knowledge Application	Ability to use available knowledge to make decisions and perform tasks
		Self-Learning and Research Skills	Ability to create new understanding and knowledge through the process of research and inquiry

<b>Professional Excellence</b>	<b>Professional Excellence</b>	Application of knowledge and its derivatives objectively and effectively accomplishing the organizational goals
	Practical Skills	Ability to use theoretical knowledge in real-life situations
	Creative Thinking	Ability of looking at problems or situations from a fresh or unorthodox perspective
	Employability	Denotes the academic and professional expertise along with soft skills and pleasant demeanours necessary for success in a job
	Entrepreneurship	Capacity and willingness to develop, organize and manage any value-adding venture along with any risk
	Continuous Learning	Also referred to as life-long learning, the ongoing, voluntary, and self-motivated pursuit of knowledge for either personal or professional reasons

		Analytical Skills	Ability to follow up on relevance of information and its interpretation towards planning, problem solving or decision making
		Critical and Solution-Oriented Thinking	Ability to objectively analyse and evaluate an issue or problem in order to form a judgement or solution
		Global Perspective	Recognition and appreciation of other cultures and recognizing the global context of an issue and/or perception in decision making
		Innovativeness	The skill and imagination to create new things/ideas/methods to gain organisational advantage
	<b>Personal</b>	<b>Personality</b>	<b>Personality</b>
Self-Awareness			Ability to critically introspect one's attitude, thoughts, feelings and behaviour and their impact in life situations



		Emotional Self-Regulation	Ability to manage emotions effectively
		Self-Esteem	Confidence in one's own worth and abilities
		Humility	Quality of having a modest or low view of one's importance and not influenced by ego
		Accessibility	Quality of being approachable by others
		Positive Attitude	Mental perception of optimism that focuses on positive results
		Personal Integrity	An innate moral conviction to stand against views or actions that are not virtuous or morally right
		Adaptability	Quality of being able to adjust to new conditions in any given circumstance
		Tolerance	Ability or willingness to forebear the existence of opinions/behaviour/development that one dislikes or disagrees with

		Peer Recognition	Genuine expression of appreciation for or exchanged between team members/colleagues
		Sense of Transcendence	Ability to go beyond and connect to the Almighty through a sense of purpose, meaning, hope and gratitude
		Compassion	Genuine concern for others and their life situation
<b>Interpersonal</b>	<b>Leadership</b>	<b>Leadership</b>	Ability to lead the action of a team or a group or an organization towards achieving the goals with voluntary participation by all
		Logical Resolution of Issues	Attitude of logically resolving the issues which may consequently include questioning, observing physical reality, testing, hypothesising, analysing, and communicating
		Self - Confidence	Feeling of belief in one's own capability

		Initiative	Self-motivation and willingness to do things or to get things done by one's own voluntary act
		Dynamism	Quality of being actively and naturally aggressive constructively in terms of thoughts, tasks or responsibility
		Empathy	Capacity to understand or feel what another person is experiencing i.e., the capacity to place oneself in another person's position
		Inclusiveness	Quality of including different types of people and treating them fairly and equally
		Team Building Skills	Ability to motivate team members and increase the overall performance of a team
		Facilitation	Ability to guide the team members to achieve their task with minimum emphasis on criticism
		Consultative Decision Making	Considering the views of others in decision making

	<b>Communication</b>	<b>Communication</b>	Ability to convey intended meanings through the use of mutually understood means or methods
		Verbal Skills	Ability to speak, tell or write in simple and understandable language set to a pleasant tone to ensure that the listener or reader is motivated to listen, follow or act
		Non-Verbal Skills	Ability to convey information informally in an amicable manner without exchange of words
		Mutual Respect	Ability to maintain decorum and mutual respect while communicating by signs and bodily expressions
		Listening	Ability to be a good listener to accurately receive and interpret messages in the communication process
		Clarity and Comprehensiveness	Ability to communicate clearly and sequentially to ensure its full understanding to the reader with no scope for misunderstanding or confusion

<b>Societal</b>		Assertiveness	Ability to stand up for one's own or other's viewpoints in a calm and positive way, without being either aggressive or passive
	<b>Social Sensitivity</b>	<b>Social Sensitivity</b>	Ability and willingness to perceive understand and respect the feelings and viewpoints of the members of the society and to recognise and respond to social issues
		Respecting Diversity	Awareness of and insight into differences and diversity and treat them respectfully and equitably
		Civic Sense	Responsibility of a person to encompass unspoken norms of society that help it run smoothly without disturbing others
		Law Abiding	Awareness and voluntary compliance of lawful duties as a citizen of the country and not to carry out anything illegal
		Cross Cultural Recognition	Acknowledgment of and respect for equality, opportunity in recognition and appreciation of all other cultural followings

		Knowledge Sharing	Attitude to help and develop the underprivileged members of the society by especially spreading education
		Environmental Sensitivity	Working for conserving natural environment in all areas and prevent its destruction
		Social Awareness and Contribution	Appreciating the role for removal of problems of the less privileged groups of the society and contribute towards their upliftment

## 04. CAMPUSES AND FACILITIES

### **Bangalore Central Campus, Karnataka**

Established in 1969, this Campus is situated on the Bangalore-Hosur Main Road near Bangalore Dairy. A diversity, of the Undergraduate, and Postgraduate Programmes in the School of Arts and Humanities, School of Social Sciences, School of Sciences, School of Business and Management, School of Commerce, Finance and Accountancy, School of Law and School of Education, function at this campus apart from MPhil and Doctoral Programmes.

#### **Address:**

Bangalore Central Campus  
CHRIST (Deemed to be University)  
Hosur Road  
Bengaluru 560 029, Karnataka, India  
Tel: +9180 4012 9100, 9600  
Fax: +9180 4012 9000  
mail@christuniversity.in | www.christuniversity.in

### **Bangalore Bannerghatta Road Campus, Karnataka**

Established in 2016 as School of Business Studies and Social Sciences, Bangalore Bannerghatta Road (BGR) Campus, also referred to as Bangalore BGR Campus offers Bachelor, Master, MPhil and Doctoral Programmes under the School of Arts and Humanities, the School of Social Sciences, and the School of Business and Management

#### **Address:**

Bangalore Bannerghatta Road Campus  
CHRIST (Deemed to be University)  
Hulimavu P O, Bannerghatta Road  
Bengaluru, 560076, Karnataka, India

Tel: +9180 46551333/46551334

Email: mail@christuniversity.in

### **Bangalore Kengeri Campus, Karnataka**

Established in 2004, this Campus is situated about 27 kms away from the Bangalore Central Campus. The School of Engineering and Technology in the Campus offers Bachelor and Master level programmes in Architecture, and Bachelor, Master and Doctoral level programmes in Engineering and Technology, and the School of Business and Management offers MBA Programme. The School of Social Sciences offers a Bachelor programme in Psychology.

#### **Address:**

Bangalore Kengeri Campus  
CHRIST (Deemed to be University)  
Kanmanike, Kumbalgodu P O  
Bengaluru 560 074, Karnataka, India  
Tel: +9180 4012 9800/9802/9820  
Fax: +9180 4012 9898  
Email: engg@christuniversity.in

### **Pune Lavasa Campus, Maharashtra**

Cradled in the heart of mystic Sahyadri mountain range, Lavasa is well connected to Pune and Mumbai. Lavasa is a private, planned city being built near Pune. Envisioned as a complete Hill Station offering a balanced life in harmony with nature, Lavasa is an inspirational destination for lifestyle seekers. A far escape from the noise and chaos of the big cities, Lavasa is a complete world in itself. This campus offers Undergraduate Programmes in BCom (Financial Analysis), BBA (Business Analytics), BSc (Data Science), BA LLB (Honours) and BBA LLB (Honours). Postgraduate Programmes in MA (Business Economics), MSc (Data Science) and MBA (Business Analytics, Finance, Marketing and HR).



**Address:**

Pune Lavasa Campus  
CHRIST (Deemed to be University)  
Christ University Road, 30 Valor Court  
At Post: Dasve Lavasa, Taluka: Mulshi Pune 412112  
Maharashtra, India  
Tel: 1800-123-2009 | Fax No: 1800-123-2009  
Email: mail.lavasa@christuniversity.in

**Delhi NCR Campus, National Capital Region-Delhi**

CHRIST Delhi NCR was established in 2013, blossoming out of the educational vision of CHRIST (Deemed to be University), Bangalore. CHRIST Delhi NCR Campus is located at Ghaziabad, which is one of the fastest-growing industrial hubs. It is 20 km away from India Gate, Central Delhi, 45 km away from Indira Gandhi International Airport, 1.6 km walkable distance from the nearest Metro station (Hindon River Metro Station), 5 km away from Hindon Airport, 50 km away from Faridabad and Gurgaon. CHRIST Delhi NCR offers Undergraduate Programmes in BA (Economics, Political Science and Sociology), BA (Psychology, Sociology and English), BSc Economics (Honours), BSc (Psychology Honours), Bachelor of Computer Applications, BSc (Computer Science, Mathematics and Statistics), BSc (Economics, Mathematics and Statistics) , BCom (Honours), BCom (Professional) with CIMA, BBA (Finance and Accountancy) with ACCA, BBA, BBA (Honours), BBA (FinTech) and BA LLB (Honours), BBA LLB (Honours) and Postgraduate Programmes MBA with specialization in Business Analytics, FinTech, Entrepreneurship and Innovation, Finance, Marketing and Human Resources, MA (Business Economics), MA English with Communication Studies.

**Address:**

Delhi NCR Campus  
CHRIST (Deemed to be University)  
Mariam Nagar, Meerut Road,

Delhi NCR, Ghaziabad - 201003, India  
Tel: 1800-123-3212, Fax No: 01202986761  
Email: mail.ncr@christuniversity.in

## **Nodal Office, Thiruvananthapuram, Kerala**

Established in 2010, the CHRIST (Deemed to be University) Nodal Office at Thiruvananthapuram, Kerala, is established to reach out to other Southern States of India through research, extension and consultancy. It is situated in the beautiful ambience of Thiruvananthapuram, the capital city of Kerala. The Nodal Office is mandated to achieve its objective by undertaking research projects on pressing social issues and by organizing conferences, seminars and workshops in relevant areas with both internal and external funding and offering training and development, to build academic and leadership competencies in the region.

### **Address:**

Nodal Office  
CHRIST (Deemed to be University)  
T.C.15/1359, AIR Road  
Vazhuthacaud, Trivandrum-695014  
Kerala, India  
Tel: +91 471 2339960  
Email: tvn@christuniversity.in

## **FACILITIES**

### **i. Infrastructure**

**Bangalore Central Campus:** State-of-the-art infrastructure amidst greenery is the hallmark of the University with wide varieties of trees and plants, greenhouse and a bird's park. A choice of seminar halls, well-equipped labs, library, auditoriums, secure hostels and modern gym for men and women, a sewage water treatment plant, Wi-Fi access, audio-visual enabled classrooms and multi-sports grounds with sports facilities add to the ambience of this Institution of higher learning. The Campus houses Block I, II, III, IV, Central

Block and Auditorium Block, Jonas Hall, Kuriakose Elias Hall and Sports Complex.

**Bangalore Bannerghatta Road Campus:** Situated at a distance of 7 kilometres from the Central Campus and spread over 2.4 acres, this campus includes 48 audio-visual enabled classrooms spread across seven floors. The entire Bannerghatta Road Campus has well-equipped laboratories, hostel facility for boys and a fitness centre. For organizing co-curricular and extra-curricular activities, the Campus has a seminar room and a mini auditorium, both air-conditioned with seating capacities of 120 and 250 respectively. The Campus is also equipped with a state-of-the-art auditorium that can accommodate an audience of 1700. Beside the classrooms are staff cabins situated on each floor of the Academic Block. A well-equipped library with two symposium rooms is situated on the sixth and seventh floors of the Auditorium Block. The Campus has a canteen on the ground floor, as well as a few other food courts on the ground floor and other floors of the auditorium block. Elevators facilitate movements to all the floors and reprographic services are also available in the Campus.

**Bangalore Kengeri Campus:** Spread over 80 acres of the wooded landscape it is located 22 kilometres away from Bangalore city on the Bangalore Mysore highway. This campus has widespread lush green trees and lawns, well-manicured gardens with fountains, amphitheatres, water harvesting ponds, water-recycling plant, gigantic floodlit sports courts, seamless Wi-Fi, well-equipped labs, audio-visual enabled classrooms, secure hostels and gym for men and women, four air-conditioned seminar rooms with different seating capacities ranging from 50 to 400 and two modern auditoriums. The Centre for Digital Innovation and the Incubation Centre are also located in this Campus.

**Pune Lavasa Campus:** The Pune Lavasa Campus was established in 2014 as a management institute to offer AICTE approved PGDM programme from the same year. It was raised to the status of an off-

campus of the University in April 2019. From the academic year 2019-20, it offers multiple bachelors and graduate programmes in disciplines such as Commerce and Management, Economics, Data Science and Law.

CHRIST (Deemed To Be University), Pune Lavasa stands majestic amidst the Sahyadri Mountains, providing a welcome change from today's chaotic life in the city. The serene environment provides for a perfect setting to nurture students into business leaders of tomorrow. The campus is aesthetically designed to provide a conducive learning environment, equipped with the state-of-the-art infrastructure to facilitate the academic requirements and holistic development of the students. A contemporary infrastructure, amidst a serene environment of forest, streams and mountains, is the hallmark of the Campus.

A planned city of the future and one of its kind in the country, Lavasa is built keeping the philosophy and principles of New Urbanism. This philosophy essentially strives to make all amenities easily accessible to its residents. Located amid the Western Ghats, along the contours of the Warasgaon Lake, Lavasa is 216 km from Mumbai. A look around Lavasa will tell us that a large part of the city is reserved primarily for open and green spaces adding to its calm and serene environment. Its vision of 'Lifelong Learning' and 'Centre of Excellence and Education' has helped Lavasa to visualize and create several opportunities in education and continues to attract academic institutions in several fields. With its environmentally sensitive town planning that has been inspired by Biomimicry - an imitation of models and elements of Nature - it is a city with its City-Manager and an e-governance portal that unifies all its services.

The curriculum and the pedagogy at the Pune Lavasa Campus are geared to nurture young leaders for the future with an emphasis in holistic education and integral development. Personal mentoring, corporate interface, research activities, industry visits and live

projects are part of the training ensuring real-world ready professionals by the completion of the programme. The teaching methodology includes simulation, role plays, blended learning, flipped classrooms etc. to enhance the analytical and problem-solving skills of the students, making them effective decision-makers and leaders of tomorrow's uncertain, complex and globalized world.

**Delhi NCR Campus:** A serene atmosphere, state-of-the-art infrastructure amidst a lush green campus with a wide variety of trees and plants is the hallmark of CHRIST (Deemed to be University), Delhi NCR Campus. The architecture is spacious with broad lobbies and free areas, which are created to leverage the freshness and beauty of the environment. The Campus has a newly constructed auditorium with a seating capacity of almost 1300. The campus has seminar halls, well-equipped computer labs, language lab, resource-rich library, seamless internet connectivity, audio-visual-enabled classrooms, Dance room, Studio, conference hall and sports arena that adds to the ambience of this Campus of higher learning. Academic infrastructure created at this campus is conducive for the learning and development of the students enrolled in various programmes.

## **ii. Library**

The staff and students of CHRIST (Deemed to be University) have access to all its specialized libraries:

**Bangalore Central Campus Library:** The library houses more than 3,00,000 books and is spread over two different buildings. The Bangalore Central Campus Library supports the Off-Campus libraries as well. The library is wifi enabled and subscribes to electronic resources with a campus-wide access. The library has computer terminals to facilitate access to the digital world. The library's in-house processes are computerized and the library catalogue is available online.

Collection Details: Knowledge Centre-Resources on Post-Graduate Studies across all disciplines, Law, and Research.

Undergraduate Library- Resources on Undergraduate Studies across all disciplines, Education, Hotel Management and Science

Books: 3,00,000 | Periodicals: 450 | Newspapers: 27 | CD/DVDs: 5000 | E-resources: 25

Bangalore Bannerghatta Road Campus Library is situated on the Sixth and Seventh Floors of the Campus building. The library has a seating capacity of 200 and is also equipped with more than 50 Computer Terminals to facilitate access to the digital world. Two Symposium Rooms are available for presentations and discussions.

Collection Details: Resources on Social Science and Management.

Books: 14,940 | Periodicals: 43 | Newspapers: 16

**Bangalore Kengeri Campus Library:** The two libraries in this campus are housed in an area of 24,500 square feet. It has a comprehensive collection on Management, Engineering, Architecture and allied subjects.

Collections Details: Resources on Management, Engineering and Architecture

Books: 44,005 | Periodicals: 173 | Newspapers: 26 | CD/DVDs: 1151

**Pune Lavasa Campus** has two libraries for the benefit of students, one, Knowledge Centre with management collections at the Management Block, and two, General Library at the Social Science Block which focuses on Law and all other UG and PG programmes. Both libraries are rich sources of information and knowledge with a wide range of academic resources such as books, periodicals, online periodicals, databases, back volumes, and question banks. There are over 3500 titles related in the management stream for

reference and subscription in the Knowledge Centre and are specially curated for the MBA programme. The General Library at SSC Block caters to the academic and research needs of all other programs except MBA.

Collection Details: Resources on Social Science, Humanities, Management and Law

Books: 10,039 | Periodicals: 27 | Newspapers: 10

**Delhi NCR Campus:** The library has a good collection of textbooks and reference books, periodicals and journal archives. The library can accommodate more than 200 students and is also equipped with more than 50 computer terminals to facilitate the digital world. The library has facilities like internet and Wi-Fi services, a symposium hall for group discussions, locker facility, computer lab, reprography facility etc. We also provide an extensive reading area for the students to use their reading materials. A huge portion is fully air conditioned for the effective use of the library during summer. The library subscribes to the electronic resources from reputed publishers like Taylor and Francis, EBSCO, ProQuest, J-gate, SCC Online, Manupatra, HeinOnline etc for the benefit of its students and faculty members. The library activities are computerized and the catalogue is available online.

Collection details: Resources on Social Science, Humanities, Commerce and Management, Science and Law.

Books: 12,605 | Periodicals: 78 | Newspapers: 06

### **Accessing the Library Account Online and Library Rules**

The Library uses KOHA, an open-source Integrated Library System, for its in-house activities. This allows users to search for a book Author, Title, Subject, ISBN and keyword; review items that are checked out; determine return dates, conveniently from home or wherever internet access is possible. The library also has OPAC

terminals at various locations. Information about the library is also made available through OPAC. Online databases are IP based and can be accessed on the campus only. Currently, the library subscribes to the following databases:

- EBSCO
- JSTOR
- Manupatra
- HeinOnline
- IEEE Xplore

### iii. Laboratories

**Bangalore Central Campus:** The campus has ten computer labs that accommodates up to 500 students at a time. Internet connectivity is provided through 1024 Mbps and 350 Mbps links. The entire Campus is networked via Optical Fibre Cable (OFC) and all the classrooms, departments and public places are Wi-Fi enabled. Internet surfing facilities are available in all labs and libraries across the Campus. The Campus has well-equipped laboratories for teaching and research for Physics, Chemistry, Botany, Zoology, Psychology and Biotechnology.

**Bangalore Bannerghatta Road Campus** has two internet-enabled computer labs, one on the first floor with 68 computer terminals and the other on the fifth floor with 55 computer terminals. The Psychology Lab in the Campus is also equipped with 16 computer terminals and the state-of-the-art Media Lab is supported with 8 computer systems with the latest software. The entire BGR Campus is also Wi-Fi enabled.

**Bangalore Kengeri Campus:** The well-equipped internet labs caters to the academic needs of the students. All the departments are connected through the internet provided via 1 Gbps links, making way for easier access to information. Apart from the Physics, Chemistry, Basic Electrical Engineering and Engineering



Graphics Labs, the Mechanical Engineering stream is equipped with Metallographic and Metal Testing Lab, Foundry and Forging Lab, Mechanical Measurements and Metrology Lab, Machine Shop with both manual and CNC machines, CAMA and CIM Lab, Energy Conversion Lab, fluid Mechanics Lab, Heat and Mass Transfer Lab, Modelling and Analysis Lab, Design Lab and the Composite Materials Lab; the Civil Engineering stream has access to a Basic Material Testing Lab, Surveying Practice Lab, Hydraulics and Hydraulic Machinery Lab, Applied Engineering Geology Lab, Geotechnical Engineering Lab, and Concrete and Highway Materials Lab; the Electronics and Communication stream utilizes Control Systems Lab, Integrated Circuits and Digital Electronics Lab, VLSI and Signal Processing Lab, Embedded Systems Lab, Devices and Communication Systems Lab, and Optical and Microwave Lab; the Electrical Engineering stream is equipped with Electrical Machines Lab, Electrical Circuits Lab, Power Electronics and Drives Lab, Measurements and Instrumentation Lab, Power System Simulation Lab and High Voltage Lab; the Computer Science and IT streams have the facility of Object Oriented Programming Lab, Web Technology Lab, Networks and Systems Lab, Visual Programming and RDBMS Lab and Open Source Lab. Apart from the above, we have also few Industry based labs- FESTO, BOSCH, Mercedes Benz and Renault Nissan.

**Pune Lavasa Campus:** Innovative and Enhanced Teaching-Learning Practices are practised in the labs. With all classrooms equipped with the latest ICT facilities and faculty members being trained in many of these modes, classes at the Pune Lavasa are academically engaging with digital tools being used to enable ease of learning. With several courses being appended by e-content as developed by the faculty members, the campus also offers an enriching and meaningful learning experience through field projects, MOOCs and other audio-visual learning aids. The programmes combine traditional lectures with computer lab sessions, in which the students work with data to complete the

hands-on exercises using programming tools. Computer labs feature client-server which is well connected with LAN and Wi-Fi, enabled with pre-installed software.

**Delhi NCR Campus:** The Campus has two computer labs that can accommodate up to 130 students at a time. Internet connectivity is provided through 50 Mbps links. The entire campus is networked via Optical Fibre Cable (OFC) and all the classrooms, departments and public places are Wi-Fi enabled. Internet surfing facilities are available in all the computers in the labs and the library. Students, who take work home, will be able to avail the internet at the hostel premise around the clock. High-definition routers are made available for the same. The Campus has well-equipped laboratories for the teaching and research for Psychology students.

#### **iv. Prayer Hall**

One of the Core Values of the University is Faith in God. As a Catholic institution respects the divinity of all religions and celebrates the diversity of faiths of the students, in line with this philosophy, the University has made space for prayer halls in all its campuses.

**Bangalore Central Campus:** Prayer halls provide a serene and calm atmosphere for those who wish to spend time in silence or for reflection and are located in Block II and the Central Block.

**Bangalore Bannerghatta Road Campus:** Students and staff of this Campus can spend their time in prayer and meditation in the Santhome Parish Church Chapel, adjacent to the Campus. Mass and prayers are organized in the Chapel every month.

**Bangalore Kengeri Campus:** St Kuriakose Elias Chapel has a seating capacity of 700, where students and staff can spend their time in prayer and meditation.

**Pune Lavasa Campus:** The Prayer Hall, with its tranquillity, is available to all those who wish to spend time in silence, reflection and prayer. The Prayer Hall is a place of divine and sublime solitude where students can find a space to pray or meditate. It also gives space for religious fellowship, prayer and worship.

**Delhi NCR Campus:** Prayer hall for students, faculty and staff members of all religious faiths is accessible in Block A, First Floor. With an ambience for meditation and reflection inside the campus, any member who wishes to connect spiritually is welcome here.

## **v. Parking**

**Bangalore Central Campus:** The University has allotted more than 20,00,000 sq ft of space for parking of two-wheelers and four-wheelers with a pass and security restrictions. All two-wheelers must collect the security stickers provided by the Office of Security.

**Bangalore Bannerghatta Road Campus:** Ample parking facilities are available for two-wheelers and four-wheelers in the basements of the building.

**Bangalore Kengeri Campus:** This Campus has over 5000 sq m of parking space for University buses and two/four wheelers of faculty, staff and students. The Kengeri Campus offers two-level parking in the second and third levels of the basement of the building. Parking facilitates close to 2500 two-wheelers and 300 four-wheelers of the staff and students, with round the clock security.

**Pune Lavasa Campus:** The University has allotted more than 4000 square feet space for parking of two-wheelers and four wheelers with pass and security restrictions. All two-wheelers must collect the security stickers provided by the Office of Security at both the campuses.

**Delhi NCR Campus:** The University has allotted 1716 sq m space for the parking of two-wheelers, four-wheelers and University buses accessible for the faculty, staff and students. Parking passes are provided to the students who travel to the campus in their vehicles.

## **vi. Dining Facilities**

**Bangalore Central Campus:** The spacious cafeteria and Ivy Hall in the Auditorium Block, a variety of eateries at Gourmet in the Central Block and a Food Court near Block I, offer quality food, fresh fruits and juice at a reasonable price. The Kiosk near Block II, Birds Park, a food court in the sports complex and Nandini Milk Parlour run by Karnataka Milk Federation provide easy access to students seeking to refresh themselves with snacks and food during breaks. Block N offers plenty of food outlets, the most prominent being the varieties of cafeterias on the cellar floor that caters to the diverse student body with North and South Indian cuisine, and other refreshments. The lounge at Gourmet, Ivy and Block N can accommodate more than 250-300 guests at any time.

**Bangalore Bannerghatta Road Campus** offers numerous food outlets, the most notable being the Cafeteria on the Ground Floor that caters to the diverse student body with North and South Indian Cuisine, and other refreshments. The Cafeteria can accommodate more than 500 guests at any time. Nandini Parlor, Cafe Coffee Day and Taste on Foods are three other food outlets where students can grab a quick bite.

**Bangalore Kengeri Campus:** Two spacious canteens with modern kitchens, catering to North Indian, South Indian and Chinese cuisine, with a seating capacity of 900 each, and three other cafeterias offer quality breakfast, lunch, snacks, tea, coffee and fruit juices at reasonable prices to the students and the staff.

**Pune Lavasa Campus:** Two spacious canteens are situated on each of the locations of the campus. The kitchens cater to North Indian,

South Indian and Chinese cuisine, with a seating capacity of 150 and 400 at Management Block and Central Block respectively, offer quality breakfast, lunch, snacks, tea, coffee and fruit juices at reasonable prices to the students and the staff. A separate Café Coffee Day counter is also available for coffee. The tastefully decorated dining areas host informal get-togethers. A hygienic ambience, together with quality food, at a reasonable price, can be enjoyed in these multiple food-joints.

**Delhi NCR Campus:** The spacious Gourmet Hall in Block A offers numerous food outlets, the most notable being the Cafeteria that caters to the diverse student body with North and South Indian Cuisine, and other refreshments at reasonable prices. Café Coffee Day in Block B provides easy access to students seeking to refresh themselves with snacks during breaks. The Fresheteria in the pathway provides a fresh variety of food for all in the campus. The cafeterias can accommodate more than 500 guests at any time.

## **vii. Learning Commons**

CHRIST (Deemed to be University) promotes both, peer and non-formal learning through structured activities and spaces designed for peer learning. Such peer-learning spaces are located both within and outside the building where students learn through socialising and using the spaces creatively to share, to display and to grow.

**Bangalore Campuses:** The Learning Commons in the Central Block Basement Floor lends itself for a variety of student learning possibilities, besides being a place to eat and dine, exhibitions, dance practices, group studies, peer learning, socializing etc. The University has specially designed interactive spaces near undergraduate Library-Block I, Birds Park, near Block III in Central Campus. Spaces that provide an environment where students can freely share, learn, rewind and communicate, are designed at the Bangalore Kengeri, Bangalore Bannerghatta Road and Delhi NCR Campuses as well.

**Pune Lavasa Campus:** The Pune Lavasa Campus promotes both peer and non-formal learning through fundamental events and areas designed. The learning commons in the Central Block and Management Block lend themselves for a variety of student learning possibilities, besides being a place to eat and dine. The Campus has specially designed interactive spaces near the gym, in front of classes, near the cafeteria etc. for students and faculty members alike, to interact. Spaces that provide an environment where students can freely share, learn, rewind and communicate are designed in the campus for informal get-togethers.

### **viii. Reprographic Centres**

**Bangalore Central Campus:** The book shop at the Gourmet, the reprographic centre at the Ivy Hall in Auditorium Block, Ground Floor of Block II, Basement Floor of Block IV, Undergraduate Library and Knowledge Centre cater to the photocopying requirements of the students.

**Bangalore Kengeri Campus:** The bookshops on the Campus cater to the book and stationery requirements of the students. Students can approach the reprographic shops for assistance concerning photocopying, scanning, colour printing and spiral binding.

**Bangalore Bannerghatta Road Campus:** A Reprographic Centre is situated on the Ground Floor of the building. The Centre caters to the stationery requirements of the students. The Centre also offers photocopying, scanning, colour printing and binding services.

**Pune Lavasa Campus:** Reprographic Centres are situated on the Ground floor of both the buildings. The Centre caters to the stationery requirements of the students. The Centres also offer photocopying, scanning, colour printing and binding services. There is easy access to the centres as they are strategically located on the campus.

**Delhi NCR Campus:** The book shops at the Gourmet and the Library cater to the stationery, photocopying, scanning, colour printing and binding requirements of the students.

## **ix. Meeting Halls**

**Bangalore Central Campus:** Recognizing the University as a discussion and discursive space, the Institution has created numerous spaces for intellectual and performative assemblies. The Bangalore Central Campus has a 2000-seater, air-conditioned auditorium with projectors, the state-of-the-art audio-visual facility for various events, in the Third Floor of the Auditorium Block. A 600-seater auditorium in Block IV primarily caters to musical and theatre performances, a 300-seater auditorium in the Central Block, IX Floor, caters to the needs of diminutive meetings and workshops. Two more auditoriums are located in the Central Block on the X Floor, namely Campus View with a seating capacity of over 120 plus and Sky View with a seating capacity of over 400. Apart from these auditoriums, Conference Hall, Assembly Hall, Seminar Hall, Panel Room, Council Room and Bird's Park are available exclusively for institutional and departmental events. The multipurpose open auditorium with the latest technology and audio-visual systems at the Christ Junior College quadrangle with a seating capacity of more than 1000, lends itself for many creative programmes.

**Bangalore Kengeri Campus:** An auditorium with a seating capacity of more than 300 and an outdoor auditorium for functions with 3000 plus seating capacity are provided exclusively for institutional and departmental programmes. There are four more air-conditioned seminar rooms with capacities of 50, 120, 180 and 400 for the conference and workshop needs of the different departments.

**Bangalore Bannerghatta Road Campus:** In addition to the two Symposium Rooms in the Library which facilitate small group

discussions and presentations, the Campus is also supported with a Seminar Room with a seating capacity of 120 and a Mini Auditorium with a seating capacity of 250. The Main Auditorium in the Campus with state-of-the-art acoustics and sound facilities has a seating capacity of 1700.

**Pune Lavasa Campus:** There is an air-conditioned conference room in the Management Block for guest lectures and a big auditorium in the same venue for larger gatherings, conference and workshop needs of the different departments. They cater to the academic and social needs of the campus. Further, the Central Block boasts of a well-equipped auditorium for grand occasions and video conferencing. A fully air-conditioned auditorium with a seating capacity of more than 200, hi-tech audio and video facility and a stepped seating arrangement. An outdoor auditorium for events with 2000 plus seating capacity is provided exclusively for institutional and departmental programmes.

**Delhi NCR Campus:** In the Campus, a 1300-seater, air-conditioned auditorium with projectors and the state-of-the-art audio-visual facility is available for various events. Conference Halls, Seminar Halls and Discussion rooms are available exclusively for institutional and departmental programmes.

## **x. Fitness Centre and Sports**

**Bangalore Central Campus:** The sports and games facilities at the campus enable students to attain physical growth and sportsmanship. The University has separate courts for major games like basketball, football, lawn-tennis, volleyball, throwball, cricket, hockey and table tennis. The campus is also equipped with a modern sports facility complex with changing rooms. Intra institution and inter-institution matches and Sports Day give the students ample opportunities to exhibit their sports talent and skills. The University campus has a gym and fitness centre



separately for men and women under the guidance of a fitness expert.

**Bangalore Kengeri Campus:** The Campus has a gym and fitness centre. A fully equipped modern gym with an instructor is open at the Campus from 6 am to 8 am and from 4 pm to 8 pm. The indoor sports complex with ample facilities for Table Tennis, Chess, and Carrom also provides additional sports facilities for the students on the Campus. The other sporting facilities at the sprawling campus are two football courts, four floodlit basketball courts, volleyball courts, throw ball courts, cricket stadium, tennis courts and a 400-meter running/jogging track. The music room with keyboards and drum kits cater to the students seeking joy or solace in music.

**Bangalore Bannerghatta Road Campus:** The Fitness Centre in the Campus is well-equipped with a plethora of gym equipment. Students can also be seen actively using the Basketball, Badminton Courts, and Table Tennis Boards in the Campus after the instruction hours. Level 1 of the basement of the building offers a space for students to relax, study and practice various co-curricular and extracurricular activities in large numbers.

**Pune Lavasa Campus:** CHRIST (Deemed to be University) encourages the student community to develop its physical health by actively engaging in sports and games. KE arena is the outdoor game zone where facilities of basketball, football, cricket, volleyball and throwball are made available. The basketball court is a floodlit court. There is also an indoor game zone with facilities available for table tennis, snooker, carrom, and badminton. A state of art gym has been opened in the Management Block for students and faculty. It is well- equipped with the latest facilities.

**Delhi NCR Campus:** The sports and games facilities at the campus enable the students to attain physical growth and sportsmanship. The Campus has courts for Basketball, Football, Volleyball and practice net for cricket. The Campus has a gym and fitness centre.

A fully equipped modern gym, with an instructor, is open at the campus from 6 am to 8 am and from 4 pm to 8pm. The Campus also has facilities for indoor games such as foosball, table tennis, carrom and billiards.

## **xi. Student Accommodation**

**Bangalore Central Campus:** Jonas Hall, a residential building for female students of the University is named after late Bishop Jonas Thaliath CMI, the visionary and Founder of Dharmaram College and CHRIST (Deemed to be University). Jonas Hall situated in the University campus can accommodate more than 300 female students who choose to live on the Campus and pursue an intensive study and research given the proximity to the University library and internet labs. St Kuriakose Elias Hall which provides accommodation facility for postgraduate male students of the Campus is named after the Saint and Founder of the CMI congregation, St Kuriakose Elias Chavara. The Hall is situated in the University campus and can accommodate more than 360 postgraduate male students who choose to live in the Campus to pursue serious studies and research. The student residential halls also provide the opportunity to meet and socialize with a greater diversity of students.

**Bangalore Kengeri Campus:** Accommodation for about 1000 male students is provided at the Devadan Hall. About 200 postgraduate female students are accommodated in the Christ Hostel. These buildings have solar hot water facilities in bathrooms, RO purified drinking water, Wi-Fi, mosquito meshed windows, and common TV rooms on every floor. Female students are also offered accommodation outside of the campus, across the road, in three hostels run independently by the Ursuline and Benedictine sisters.

**Bangalore Bannerghatta Road Campus:** The Campus hosts a residential facility for male students named Christ Hall. Spread across six floors, with a capacity to accommodate 258 male

students, the Hall also has 22 well-furnished Guest Rooms on the lower floors to host visiting faculty members and other guests of the University.

**Pune-Lavasa Campus :** The Pune Lavasa Campus offers on-campus hostel facilities that are designed with all amenities. Hostel accommodations are Wi-Fi-enabled, with 24/7 security along with water and electricity supply and elevator. The canteens provide nutritious food to students residing in the hostel. The added attractions are hot water and electricity facilities in air-conditioned and well-equipped rooms. There is also a provision for cooking and laundry. The hostel residents benefit from night canteen facilities.

**Delhi NCR Campus:** At the Delhi NCR Campus every aspect of student accommodation has a community feel where students can enjoy a quality lifestyle with the well-furnished rooms, study areas and social spaces. It also offers a support network which encourages them to meet people and make lifelong friends. Students are also provided with air-conditioned accommodation with other student-friendly facilities. They offer hassle-free, secure living in the most exciting and distinctive areas.

Hostel Accommodation is provided on a first come first serve basis. Christ Hall A&B are made available for male students and St Kuriakose Elias Hall for female students inside the campus, Christ Residence A for male students at Patel Nagar and Christ Residence B for female students at Raj Nagar. In association with Ezstays, the campus makes available two student residential halls namely Kalpana Cottages for female students and Lincoln Residence for male students. Hostel facilities are also provided by the nuns at St. Joseph's and Anand Bhawan near the Campus.

## **xii. University Website**

CHRIST (Deemed to be University) website [www.christuniversity.in](http://www.christuniversity.in) contains comprehensive web pages catering to the diverse needs of the stakeholders. The site has

dedicated pages for departments, centres, key offices with exam alerts and support services. The website also has information on student-related regulations, online application forms, campus radio, calendar and webmail which are hosted from local servers in the campus.

### **xiii. Learning Management System (Moodle)**

Students can use their registration number and attendance password to access the internet, check their attendance and progress report, download hall tickets and print marks cards. Course materials can be accessed through the Learning Management System (LMS), Moodle. Passwords for access are assigned by the Office of IT Services.

### **iv. University Webmail**

Every student is provided with a CHRIST (Deemed to be University) email ID with unlimited storage space. The University webmail is for all the students to communicate with their classmates and faculty members. Academic related University circulars are sent only to the University Id of the students.

### **xv. Student ERP**

Enterprise Resource Planning (ERP) of the University- Knowledge Pro-is the campus management software to provide online solutions for the academic needs of the students. Students and their parents can access the applications through web and Internet-compatible mobile phones.

### **xvi. Interactive Voice Response Systems (IVRS) Facility**

IVRS facility is available over the phone 24/7. Students can contact the number 9243080800 to check attendance status/exam results/admission status etc. SMS alert on the status is sent to the requested mobile number.

## **xvii. Social Networking**

All events and news within the campus are regularly updated in social networking sites such as Facebook, Twitter and YouTube. The University Website provides the link to access these social media sites. Photo Gallery [http:// www.flickr.com/ photo/christuniversity.in](http://www.flickr.com/photo/christuniversity.in) on Flickr, hosts a collection of - Photographs of all events.

## **xviii. SMS**

Important information that needs to be communicated immediately to the students and staff is also sent by SMS to their mobile numbers registered with the University.

## 05. LIBRARY SERVICES

### Accessing the Library Account Online and Library Rules

The library uses KOHA, an open-source Integrated Library System, for its in-house activities. It allows users to search for a book Authorwise, Title, Subject, ISBN, and keyword; review items that are checked out; determine return dates, conveniently from home or wherever internet access is possible. The library also has OPAC terminals at various locations in the library. Information about the library is also made available through OPAC.

### Library Catalogue:

The library activities are digitized. The resources are searchable via the library catalogue. The catalogue helps the student to find books, journals and other library materials from the shelf. The library uses the Dewey Decimal System of Classification to arrange the books on the shelves. The shelves are labelled with subject headings and classification number. The catalogue is user friendly and can be accessed at:

Bangalore Campuses :

<https://library.christuniversity.in/>

Pune Lavasa Campus:

<http://lavasalibrary.christuniversity.in/>

Delhi NCR Campus:

<http://ncrlibrary.christuniversity.in/>

### Circulation

- i. Circulation timings: Monday-Saturday: 08.30 am- 08.30pm

- ii. Borrowing Facility: Undergraduate students can borrow two books, and postgraduate students can borrow four books at a time. The reading time for the books borrowed is 14 days for undergraduate and postgraduate students; however, for all law students, the reading time is seven days. MPhil, PhD and Postdoctoral scholars can borrow books for 21 days only.

### **Issue of Books**

1. Users cannot borrow copies of the book already borrowed.
2. For all final year students, the issue of books stops a week before the week of end semester examinations. The students have to return the overdue library books and deposit library dues if any.

### **Return/ Renew**

- i. Return books on or before the due dates.
- ii. Where the due date falls on a University holiday, the return period will be considered as extended to the next working day. However, users are advised to check the library notice board regularly.
- iii. A book may be renewed once online.
- iv. All Library fines, if any, are to be paid through smart card.

### **Reference Books**

Reference books are not for 'issue' and are to be referred inside the library. Under no circumstances will reference books be issued either for classroom reading/ reference or for reading outside the library.

### **Journal/Reports**

- i. Journals and reports are not for loan.
- ii. To refer/consult the loose parts of journals/reports/magazines/newspapers etc., a requisition in

a prescribed form is to be submitted in advance. The user must ensure the safe return of items on the same day.

- iii. Users must take care of the journals/reports taken for photocopying and should make sure of their safe return.

### **Photocopy Service**

- i. The Library photocopy service is available from 09.00 am to 08.00 pm.
- ii. Photocopying a full book is not permitted inside the library or campus. A user can photocopy a maximum of 60 pages per book.

### **Institutional Membership**

The library has an institutional membership with the following institute libraries. Users may request for access cards and access the libraries.

- i. Bangalore University
- ii. British Council Library
- iii. DELNET services
- iv. Institute for Social and Economic Change (ISEC), Bangalore
- v. INFLIBNET

### **Online Databases / Ejournals**

The library has a subscription to 23 online databases through direct subscription and the consortium. All databases are IP based and can be accessed via

<https://library-christuniversity.remotexs.in/user/login>



Name of the Databases	URL	Contents	Campus
Ace Analyser	<a href="https://www.aceanalyser.com/">https://www.aceanalyser.com/</a>	Company Financials and Company Profile	Bangalore
ACM Digital	<a href="https://dl.acm.org/">https://dl.acm.org/</a>	Collection of journals on Computing and Machinery	Bangalore
APA Psycnet	<a href="https://psycnet.apa.org/">https://psycnet.apa.org/</a>	Database on Psychology	Bangalore, Pune, Delhi
ASCE Library	<a href="https://ascelibrary.org/">https://ascelibrary.org/</a>	Journals on Civil Engineering	Bangalore
ASME library	<a href="https://asmedigitalcollection.asme.org/">https://asmedigitalcollection.asme.org/</a>	Mechanical Engineering	Bangalore
EBSCO	<a href="https://search.ebscohost.com">https://search.ebscohost.com</a>	Publications in Management and Psychology	Bangalore, Delhi
Economic and Political Weekly	<a href="https://www.epw.in/">https://www.epw.in/</a>	Social Science	Delhi
Emerald Insight	<a href="https://www.emerald.com/insight/">https://www.emerald.com/insight/</a>	Journals on Commerce and Management Case Studies	Bangalore, Pune, Delhi
Hein Online	<a href="http://www.heinonline.org">www.heinonline.org</a>	Image-based legal research database	Bangalore
Indiastat	<a href="http://www.indiastat.com">www.indiastat.com</a>	e-resource of Socioeconomic data	Bangalore
JGATE	<a href="https://jgateplus.com/home/">https://jgateplus.com/home/</a>	Journals across all disciplines	Delhi

JSTOR	<a href="http://www.jstor.org">www.jstor.org</a>	Academic journals in Humanities, Social Sciences, and Science	Bangalore, Pune, Delhi
Knowledge Hub	<a href="http://k-hub.in/">http://k-hub.in/</a>	Resource materials in Architecture	Bangalore
Manupatra	<a href="http://www.manupatra.com">www.manupatra.com</a>	Indian-centric legal database covering cases of Supreme Court and all High Court Statutes, Notification, Circulars, etc.,	Bangalore, Pune, Delhi
OECD ilibrary	<a href="https://www.oecd-ilibrary.org/">https://www.oecd-ilibrary.org/</a>	Online general library	Bangalore
Oxford University Journals	<a href="https://academic.oup.com/journals">https://academic.oup.com/journals</a>	262 journals from Oxford University Press	Bangalore
ProjectMuseum	<a href="https://muse.jhu.edu/">https://muse.jhu.edu/</a>	e-resource on Social Science & Humanities	
Proquest ABI/INFORM	<a href="https://search.proquest.com/index">https://search.proquest.com/index</a>	Database on Management	Bangalore, Pune, Delhi
Proquest Research library	<a href="https://search.proquest.com/index">https://search.proquest.com/index</a>	Database on Social Sciences, Humanities and Management	Bangalore, Pune, Delhi
Proquest Theses and Dissertations	<a href="https://search.proquest.com/index">https://search.proquest.com/index</a>	Database on 1.6 million theses	Bangalore, Pune, Delhi
Prowess	Software installed in Computer Lab	Database on Indian companies	Bangalore

Sage Journals	<a href="https://journals.sagepub.com/">https://journals.sagepub.com/</a>	Database of Sage Journals subscribed by the library	Bangalore, Pune, Delhi
Sage Research Methods	<a href="https://methods.sagepub.com/">https://methods.sagepub.com/</a>	Research Methods, Datasets and Statistics	Bangalore
Springer Nature	<a href="https://link.springer.com/">https://link.springer.com/</a>	Journals on Engineering and Science	Bangalore
Taylor and Francis	<a href="https://www.tandfonline.com/">https://www.tandfonline.com/</a>	Collection of 2000 journals on Social Science; Science and technology	Bangalore, Pune, Delhi
Westlaw India	<a href="http://login.westlawindia.com/maf./win/ext/app/tocectory?stnew=true&amp;sttype=stdtemplate&amp;sp=inchruni-1">http://login.westlawindia.com/maf./win/ext/app/tocectory?stnew=true&amp;sttype=stdtemplate&amp;sp=inchruni-1</a>	Legal database on Indian and International Laws	Bangalore, Pune
American Chemical Society		Journals published by American Chemical Society	Bangalore

## Ebooks

The library has access to ebooks from the following publishers:

- i. American Chemical Society (ACS)
- ii. Bloomsbury Collection
- iii. ProQuest Ebook Central
- iv. Elgar Online
- v. Elsevier
- vi. Emerald Insight Management Collection
- vii. Oxford University Press Handbook
- viii. Oxford Scholarship Online
- ix. OECD library
- x. Springer Engineering

- xi. Springer Life Science/Bioscience
- xii. World Scientific

### **Accessing E-journals and Ebooks and databases**

All the above e-journals, ebooks and databases can be accessed with the following links. Login details may be obtained from the respective library circulation desks.

#### **Bangalore Campuses:**

<https://library-christuniversity.remotexs.in/user/login>

**Delhi NCR Campus:** <https://ncr-library.remotexs.in/user/login>

**Pune Lavasa Campus:** Access is through IP based. Hence the laptops should be configured to the campus wifi.

### **Code of Conduct**

- a. An ID card is a must for all library transactions. ID cards are non-transferable.
- b. Users are requested to maintain silence in the library.
- c. University dress-code is applicable while visiting the library on all occasions.
- d. Users should ensure that while browsing books, they have to replace the books according to the arrangement on the shelf. Staff assistance may be sought for replacing the books.
- e. Users should avoid taking out several volumes of reports, journals, and books at a time.
- f. The library reading area should be used only for reference and consultation of resource materials.
- g. Use of a mobile phone is prohibited.
- h. Users should fully cooperate with the library staff. In case of any need, they should meet the Librarian.
- i. Persistent defaulters of library rules will have their library services suspended/withdrawn.

Students may refer to

<https://christuniversitylibrary.wordpress.com/rules-regulations/>  
for library rules and regulations.

## **Library Contact Details**

### **Telephone:**

Knowledge Centre: 080 - 4012 9660 | 9661 | 9445

Undergraduate Library (UG): 080 - 4012 9114

Institute of Management, Kengeri Campus : 080 4012 9840

Faculty of Engineering, Kengeri Campus: 080 4012 9882

Knowledge Centre, BGR campus: 080 40121443

### **Email:**

Bangalore Campuses: [library@christuniversity.in](mailto:library@christuniversity.in)

Pune Lavasa Campus: [librarian@lavasa.christuniversity.in](mailto:librarian@lavasa.christuniversity.in)

Delhi NCR Campus : [librarian@ncr.christuniversity.in](mailto:librarian@ncr.christuniversity.in)

**Librarian:** [librarian@christuniversity.in](mailto:librarian@christuniversity.in)

## **Library Timing**

Working Days : Monday-Saturday 08.00 am- 09.00 pm

Vacation : Monday-Saturday 08.00 am- 05.00 pm

The library remains closed on all Sundays and Public Holidays.

## 06. ACADEMIC PROGRAMMES

All programmes follow the semester pattern, except for MBA and Masters programmes that follow the Choice Based Credit System (CBCS) which follow the trimester pattern. Each semester has the following academic calendar: A semester has 15 weeks for teaching, one week for Mid Semester Examination (MSE) and three weeks for End Semester Examination (ESE).

### UNDERGRADUATE

#### Bangalore Central Campus

##### School of Arts and Humanities and School of Social Sciences

- BA (Communication and Media Studies, English, Psychology)
- BA (Economics, Political Science, Sociology)
- BA (History, Economics, Political Science)
- BA (Journalism, Psychology, English)
- BA (Music-Western Classical, Psychology, English)
- BA (Performing Arts, English, Psychology)
- BA (Philosophy Honours)
- BA (Psychology, Sociology, Economics)
- BA (Psychology, Sociology, English)
- BA (Theatre Studies, English, Psychology)

##### School of Sciences

- Bachelor of Computer Applications
- BSc (Biotechnology, Chemistry, Botany)
- BSc (Biotechnology, Chemistry, Zoology)
- BSc (Chemistry, Botany, Zoology)
- BSc (Computer Science, Mathematics, Electronics)

- BSc (Computer Science, Mathematics, Statistics)
- BSc (Economics, Mathematics, Statistics)
- BSc (Physics, Chemistry, Mathematics)
- BSc (Physics, Mathematics, Electronics)

### **School of Commerce, Finance and Accountancy**

- BBA (Finance and Accountancy)
- BCom
- BCom (Finance and Accountancy)
- BCom (Honours)
- BCom (International Finance)
- BCom (Professional)
- BCom (Strategic Finance Honours)

### **School of Business and Management**

- Bachelor of Hotel Management\*
- BBA

### **School of Law**

- BA LLB (Honours)#
- BBA LLB (Honours)#

### **School of Education**

- Bachelor of Education^

### **Bangalore Bannerghatta Road Campus**

#### **School of Arts and Humanities and School of Social Sciences**

- BA (Economics Honours)
- BA (Economics, Media Studies, Political Science)
- BA (English Honours)
- BA (English, Political Science, History)
- BA (Journalism Honours)
- BA (Liberal Arts)

- BSc (Psychology Honours)
- BA (Media Studies, Economics, Political Science) §

### **School of Business and Management**

- BBA (Honours)
- BBA (Finance and International Business)
- BBA (Tourism and Travel Management)

### **Bangalore Kengeri Campus**

#### **School of Social Sciences**

- BSc (Psychology Honours)

#### **School of Engineering and Technology**

- BTech (Automobile Engineering) \*
- BTech (Computer Science and Engineering) \*
- BTech (Computer Science and Engineering-Artificial Intelligence and Machine Learning) \*
- BTech (Computer Science and Engineering-Data Science) \*
- BTech (Computer Science and Engineering-IOT) \*
- BTech (Civil-Construction Technology and Management)\*
- BTech (Civil Engineering) \*
- BTech (Electrical and Electronics Engineering) \*
- BTech (Electronics and Communication Engineering) \*
- BTech (Information Technology) \*
- BTech (Mechanical Engineering) \*
- BTech (Mechatronics and Robotics) \*

#### **School of Architecture**

- Bachelor of Architecture#



## **Pune Lavasa Campus**

### **School of Social Sciences**

- BSc (Economics and Analytics)

### **School of Science**

- BSc (Data Science)

### **School of Commerce, Finance and Accountancy**

- BCom (Financial Analytics)

### **School of Business and Management**

- BBA (Business Analytics)

### **School of Law**

- BA LLB (Honours)#
- BBA LLB (Honours)#

## **Delhi NCR Campus**

### **School of Arts and Humanities and School of Social Sciences**

- BA (Economics, Political Science and Sociology)
- BA (Psychology, Sociology and English)
- BSc (Economics Honours)
- BSc (Psychology Honours)
- BA (Economics Honours) \$

### **School of Sciences**

- BCA
- BSc (Computer Science, Mathematics and Statistics)
- BSc (Economics, Mathematics and Statistics)

### **School of Commerce, Finance and Accountancy**

- BBA (Finance and Accountancy) [with ACCA]

- BCom (Honours)
- BCom (Professional) [with CIMA]

### **School of Business and Management**

- BBA
- BBA (Honours)
- BBA (FinTech Honours)

### **School of Law**

- BA LLB (Honours)#
- BBA LLB (Honours)#

Note: BA, BCom, BSc, BBA programmes are of three-year duration. Programmes marked,\* are of four-year duration. Programme marked ^ is of two-year duration. Programmes marked # are of five-year duration.

## **POSTGRADUATE**

### **Bangalore Central Campus**

#### **School of Arts and Humanities**

- MA (English with Communication Studies)
- MA (Counselling and Spirituality)
- MA (Media and Communication Studies) [Specialization in Multimedia Journalism/ Advertising and Corporate Communication]
- MA (Performing Arts)
- MA (Philosophy)
- MA (Theology)
- MA (Theology of Religious Life)

#### **School of Social Sciences**

- MA (Applied Economics)

- MA (Applied Sociology)
- MA (Economics) [CBCS]
- MA (International Studies)
- MSc (Behavioural Science) [CBCS]
- MSc (Clinical Psychology)
- MSc (Counselling Psychology)
- MSc (Development Studies) [CBCS]
- MSc (Psychology-HRDM)
- MSc (Psychology-HRDM) with MA (Business and Organisational Psychology) [Steinbeis, Germany]
- MSc (Strategic Development) [CBCS]
- MSc (Sustainable Development) [CBCS]
- MSW (Clinical and Community Practice)
- MSW (Human Resource Development and Management)

### **School of Sciences**

- MCA
- MSc (Actuarial Science)
- MSc (Botany)
- MSc (Biotechnology)
- MSc (Chemistry) [Specialization in General/Analytical/Organic Chemistry]
- MSc (Computer Science and Applications)
- MSc (Computer Science)
- MSc (Data Analytics) [CBCS]
- MSc (Data Science)
- MSc (Mathematics)
- MSc (Physics)
- MSc (Statistics)
- MSc (Zoology)

### **School of Business and Management**

- MBA [Specializations in Business Analytics/Finance/Marketing/Lean Operations and Systems and Human Resources]
- MBA with MS Business [VCU, USA]
- MBA with MBA [FHWS-Germany]
- MBA with MBA [WMU, USA]
- MBA (Executive)
- MBA (Finance Management) §

### **School of Commerce, Finance and Accountancy**

- MCom
- MCom (International Finance)
- MSc (Innovation and Entrepreneurship)
- MSc (Strategic Management) [CBCS]

### **School of Law**

- LL.M (Corporate and Commercial Law)
- LL.M (Constitutional and Administrative Law)
- LL.M (Intellectual Property and Trade Law)

### **School of Education**

- MSc (Educational Psychology)
- PG Diploma (International Education)

### **Bangalore Bannerghatta Road Campus**

#### **School of Arts and Humanities**

- MA (English and Cultural Studies)

#### **School of Business and Management**

- MTTM
- MBA
- MBA (International Business) §

- MBA (Tourism Management) \$

## **Bangalore Kengeri Campus**

### **School of Engineering and Technology**

- MTech (Communication Systems) [IC Design]
- MTech (Computer Science and Engineering)
- MTech (Information Technology)
- MTech (Machine Design)
- MTech (Power Systems)
- MTech (Structural Engineering)

### **School of Architecture**

- MArch

## **Pune Lavasa Campus**

### **School of Social Sciences**

- MA (Business Economics)

### **School of Business and Management**

- MBA [Specializations in Business Analytics, Finance, Marketing and Human Resource]
- MSc (Finance)

## **Delhi NCR Campus**

### **School of Arts and Humanities**

- MA (English with Communication Studies)

### **School of Social Sciences**

- MA (Business Economics)
- MSc (Clinical Psychology)
- MSc (Counselling Psychology)

**School of Commerce, Finance and Accountancy**

- MCom

**School of Business and Management**

- MBA [Specializations in Business Analytics, Finance, Marketing and Human Resource]

<i>Programme Design</i>	<i>Programme Type</i>	<i>Duration</i>
MA, MSW, MSc, MCom, MTTM, MBA (Executive), MCA, MTech, MArch	4 Semesters	2 Years
MBA	6 Trimesters	2 Years
LLM	2 Semesters	1 year
MA, MSc programmes with CBCS	Trimester	2 to 4 Years

**Postgraduate Programmes**

Each semester for all programmes except MBA is of 19 weeks duration which includes 15 weeks of teaching, one-week MSE and three-weeks ESE. Internships are pursued during April/May/November or as decided by the Departments concerned for programmes for which internship is mandatory.

**MASTER OF PHILOSOPHY (MPHIL)**

MPhil Programmes are conceptualized to facilitate a meaningful transition for an aspiring scholar from acquiring knowledge towards an advanced stage of its creation and application.

The ongoing MPhil Programmes are as follows:

**Bangalore Central Campus****School of Arts and Humanities**

- English Studies, Media Studies

### **School of Social Sciences**

- Economics, International Studies, Psychology, Social Work and Sociology

### **School of Sciences**

- Botany, Biotechnology, Chemistry, Computer Science, Mathematics, Physics, Zoology

### **School of Commerce, Finance and Accountancy**

- Commerce

### **School of Business and Management**

- Management, Tourism

### **School of Law**

- Law

### **School of Education**

- Education

## **Bangalore Bannerghatta Road Campus**

### **School of Arts and Humanities**

- English Studies, Media Studies

### **School of Social Sciences**

- Economics, Psychology

### **School of Business and Management**

- Management, Tourism

### **Course content**

MPhil Programme has three courses and a dissertation.

## **Assessment of Coursework**

Each course is assessed for a maximum of 100 marks, including Continuous Internal Assessment and End Semester Examination. The evaluation pattern for coursework is 50% ESE, 5% attendance and 45% CIA. The candidate should score a minimum of 50% in the ESE of each course. The internal assessment for each course is done periodically (CIA 1:10 marks, CIA 2:10 marks, CIA 3: 25 marks), by the course instructors.

## **MPhil Dissertation**

Each candidate has to work on a dissertation under the supervision of a supervisor. The HOD, in consultation with the Deans and based on the area of specialization, allots supervisors to the candidates at the beginning and not later than the middle of the first semester.

The dissertation submitted by the candidate is assessed by two experts (One Internal and One External). The candidates also have to appear for final viva voce. Assessment based on the viva voce and the dissertation, along with the assessment of theory papers, is considered to declare the final results. Results are published on the University website. The candidate can apply for a consolidated marks sheet and Provisional Degree Certificate at the end of the programme. The Degree is awarded during the convocation in the last week of May.

## **DOCTORAL PROGRAMMES (PhD)**

### **Bangalore Central Campus**

#### **School of Arts and Humanities**

- English Studies, Media Studies

#### **School of Social Sciences**

- Economics, Education, History, International Studies, Political Science, Psychology, Social Work and Sociology



### **School of Sciences**

- Biotechnology, Botany, Chemistry, Computer Science, Data Science, Mathematics, Physics, Statistics, Zoology

### **School of Commerce, Finance and Accountancy**

- Commerce

### **School of Business and Management**

- Management, Tourism

### **School of Law**

- Law

### **School of Education**

- Education

## **Bangalore Bannerghatta Road Campus**

### **School of Arts and Humanities**

- Cultural Studies, English Studies, Media Studies

### **School of Social Sciences**

- Economics, History, Political Science, Psychology

### **School of Business and Management**

- Commerce, Management, Tourism

## **Bangalore Kengeri Campus**

### **School of Business and Management**

- Management

### **School of Engineering and Technology**

- Chemistry, Computer Science, Civil Engineering, Computer Science and Engineering, Electrical and Electronics Engineering, Electronics and Communication Engineering, Mathematics, Mechanical Engineering, Physics

### **Pune Lavasa Campus**

#### **School of Arts and Humanities**

- English Studies

#### **School of Social Sciences**

- Economics

#### **School of Commerce, Finance and Accountancy**

- Commerce

#### **School of Business and Management**

- Management

#### **School of Science**

- Computer Science, Mathematics

#### **School of Law**

- Law

### **Delhi NCR Campus**

#### **School of Arts and Humanities**

- English Studies

#### **School of Social Sciences**

- Economics, Psychology, Sociology

### **School of Commerce, Finance and Accountancy**

- Commerce

### **School of Business and Management**

- Management

### **School of Law**

- Law

### **Admission**

Candidates are admitted to the PhD Programme through Entrance Test and Personal Interview

### **Duration**

A candidate registered for PhD should undergo coursework for six months. The minimum duration of the PhD programme is three years, including the course work. The maximum duration is five years. However, as a special case, an extension of one year can be granted subject to the approval of the Centre for Research. A PhD registration is cancelled if the candidate fails to submit the progress reports as per the PhD regulations and also non-payment of required fees.

### **Progress Report and Doctoral Colloquia**

Doctoral candidates are expected to submit two hard copies of the progress report of their doctoral research every quarter (i.e. every three months-four times a year) duly signed by the supervisor and the RAC members. A candidate is eligible to submit the thesis only after submitting two bimonthly and three half-yearly reports followed by the PhD synopsis colloquium. Evaluation of PhD synopsis defence is done only when a PhD scholar completes two publications in the area of research in a National/International Journal with at least one publication in a Scopus or, Web of Sciences, indexed Journal or refereed/indexed journal approved by

the Centre for Research and two presentations in National or International Conferences. The doctoral candidates are expected to attend at least one colloquium in a research semester (six months) and give a presentation which should adequately demonstrate and discuss the progress of their doctoral thesis. Evaluation of the doctoral colloquium is documented.

### **Evaluation of the Thesis**

The evaluation of the thesis is done as per the Regulations of the University. The candidate is intimated to attend a Viva Voce examination after receiving two positive adjudication reports of the thesis.

§ The programmes marked and the MPhil programmes are not offered from the academic year 2020-21 but will continue for the duration of the programmes for the students on roll of the University

### **INTERNATIONAL PROGRAMMES**

The University offers several International Programmes for students. See below for details.

### **CREDIT TRANSFER PROGRAMMES**

#### **Bachelor of Business Administration (BBA)]**

(2 years in CHRIST + 1 or 1.5 or 2 years in a foreign University), BBA students can transfer to any one of the following four partner universities of their choice.

- Option 1: Sheffield Hallam University (UK)  
[www.shu.ac.uk](http://www.shu.ac.uk)
- Option 2: Liverpool Hope University (UK)  
[www.hope.ac.uk](http://www.hope.ac.uk)
- Option 3: Griffith University (Australia)  
[www.griffith.edu.au](http://www.griffith.edu.au)

- Option 4: IESEG School of Management (France)  
[www.ieseg.fr](http://www.ieseg.fr)

### **Bachelor of Arts (BA) All combinations**

2 years in CHRIST + 1 year in Liverpool Hope University, (UK)

### **BBA (Finance and International Business)**

(2 years in CHRIST + 1 or 1.5 or 2 years in a foreign university), BBA (Finance and International Business) students can transfer to any one of the following Five universities:

- Option 1: IESEG School of Management (France)  
<http://www.ieseg.fr>
- Option 2: Sheffield Hallam University (UK)  
<http://www.shu.ac.uk>
- Option 3: Liverpool Hope University (UK)  
<http://www.hope.ac.uk>
- Option 4: Griffith University (Australia)  
<http://www.griffith.edu.au>

Option 5: Western Michigan University (USA) [www.wmich.edu](http://www.wmich.edu)

### **BBA (Tourism and Travel Management)**

- Option 1: 2 years in CHRIST +1year in Sheffield Hallam University (UK) <http://www.shu.ac.uk>
- Option 2: 2 years in CHRIST +1year in Liverpool Hope University (UK) <http://www.hope.ac.uk>

### **Bachelor of Commerce (BCom )& BCom (Honours)**

- Option 1: 2 years in CHRIST +1year in Sheffield Hallam University (UK) <http://www.shu.ac.uk>
- Option 2: 2 years in CHRIST +1year in Liverpool Hope University (UK) <http://www.hope.ac.uk>
- Option 3: 2 years in CHRIST+1year in IESEG School of Management (France) <http://www.ieseg.fr>

**Bachelor of Hotel Management (BHM)**

- 3 years in CHRIST + 1 year Sheffield Hallam University, (UK) <http://www.shu.ac.uk>

**For BA students (CEP/JPEng)**

- 2 years in CHRIST+1 year in Birmingham City University (UK)<http://www.bcu.ac.uk>

**Bachelor of Technology (BTech)**

- 2 years in CHRIST+ 2 years in Catholic University of America, (USA) <http://www.catholic.edu>
- Note: Degree awarded by the foreign university

**Study Abroad for One Semester**

**Master in International Studies (MAIS)**

- At European School of Political and Social Sciences (ESPOL), Université Catholique de Lille, France

**Master in International Studies (MAIS)**

- At Sciences Po, France

**Bachelor of Hotel Management (BHM)**

- At Breda University of Applied Sciences, Netherlands

**Bachelor of Commerce (BCom)**

- At IESEG School of Management, France
- At Baldwin Wallace University, USA

**Bachelor of Arts-BA (HEP/EPS)**

- At Sciences Po, France

### **Bachelor of Arts -BA (CEP)**

- At the Institute of Communication Strategies and Techniques (ISTC), Université Catholique de Lille, France

### **Short Duration International Programmes**

#### **BA and BBA**

- Université Catholique de Lille, France **One month "Winter and Summer Program"**

#### **BA and BHM**

- The Walt Disney Company, U.S.

Around one-month Cultural Exchange Program. It is a paid internship program.

Note: All the above programmes will be offered only after fulfilling the norms/rules of CHRIST (Deemed to be University) and after the approval of the host university/organisation depending on the seats available.

#### **For more information contact**

Office of International Relations  
Room No. 916, II Floor,  
Auditorium Block,  
Hosur Road, Bengaluru-560 029  
Karnataka, India  
Phone: +91080-40129432 | Fax:+91080 40129000  
Email: oias@christuniversity.in

### **University Studies Abroad Consortium (USAC), USA**

USAC offers affordable, academic programs at over 50 locations in 36 countries. Its authentic, non-traditional programme locations are specifically chosen to allow students to immerse in the culture of another country, combined with high-quality academics, field trips,

and internship opportunities for an unforgettable experience. The students can study abroad while still enrolled at CHRIST (Deemed to be University).

### Where will you go?

Explore USAC programmes at [usac.edu](http://usac.edu)

Contact USAC office at CHRIST (Deemed to be University):

Coordinator

USAC Programmes

4th Floor, Christ Junior College Block

CHRIST (Deemed to be University), Hosur Road

Bengaluru 560029 | [usac@christuniversity.in](mailto:usac@christuniversity.in) | Ph:080-40129454;  
40129463

### CHRIST (Deemed to be University)- Liverpool Hope University

Credit Transfer Programmes

Liverpool Hope University, (UK), since 2006

### Christ University -Liverpool Hope University Twinning Programme

This is a 2 + 1 programme. Year 1 + Year 2 at Christ University, Bangalore. Year 3 at Liverpool Hope University, UK. On successful completion, one will receive the appropriate BA or BSc degree awarded by Liverpool Hope University.

### Programmes are available.

Year 1 and 2 at Christ University	Year 3 at Liverpool Hope University	Tuition Fee/ Fee with Overseas Scholarshi p/ Fee with Scholarshi p & Early	Special notes



		<b>Payment Discount</b>	
BCom with Tourism	BA (combined honours) Tourism	£9,000 / £8,000 / £7,000	Combined honours only
BBA, BCom, BCom Professional	BA (hons) Business Management	£9,000 / £8,000 / £7,000	Single honours
BA (History, Economics, Politics)	BA (combined honours) International Studies	£9,000 / £8,000 / £7,000	Combined honours
BA (History, Economics, Politics)	BA (honours) History	£9,000 / £8,000 / £7,000	Single honours
BA (History, Economics, Politics)	BA (honours) Politics	£9,000 / £8,000 / £7,000	Single honours
BA (Psychology, English, Journalism, Communicative English, Performing Arts)	BA (honours) Media	£9,000 / £8,000 / £7,000	Single honours
BA All combinations	BA (honours) Applied Social Science	£9,000 / £8,000 / £7,000	Single honours
BA All combinations	BA (honours) Social Pedagogy	£9,000 / £8,000 / £7,000	Single honours
BA All combinations	BA (honours) Social Policy	£9,000 / £8,000 / £7,000	Single honours
BA All English Combinations	BA (honours) English Language	£9,000 / £8,000 / £7,000	Single honours
BA All English Combinations	BA (honours) English Literature	£9,000 / £8,000 / £7,000	Single honours
BA All Psychology Combinations	BA (combined honours) Criminology	£9,000 / £8,000 / £7,000	Combined honours only
BA All Psychology Combinations	BSc (honours) Psychology	£9,000 / £8,000 / £7,000	Single Honours/ non-BPS

BA All Psychology Combinations	BSc (honours) Sports Psychology	£9,000 / £8,000 / £7,000	Single honours
Bachelor of Computer Applications (BCA) / BSc Computer Science, Maths, Electronics/Statistics	BSc (honours) Computing	£9,000 / £8,000 / £7,000	Single honours
Bachelor of Computer Applications (BCA) / BSc Computer Science, Maths, Electronics/Statistics	BSc (honours) Information Technology	£9,000 / £8,000 / £7,000	Single honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (honours) Human Biology	£9,000 / £8,000 / £7,000	Single honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (honours) Biology	£9,000 / £8,000 / £7,000	Single honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (honours) Health	£9,000 / £8,000 / £7,000	Combined honours only
BSc Mathematics Combinations	BA (honours) Education Studies with Mathematical Studies	£9,000 / £8,000 / £7,000	Single honours

Note: Combined honours only subjects must be studied with another pathway.

International Admissions will advise at the time of application.

### **Campus Accommodation**

Prices for rooms at Aigburth Park and the Creative Campus for the academic year (36 weeks) range from approximately £3,000 to £4,000 for the full academic year. These prices include the Christmas and Easter holiday periods.

## 07. Assessment Rules

Assessment is based on the performance of the student throughout the semester.

### Credit Structure

Normally 15 hours of classroom teaching in a semester is considered as one credit for theory courses.

### Undergraduate Programmes

- Courses with 30 theory hours per semester, earn 2 credits.
- Courses with 45 theory hours per semester earn 3 credits.
- Courses with 60 theory hours per semester earn 4 credits.
- Practical Courses as a part of a Core/Elective theory courses earn 1 credit for every 30 hours.
- Dissertations/Practical equivalent to one course will earn the candidates not more than 4 credits.

### Postgraduate Programmes

- Courses with 30 hours per semester earn 2 credits.
- Courses with 45-50 hours per semester earn 3 credits.
- Courses with 51 hours and above per semester including practical earn 4 credits.
- Dissertations/Practical equivalent to one course earn 4-6 credits.

Note: Total credits may vary from programme to programme.

Assessment pattern of various courses except for the courses offered in programmes with 70% Continuous Internal Assessment and 30% for End Semester/End Trimester Examinations. The students are evaluated for each course based on Continuous Internal Assessment and End Semester Examinations with a weight of 50% each.

**Continuous Internal Assessment:** Continuous Internal Assessment (CIA) is marked out of 90 marks which are then converted to out of 50 marks including 5 marks for attendance.

The breakup of 90 marks is as follows:

- CIA 1: 20 marks
- CIA 2: 50 Marks
- CIA 3: 20 marks
- Attendance: 05 marks

Attendance Percentage	Marks
95%-100%	05 Marks
90%-94%	04 Marks
85%-89%	03 Marks
80%-84%	02 Marks
76%-79%	01 Mark

CIA 1 and 3 are conducted by the respective faculty in the form of different types of assignments. Students need to complete the assignments within the time stipulated by the course instructors concerned for consideration of the assignment for evaluation and award of marks.

## **CIA II- Mid-Semester Examination (MSE)**

MSE for courses in Odd Semesters is generally held in August and Even Semesters in January.

- a. Candidates who do not appear for the MSE due to valid reasons are given a chance to repeat MSE. Such students can apply online and the permission is granted by the Controller of Examination (COE) in consultation with the HOD/Dean concerned based on the attendance and valid supporting documents for the absence.
- b. There will be a reduction of 15% in the weight of marks for each repeat course MSE.
- c. If the student does not take the MSE then an entry denoted by an '\*' is made in the marks card stating that the candidate did not appear for the MSE.
- d. During the course of study, students from programmes of four or five-year duration can repeat MSE three times, for programmes with three-year duration, maximum of two times, and for programmes with two years duration only once.
- e. Students absenting for the MSE due to deputation on University-sponsored/permitted programmes, with prior information to the Office of Examinations, are exempted from the reduction in the weight of marks, '\*' notation in the marks card and also in the restriction regarding the number of chances to apply as decided by the Controller of Examinations (COE).
- f. The duration of MSE is two hours for both the regular and the repeat examinations.
- g. Parents of students who did not attend the examinations will be alerted through SMS within an hour after the commencement of the examination.
- h. The Hall Ticket with the timetable and room allotment is compulsory for taking both the regular and repetition of

MSE and can be downloaded from the student Knowledge Pro (KP) ERP account.

- i. Dress code of the University shall be followed during the examination days.
- j. Evaluated answer scripts are distributed in the class by the respective course instructors. Corrections, if any, are to be done within 24 hours after receiving the answer script.
- k. Students must preserve all MSE answer sheets and present the same to the COE in case of any discrepancy in the marks.

Marks awarded to the students for CIA are displayed in the KP student account within a week after the last date of submission of marks by the faculty. In case of any discrepancy, the student concerned should inform the course teacher concerned, immediately for correction of marks awarded.

### **End Semester Examinations (ESE)**

The ESE for the theory as well as practical courses are held at the end of the semester of the programme.

- a. Eligibility for admission to the ESE:
- b. A student must have at least 85% of the attendance in aggregate at the end of the semester.
- c. The Vice Chancellor is satisfied with the character and conduct of the student.
- d. The ESE for the theory courses will be conducted for 100 marks, which are then reduced to the marks limit of the course, by the Office of the Examinations. The duration of an ESE is generally, three hours but it may vary for certain courses.
- e. Possession of Hall ticket during the examination with timetable and room allotment is compulsory for ESE which can be downloaded from the Student Login.
- f. The Registration number of the students is bar-coded which should be pasted by the students on the facing

sheet of the answer booklet at the beginning of an examination.

- g. Dress code of the University shall be followed during the examination days.
- h. If a student does not appear for an examination, one of the parents of the student concerned will be alerted through SMS within an hour of commencement of the examination.

### **Assessment for Practical Courses**

- a. The assessment may be in continuous mode or continuous and comprehensive mode.
- b. For courses with both continuous and comprehensive assessment, ESE will have a minimum required percentage as prescribed by each programme.
- c. For courses with independent practicals/projects, the assessment pattern may vary from programme to programme.

### **Evaluation and Results**

- a. Evaluation of answer scripts in ESE for both UG and PG is centralized
- b. Double evaluation by an internal and an external examiner is conducted for courses offered in PG programmes and the average of the marks is awarded to the candidate.
- c. Semester results are announced within 15 days from the date of the last examination.
- d. Students can access the results and download their marks card from their respective Student KP Account.
- e. The minimum pass mark for each course is 40% for ESE+CIA with a minimum of 40% in ESE separately.
- f. For PG programmes, the students who score 40% or more in individual courses but fail to get 50% aggregate at the

end of the programme are considered as failed in the programme. Such candidates can improve their marks by repeating any of the courses.

- g. Application for original transcripts and attestation shall be through Knowledge Pro Account after paying the prescribed fees. Documents can be collected from the Office of Examinations after two working days from the date of application.

Note: Certain PG programmes will have different assessment rules and students will have to contact their respective departments for clarifications.

### **Promotion Policy for UG and PG Programmes except for LLB**

Candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the next year.

#### **For the School of Law, the promotion criterion is as follows:**

- a. Should pass in all the courses of the first year to be promoted to the third year.
- b. Should pass in all the courses of the first and the second year to be promoted to the fourth year.
- c. Should pass in all the courses of the first, the second and the third year to be promoted to the fifth year.

### **Supplementary Examinations**

- a. A student who fails in any one or more courses of the ESE in any semester is permitted to appear for the supplementary examinations in the subsequent semester.
- b. A Repeating student is permitted for a maximum of only three available chances including the first chance with the same syllabus/curriculum. If the student does not clear



the course in three available chances, subsequent attempts will be based on the syllabus as applicable to the course for the relevant academic year.

- c. The Maximum duration to complete a programme is two years beyond the prescribed minimum duration of the programme.
- d. A student seeking to appear for the repeat examination shall apply through their Knowledge Pro (KP) student login within the last date notified for submission of applications.
- e. All the notifications regarding supplementary examinations will be announced on the University website at least 30 days before the commencement of the examinations.
- f. Students who are in the final semester of the programme and have a backlog of the courses in the penultimate semester may take up a special supplementary examination held in January.
- g. Final year Students with backlogs in odd semesters will be given another chance to pass the courses in the odd semester supplementary examinations held in the month of April-May.
- h. Final year students failing in the final semester courses can repeat those courses in the special supplementary examination held in May.
- i. Such students mentioned in the clauses (g) and (h) are not eligible for the convocation of the corresponding year but will be provided with a provisional degree certificate, consolidated marks card and transfer certificate on request after the announcement of results.

### **Regulations for repeating CIA for improvement**

- i. Students who have completed all the semesters of their programme but have failed to graduate due to low score in

CIA in a particular course in any of the semesters can apply for CIA repeat, which is notified in June and November on the University website.

- ii. Students who are in the final semester but have failed in any of the courses in the previous semesters due to low scores in CIA can apply only for CIA repeat, which is notified in November on the University website.
- iii. The applicants should submit the duly filled form to the COE personally.
- iv. After the verification of all the documents, payment of the fees by the applicant, the application will be forwarded to the office of Dean concerned for further action.
- v. The maximum number of courses allowed for CIA repeat at a time is two.
- vi. The repeat course will follow a tutorial system of 30 hours in duration not exceeding 30 days during which the entire repeat CIA process is expected to be completed.
- vii. The maximum time spent on a day for CIA repeat tutorial is only 2 hours.
- viii. If a course has been revised or replaced by another in the changed syllabus, the student shall be required to complete the course syllabus applicable to him or her.
- ix. In CIA repeat, the applicant has to complete all the three components of the CIA under the supervision of a tutor assigned by the department.

### **Re-evaluation/ Re-totalling**

- i. Re-evaluation of answer scripts shall be permitted only for undergraduate programmes.
- ii. Re-evaluation is available for both regular and Supplementary examinations.
- iii. For PG students with double valuation only re-totalling is permitted.

- iv. Students seeking re-evaluation or re-totalling shall apply through student KP login within the prescribed date.
- v. Photocopy of answer scripts shall not be provided to the student; however, COE has the discretion to extend the facility based on the merit of the case. In such cases, students can only view the answer script in the presence of the COE.
- vi. If there is a change in marks resulting from re-evaluation, the student shall be given the benefit of the higher marks awarded, before or after such re-evaluation.
- vii. In the case of re-totalling, the re-calculated marks will be final.
- viii. Result of re-evaluation/ re-totalling will be normally announced within one month from the last date to apply.

**Grading System:** Grades are awarded based on absolute grading. University follows a 4 point grading system. However, the final transcripts will also show grading on a 10 point scale.

### Grading Scheme

Percentage	Grade	Grade point (10 point scale)	Grade point (4 Point scale)	Interpretation
80-100	O	10	4	Outstanding
70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average
45-49	C	5	2	Average
40-44	P	4	1.6	Pass

**Assessment pattern** of the courses in the following programmes with 70% marks for Continuous Internal Assessment (CIA) and 30% marks for End Semester Examination (ESE)

- BA (Economics Honours)
- BA (English Honours)
- BA (Journalism Honours)
- BA (Liberal Arts)
- BA (English, Political Science, History)
- BA (Economics, Media Studies, Political Science)
- BCom (Strategic Finance Honours)
- BCom (Financial Analytics)
- BBA
- BBA (Honours)
- BBA (Finance and International Business)
- BBA (Business Analytics)
- BBA (Fin Tech Honours)
- BBA (Tourism and Travel Management)
- BSc (Psychology Honours)
- BSc (Data Science)
- BSc (Economics and Analytics)
- Bachelor of Hotel Management
- MBA (Executive)
- Master of Tourism and Travel Management
- MA (English and Cultural Studies)
- MA (Business Economics)

The above mentioned programmes follow a pattern with 70 % marks for internal assessment (marked out of 90 marks which is then converted to out of 70 marks including 5 marks for attendance) and 30 % marks for End Semester except for courses offered under the category of second language which follows 50 % marks each for CIA and ESE.

The end semester examinations shall be conducted for 2 hours and evaluated out of 50 marks which are then converted to out of 30 marks

**The pass criteria** for the successful completion of programmes, shall be as follows

- a. Minimum of 40% aggregate marks in the CIA of a course
- b. Minimum of 40% in the ESE/ETE of a course.
- c. Minimum 50% aggregate in each Semester

Students who do not achieve the minimum semester course aggregate of 50% shall have a chance to improve one or more courses from the failed semester during the supplementary examinations. These can be courses where the student has scored more than 50% or less than 50%. The student can choose either the CIA or ESE/ETE of a course for improvement or both. In case of an improvement attempt, the assessment in which the student has scored higher will be considered.

A student who fails to get a minimum of 40% in CIA, shall repeat the CIA in the immediate semester.

### Grading Scheme

Percentage	Grade	Grade Point (10 Point scale)	Grade Point (4 Point scale)	Interpretation
80-100	O	10	4	Outstanding
70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average

45-49	C	5	2	Average
40-44	P	4	1.6	Pass

All other rules and regulations are the same as the other programmes of the University with 50% weightage each for CIA and ESE.

### **Assessment pattern for PG programmes offered by the Department of Psychology**

Follows a pattern of 70% marks for Continuous Internal Assessment (CIA) and 30% marks for End semester examinations.

#### **Continuous Internal Assessment (CIA)**

Break up of continuous internal assessment for 4 credit courses are as follows:

CIA 1: 30 Marks

CIA 2: 30 Marks

Class participation: 5 Marks

Attendance: 5 Marks

For two credit courses the break-up of CIA is as follows

CIA1: 20 Marks

CIA2: 25 Marks

Class participation and Attendance: 5 marks

- Minimum pass marks for the CIA of a course is 50 % and a pass in each of the CIA is mandatory to be eligible to write the End semester examinations.
- If a student does not meet the passing grade for CIA, s/he will have to repeat the CIA before moving to the next CIA.

- The students who fail a CIA will have to apply for the repeat CIA immediately after the publishing of results of each of the CIA components. In such a case, an application should be sent to the Office of Examinations to obtain necessary approvals forwarded through the HoD and Dean.
- The number of chances for repeating each CIA is one.
- Students who fail the CIA in a semester have to apply for CIA repeat of the whole course in the subsequent semesters

### **End Semester Examinations (ESE)**

- The end semester examinations shall be conducted for 2 hours and evaluated out of 50 marks which are then converted to out of 30 marks.
- Minimum of 40 % marks is required to pass in the ESE of each course and an overall grade of 50% is required to pass the course (CIA+ESE).
- Student failing a course due to less than minimum in ESE shall repeat the ESE while his/her internal scores shall remain valid.
- Permission for admission to the ESE is granted only if
  - A student has passed in CIAs for that course.
  - A student has at least 85% of the attendance in aggregate at the end of the semester.
  - The Vice Chancellor is satisfied with the character and conduct of the student.

## Grading Scheme

Percentage	Grade	Grade Point (10 Point scale)	Grade Point (4 Point scale)	Interpretation
80-100	O	10	4	Outstanding
70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average

All other rules and regulations are the same as the other programmes of the University.

### Assessment pattern for MBA programmes

The MBA programme follows a pattern of 70% marks for continuous internal assessment and 30% marks for End Trimester examinations.

#### Continuous Internal Assessment (CIA):

Continuous internal Assessment is conducted at three different levels such as CIA 1 CIA 2 and CIA 3.

CIA 1 and CIA 3 are done by the respective faculty members in the form of different assessments like written tests, case studies, quiz, presentations, field works, research-based assignments etc and also multiple choice questions based tests to cover the concepts.

CIA 2 will be a written examinations conducted for 50 marks which will then be converted to a score out of 25 marks



Mark distribution of each CIA (excepting the courses based on a fully departmental evaluation) would be as follows:

Components	CIA 1	CIA 2	CIA 3	Total
Assignments -	20%		20%	40%
Midterm Exams (2 hours for 50 marks)		25%		25%
TOTAL	20%	25%	20%	65%

### End Trimester Examination (ETE)

ETE is conducted for a duration of 2 hours and evaluated out of 50 marks which will be then converted to a score out of 30 marks

The pass criteria for the successful completion of the programmes shall be as follows

Minimum of 40% aggregate marks in the CIA of a course

Minimum of 40% in the ETE of a course.

Minimum 50% aggregate in each Trimester

Students who do not achieve the minimum semester course aggregate of 50% shall have a chance to improve in one or more courses from the failed semester during the supplementary examinations. These can be courses where the student has scored more than 50% or less than 50%. The student can choose either the CIA or ETE of a course for improvement or both. In case of an improvement attempt, the assessment in which the student has scored higher will be considered.

A student who fails to get a minimum of 40% in CIA, shall repeat the CIA in the immediate semester.

## Grading Scheme

Percentage	Grade	Grade Point (10 Point scale)	Grade Point (4 Point scale)	Interpretation
80-100	O	10	4	Outstanding
70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average
45-49	C	5	2	Average
40-44	P	4	1.6	Pass

Note: 10 hours of classroom teaching in a trimester is considered as one credit for theory courses.

All other regulations pertaining to assessment and evaluation are the same as the other programmes of the University.

### Supplementary Examinations

- Students failing in any Trimester (upto 4 trimesters) can take up the supplementary examinations in the subsequent semesters.
- Students failing in the 5 trimester can take up the special supplementary examinations held immediately after the announcement of results.
- Students failing in the 6 Trimester can take up the special supplementary examinations held in the month of May. Such students are not eligible for the convocation of the corresponding year but will be provided with provisional

degree certificate, consolidated marks card and transfer certificate on request after the announcement of results

- d. A special supplementary examinations will be held in the month of February for the final year students to clear their backlogs of the previous trimesters

### **Promotion criteria**

Students with more than 2 backlogs in the first year are not eligible for promotion to the second year

All other regulations pertaining to assessment and evaluation are the same as the other programmes of the University.

### **Assessment pattern for BTech Programmes**

Assessment for all the courses consists of Continuous Internal assessment (CIA) and end-semester examinations (ESE). The weight for CIA and ESE for different categories of courses are given in the table below:

<b>Category</b>	<b>Weightage for CIA</b>	<b>Weightage for ESE</b>
Courses with theory and practical	65	35
Courses only with theory	50	50
Courses only with practical	50	50

### **Continuous Internal assessment (CIA):**

Continuous internal assessment is conducted in the form of different types of assignments within the stipulated time for awarding the marks.

CIA Marks distribution for different category of courses

### **Courses with Theory and Practicals**

For theory part, CIA is conducted at three different levels for 90 marks which is then converted out of 30 marks.

CIA I :20 marks

CIA II :50 marks (Mid-semester Examinations)

CIA III: 20 marks

\*CIA for practicals: 30 marks

Attendance: 05 marks

Total : 65 marks

Minimum marks of 40% in practical component is required to be eligible to appear for End Semester Examination of the theory component.

Students who fail to get 40% in practical shall repeat CIA of the practical immediately after the announcement of the results and pass in the course to become eligible for the ESE in the supplementary examinations conducted in the subsequent semester.

### **End Semester Examinations**

ESE is conducted for a duration of 3 hours and evaluated out of 100 which is then converted out of 35 marks .

### **Courses with only Theory component**

CIA is conducted out of 90 marks which is then converted out of 50 marks including 5 marks for attendance .

The break-up of 90 marks is as follows:

CIA I                20 marks

CIA II               50 marks

CIA III              20 marks

## End Semester Examinations

ESE is conducted for a duration of 3 hours and evaluated out of 100 marks which is then converted to out of 50 marks

### Courses with only practicals

Assessment for these courses is continuous and comprehensive with 50 marks each for CIA and ESE.

Permission for admission to the ESE

- i. A student has to get minimum marks of 40% in practical component for courses with both theory and practicals
- ii. A student has at least 85% of the attendance in aggregate at the end of the semester.
- iii. The Vice Chancellor is satisfied with the character and conduct of the student.

### Grading Scheme

Percentage	Grade	Grade point (10 Point scale)	Grade point (4 Point scale)	Interpretation
80-100	O	10	4	Outstanding
70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average
45-49	C	5	2	Average
40-44	P	4	1.6	Pass

### **Pass Criteria**

- a. For courses with theory and practical a student shall pass with a minimum aggregate (CIA+ESE) of 40% and a minimum 40% CIA Score in practicals and 40% ESE score in Theory
- b. For courses with only theory or practical the student shall pass with minimum marks of 40% for ESE+CIA with minimum of 40% in ESE separately.

### **Promotion Policy**

- a. The candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the next year.
- b. The candidates should pass in all the courses of the first year to be promoted to the third year.
- c. The candidates should pass in all the courses of first and second year to be promoted to the fourth year.

All other regulations pertaining to assessment and evaluation are the same as other programmes of the University

### **Assessment pattern for the School of Architecture**

The courses are classified into two types - Studio Courses and Theory Courses. The Studio courses are further classified into Major studio courses and minor studio courses

Assessment consists of Continuous Internal Assessment (CIA) and End- Semester Examinations /Viva Voce with weightage of 50% each.

#### **Continuous Internal Assessment (CIA): 50%**

For Studio courses CIA is conducted by the respective faculty in the form of different assignments throughout the semester with the

final submission of marks out of 150 marks and 50 marks for major studio courses and minor studio courses respectively .

For theory courses CIA is conducted as CIA 1, 2 and 3 .CIA 1 and 3 are conducted by the respective faculty members whereas CIA 2 is a mid semester examination conducted centrally. The breakup of CIA marks for theory courses is given below .

CIA 1- 10 Marks

CIA 2 - 15 marks (conducted out of 50 marks and converted to out of 15 Marks)

CIA 3 - 20 Marks

Attendance -5 Marks

5 marks for attendance is distributed as follows:

<b>Attendance Percentage</b>	<b>Marks</b>
95%-100%	05
90%-94%	04
85%-89%	03
80%-85%	02
76%-79%	01

For Theory courses a minimum of 50% marks in CIA is required to be eligible for the End Semester Examination (ESE).

For studio courses a minimum of 50% marks in CIA is required to be eligible for VIVA VOCE which is conducted as ESE.

A student who fails the CIA of a course is not eligible to write the ESE and shall repeat CIA immediately after the announcement of

the results and pass in the CIA to become eligible for the ESE in the supplementary examinations conducted in the subsequent semester

**End Semester Examinations (ESE)**

- i. For theory courses ESE is conducted at the end of the semester by the Office of Examinations. The duration of the examination is three hours with maximum marks of 100 which is then reduced to out of 50 marks
- ii. For studio courses ESE is in the form of VIVA VOCE and is conducted by the dept for 150 marks and 50 marks for major studio courses and minor studio courses respectively.

Permission for admission to the ESE is granted only if

- a. A student has passed in CIAs for that course with 50% minimum marks
- b. A student has at least 85% of the attendance in aggregate at the end of the semester
- c. The Vice Chancellor is satisfied with the character and conduct of the student

**Pass Criteria**

- i. A student shall pass each course with a minimum aggregate (CIA+ESE) of 45% and a minimum CIA Score of 50% and ESE score of 40%.
- ii. The overall aggregate of 50% and pass score in all the courses is required to pass the semester.

**Grading Scheme**

Percentage	Grade	Grade Point (10 Point scale)	Grade Point (4 Point scale)	Interpretation
80-100	O	10	4	Outstanding



70-79	A+	9	3.6	Excellent
60-69	A	8	3.2	Very Good
55-59	B+	7	2.8	Good
50-54	B	6	2.4	Above Average
45-49	C	5	2	Average*

\* Minimum requirement for Pass – 45% aggregate in each course

### Promotion Policy

- a. The candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the following year of the programme.
- b. The candidates should pass in all the courses of the first year to be promoted to the third year.
- c. The candidates should pass in all the courses of the first and second years to be promoted to the fourth year.
- d. The candidates should pass in all the courses of the first, second and third years to be promoted to the fifth year.
- e. A pass in any Architectural Design Studio [Major Studio] necessary to be eligible to register for the subsequent Architectural-Design Studio [Major Studio]
- f. A pass in the Internship Semester IX is necessary to appear for the Architectural design Studio of Semester X

All other regulations pertaining to assessment and evaluation are the same as other programmes of the university.

### Assessment Pattern for the Interdisciplinary Masters Programmes

- MA (Economics)
- MSc (Sustainable Development)

- MSc (Strategic Management )
- MSc (Data Analytics)
- MSc (Behavioural Science)

The above mentioned programmes follows a pattern with 70 % marks for continuous internal assessment and 30 % marks for End Semester. CIA is by the respective faculty members in the form of written tests, case studies, quiz, presentations, field works, research-based assignments etc and also multiple choice questions based tests to cover the concepts. The break-up of CIA is as follows

CIA 1 :35 marks

CIA 2 :30 marks

Attendance 5 Marks

5 marks for attendance is distributed as follows

Attendance Percentage	Marks
95%-100%	05
90%-94%	04
85%-89%	03
80%-85%	02
76%-79%	01

The end semester examinations shall be conducted by the office of examinations for 2 hours and evaluated out of 50 marks which are then converted to out of 30 marks

The pass criteria for the successful completion of programmes, shall be as follows

- Minimum of 40% aggregate marks in the CIA of a course
- Minimum of 40% in the ESE/ETE of a course.

- c. Minimum 50% aggregate at the end of the programme

Student failing a course due to less than minimum in ESE shall repeat the ESE while his/her internal scores shall remain valid. However the supplementary will be conducted only in the trimester when the particular course in which the student failed is offered again considering the nature of the programme. This is allowed only for first chance and in subsequent chances student has to repeat the entire course by attending the classes and assessments again when the particular course is offered

Students who do not score 50% aggregate at the end of the programmes shall have a chance to improve one or more courses from any of the trimester. These can be courses where the student has scored more than 50% or less than 50%. The student can choose either the CIA or ETE of a course for improvement or both. In case of an improvement attempt, the assessment in which the student has scored higher will be considered.

### **Award of Certificate for all Programmes**

Students who complete the programme in full will be awarded the degree certificate during the Convocation held in the month of May.

- a. Students who complete the programme in full by passing the supplementary examination held in between the academic year shall be issued a consolidated marks card, provisional degree certificate and transfer certificate on request.
- b. The Degree Certificate shall be issued only during the University Convocation relevant to the academic year.
- c. Students who fail to collect the degree certificates during convocation may collect the same from the office of examination after paying the prescribed fine.

## **Facilities for Differently-Abled Students**

- a. Differently-abled students will be given compensatory time of maximum 20 minutes per hour, subject to the submission of medical documents to the Office of Examinations.
- b. Applications for compensatory time shall reach the Office of Examinations at least 2 weeks prior to the commencement of examination.
- c. Students who need the support of scribes shall bring the scribe by themselves.
- d. The details of the scribe shall be submitted to the Office of Examinations in advance and the eligibility of the scribe will be decided by the Office.
- e. Students with Neuro-Muscular or speech problems will be provided with a special question paper on request in advance at least 2 weeks before the commencement of the examination.

## **Open Elective Courses for Undergraduate Students**

Open electives are offered under two categories: a) Generic electives b) Skill Enhancement Electives

- i. It is mandatory for undergraduate students to enrol and pass two open elective courses for two credits each before the completion of the Fourth Semester.
- ii. Students have the option of choosing either two Generic Elective courses or one Generic Elective and one Skill Enhancement Elective courses under the category of mandatory elective courses. A student is not eligible for more than one Skill Enhancement Elective course under the category of mandatory courses.
- iii. For BCom (Professional), BCom (Finance and Accounting), BBA (Finance and Accounting), BBA, BBA (Honours) BHM, BA LLB (Honours) BBA LLB (Honours) and BCA programmes the Open Electives are offered within the regular class hours.

- iv. These courses generally earn two credits consisting of 45-hours of theory classes and 60 hours for those with practical.
- v. Students can view the complete details of the courses offered as Generic Electives and Skill Enhancement Elective courses in their Knowledge Pro login.
- vi. Students must register for the courses through their Knowledge Pro login after paying the prescribed fees within the dates notified.
- vii. Till a student passes two courses under the mandatory course category, he/she is not eligible to apply for other open elective courses under the optional courses category.
- viii. Evaluation pattern is the discretion of the faculty concerned with only CIA or both CIA and end-semester examinations
- ix. Examinations are conducted by the departments concerned and the results are indicated only in Grades in the marks card.
- x. Minimum pass percentage is 40% for courses under the mandatory category. Grades are awarded only if the student passes.
- xi. These courses are conducted after or before the regular class hours and the courses offered are different in Odd and Even semesters.
- xii. Students are advised to finalise their choice of programmes in consultation with their class teachers concerned.
- xiii. Minimum prescribed attendance for these courses is 85%. Medical and co-curricular claims will be considered only if the student has 75% physical attendance for the classes held.
- xiv. Attendance claim shall be submitted to the Office of Examinations in the prescribed form within 07 days after availing he leave.
- xv. Students who fail to secure the minimum pass marks or the required minimum attendance or those who discontinue in between the course are required to register afresh by paying applicable course fees. Re--registration is permitted only in the subsequent semester which may be for the same course or or any

other course from the choices available during the particular semester.

- xvi. A student is not eligible to graduate without completing at least two courses under the mandatory course category.
- xvii. Students from the Department of Performing Arts, Theatre Studies and Music have to complete one mandatory course offered by the other departments
- xviii. Each course admits only 40 students on a first-come-first-served basis.
- xix. Courses which do not get minimum required applications may not be conducted.

### **Rules for Exemption from Open Elective courses based on Performance in Extracurricular events of the University.**

- i. Students selected by the University for its Specified Extracurricular activities/events mentioned below may be considered for exemption from one of the Open Electives Courses.
  - University Cultural Team: All the winners of Darpan
  - University Dance Team: Winners and five Runner up teams (as per ranking) of the dance events of Darpan as well as other members of the University dance team
  - University Choir
  - University Volunteer Team
  - University Sports Teams of Football (A&B), Basketball (A&B), Volleyball (A), Hockey (A), Cricket (A), Throwball (A), Tennis (A) and Handball (A). Both male and female student teams are eligible for the full strength of the team, including reserves.
  - Peer Education Programme (PEP)
  - Student Welfare Office (SWO)
  - Centre for Social Action (CSA)
  - National Cadet Corps (NCC)

- University Wind and Brass Orchestra
  - Participation in only one of the activity/event listed is considered, even though the student may be involved in more than one activity.
- ii. Students who are in the second year must have already completed one of the open elective courses to avail this scheme.
  - iii. Students who fail in their performance earning a Grade of 'D' are not exempted but the students may have to repeat the activity/event to improve their performance, subject to their re-selection.
  - iv. Students seeking credit, based on their participation in any of the aforesaid extra-curricular activity/event shall register with the Office of Examinations in the beginning of the academic year, latest by Mid- August through the respective offices. Addition of names in the list after registration is not permitted.
  - v. The coordinating Department/Centre/Office of the respective activity/event shall monitor every student of its group and submit to the Office of Examinations, a score sheet (marks card) during the last 10 days prior to the close of the even-semester.
  - vi. The criteria for judging the performance for the specified activities/ events is as given in the table hereunder.

Activity/ Event	Performance Criteria					
Student/ Reg. No	Attendance	Punctuality	Initiative	Leadership	Skill	Delivery

- vii. The Department/Centre/ Office of the activity/event concerned will set the relevant parameters to measure the content of each given criterion depending on the need and application of the

particular activity/event and assesses the performance of every student objectively.

- viii. Students must earn at least 20 Points out of 50 to get a C Grade. Grading is as under

<b>Total Score</b>	<b>Grade</b>
30 and above	A
25-29	B
20-24	C
Below 20	D

The examination rules and requirements may undergo minor modifications to accommodate the exigencies created by the COVID-19 Pandemic, which will be notified separately.



## 08. HOLISTIC EDUCATION

CHRIST (Deemed to be University) understands the limitations of compartmentalized knowledge which is not adequate enough to face the challenges of the globalized world. With a mission to prepare the students for life and not just for the acquisition of a degree, it encourages every plan that would make perfect connections with the world outside-take it as a unified whole and integrate with it, sharing its joys and sorrows. Inspired by the educational philosophy of Rousseau, Emerson, Ivan Illich, Paulo Freire, Mahatma Gandhi, Tagore and Kuriakose Elias Chavara, the University formulated this concept of Holistic Education more than eighteen years ago and included it in the curriculum, making necessary changes every year. A group of passionate teachers drawn from across the streams go through the whole process of designing the curriculum through a series of intense discussions under the broad classification of three skills: personal, interpersonal and societal. The modules for the current academic year are given below:

### 1. Personal Skills

- a. Integrity and Responsibility
- b. Positive Attitude
- c. Managing Freedom
- d. Stress Management
- e. Self-Awareness
- f. Self Esteem

### 2. Interpersonal Skills

- a. Team Building
- b. Respect for Others
- c. Reciprocity

- d. Forgiveness
- e. Appreciating Differences
- f. Empathy

### **3. Societal Skills**

- a. Gender Sensitization
- b. Responsible Use of Social Media.
- c. Civic Sense
- d. Multi-Cultural Competence
- e. Environmental Sensitivity

Classes are conducted every week both for the Undergraduate and Postgraduate students. Attendance and an online evaluation done at the end of every semester are mandatory.

## 09. CAMPUS CULTURE AND REGULATIONS

CHRIST (Deemed to be University) is proud of its eco-friendly, serene and peaceful environment. Smoking is strictly prohibited. Defacing any part of the campus is treated as an offence.

Deeply committed to upholding the value systems of the University, it is recommended that students conduct themselves in a worthy manner in their dress, demeanour and discipline. Respect to teachers and all maintenance staff, being on time to all classes, being polite in greeting faculty and non-teaching staff are traits that the University actively propagates.”

Students should be seated in their respective classrooms at the stroke of the bell. Students are expected to make use of the library during free periods. Movement of students in the corridors of the University buildings during lecture hours or sitting on the steps of the staircase or on the steps of the portico of the University is not permitted.

Students must possess their identity card, whenever they come to the University and show it to the persons concerned if asked for to aid the University in keeping the campus safe and secure. Congregating on the road in front of the University or at the entrance of the University is to be avoided. Students are encouraged to drive their vehicles in the campus at a moderate speed out of respect to pedestrians and maintaining the serenity and safety of the campus.

Students are encouraged to maintain the decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline of the campus are liable to be expelled. Code of conduct on the campus includes safeguarding the University

property, keeping the place clean and tidy and following the prescribed dress code.

## **Guidelines for Dress Code**

As a mark of respect for our common identity as Christites, it is imperative to follow a dress code to create a sense of unity and homogeneity. The dressing should conform to the norms of decorum befitting an institution of higher learning. Further, grooming is also an essential component of our professional training as an Academic Institution.

- Students should be dressed modestly in conformance to the Department/programme requirements.
- Male students: Formal shirts, trousers and sandals/shoes
- Female students: Formal Wear-Salwar Kameez, Churidhar with long Kurtha and Dupatta. Formal Uniform/Sari are to be worn as per the specification of the respective departments
- Wearing a T-shirt, low waist pants, cargo pants, jeans, sleeveless tops, transparent, tight and loose attire that is generally considered inappropriate are not entertained on campus including professional visits organized by the University
- Body piercing, tattooing and fancy colouring of hair is not entertained on the campus.

All students who are on the rolls of the University and their parents shall normally be permitted to enter the University campus.

## **Identity Card**

Every student of the University is issued an Identity Card in the form of a Smart Card in collaboration with the South Indian Bank.

This

will be the Identity cum ATM card, which enables a student to withdraw cash from their bank account that has to be opened with

the South Indian Bank's CHRIST (Deemed to be University) branch. All transactions within the University campus including payment of fees and library access are possible only with this card. The student must keep the card well secured.

If this card is lost, the student should immediately notify the bank and then the Information Processing Management (IPM) of CHRIST (Deemed to be University). A new card can be obtained by applying for and paying the card replacement fee at the University office.

Every student is also issued a wearable ID card which needs to be worn by all students whenever they are on campus. Entry into the campus/ buildings/classrooms may not be permitted without the wearable ID card, which should be clearly visible.

Handing over the ID cards to others is strictly prohibited. The University will not be responsible for any loss due to inappropriate handling of the ID cards. Students are expected to carry both the ID cards with them at all times till the completion of their course.

## **General Regulations**

- i. The working day is divided into two sessions, the forenoon session of four periods and afternoon session of two periods. Attendance is marked at the commencement of each period. Late-comers, therefore, though permitted to attend class by the teacher concerned, will not be given attendance.
- ii. Every student must have the prescribed laboratory records and dissecting instruments etc.
- iii. Use of the internet by the students on the campus is expected to be for their academic enrichment.
- iv. Use of mobile phones inside the buildings, including corridors is strictly prohibited. If any student is found using a phone it may be confiscated and returned on completion of their course.

- v. Tests are held periodically in every subject. Attendance-cum-progress report of every student is available at [www.christuniversity.in](http://www.christuniversity.in). Parents can access it and monitor the performance of their children using the individual password given to every student. Parents may also obtain the user name and password by emailing [ipm@christuniversity.in](mailto:ipm@christuniversity.in).
- vi. Students must not join any club or society or involve in any engagement off the campus that would interfere with their studies without the prior permission of the Director-Student Affairs.
- vii. Students are not permitted to play any sports or join cultural teams against CHRIST (Deemed to be University).
- viii. Students are forbidden to organize or attend any meeting within the University, or collect money for any purpose or circulate among the students any notice or petition of any kind or paste it on the University notice board without the written permission of the Registrar.
- ix. Active participation in politics is not compatible with the academic life of students and as such students are expected not to indulge in any public activities, which are of a political nature.
- x. Students are highly discouraged to make complaints in a body or present any collective petition, but are welcome to present their case, if any, either individually or through their proper representatives.
- xi. Students can park their four wheelers inside the University campus only on payment of the prescribed fee. Students can obtain the vehicle pass from the Office of Security and stick it on a prominent and visible point of their vehicle
- xii. Students are advised and encouraged to abide by the dress code specified by the University/Department.

### **Leave Regulations**

- i. Students must have a minimum of 85% attendance to be permitted to write the End Semester Examination (ESE).

Approved leave applications will be considered only if the overall attendance is above 75% on the last working day.

- ii. The minimum attendance requirement as per the University norms is 85%. Students who fail to meet this required percentage of attendance shall be detained in the current semester, such students will have to repeat the semester and fulfil the required criteria to be eligible for promotion to the succeeding semester. He/she shall repeat and complete the semester before being promoted to the next semester. He/ she shall apply for a detention certificate from the Office of Admissions, within 15 days of the last instruction day of the semester.
- iii. Students who are detained due to shortage of attendance will be considered for readmission only once during the period of their course of study at the University.
- iv. No student shall absent himself/herself from classes without the permission of the HoD.
  - v. Students who are absent from classes for two weeks or more continuously without the written permission of the Director, Student Affairs, will be considered to have dropped out of the University.
  - vi. Students who need to be absent due to personal reasons shall apply with a duly filled leave application form, with signatures from the respective faculty/HoD. Planned personal leave requires prior permission from the faculty/HoD.
  - vii. Students who are absent due to co/extra-curricular activities have to submit Co-Curricular forms, with prior approval from the concerned faculty/HoD concerned. Students will not be entertained for any activities, if the required 85% attendance is not maintained.
  - viii. Any type of leave application (personal/co-curricular activities) has to be collected by the student. The duly filled in form along with the original leave letter, and the proof for the reasons should be submitted to the Director-Student Affairs within ten days of re-joining the classes.

- ix. Application for leave of absence may be rejected by the HOD/ Director Student Affairs if its genuineness is found not satisfactory.
- x. NRI Students, who need to go back to their home countries for renewal of visa, to get permission from class teacher/HOD/Dean before they leave and submit application to the Director Student Affairs along with copies of flight ticket, passport copies of expired and renewed visa page on their return within 10 working days

### **Fee Regulations**

- i. The fee shall be paid for the full year during the admission process
- ii. Mode of fee payment for new students is through online transfer or NEFT. Existing students must pay their fee through their student account.
- iii. Absence with or without leave from the University shall not be an excuse for non-payment of fees on the prescribed date.
- iv. Students are expected to pay the fee for the next higher class and to clear all their dues including fine for breakages or damages before collecting the admission ticket for the even End Semester Examination

### **Cancellation and Refund Policy**

The Cancellation Regulation is based on UGC Guidelines in this regard as contained in UGC (Institutions Deemed to be Universities) Regulations,2016<sup>1</sup>

Application form for Cancellation/Withdrawal must be made in the prescribed form duly signed by the student and the parent and

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<sup>1</sup> UGC Notification F. No. 1-3/2016(CPPPI/DU) dated 11th July 2016 read with Notification of 6th December 2016.



must be submitted with the original fee paid receipt and other documents received from the University.

Refunds may be considered only in respect of Academic Course Fee. No refund shall be allowed in respect of Application Fee and Admission Registration Fee.

The University in view of its strict Attendance Regulation does not normally admit any student to any course after commencement of classes and hence the seats of cancelled admission shall remain unfilled at all times thereafter. Admissions to all courses will close prior to the commencement of classes.

Students seeking cancellation of admission at least 7 days prior to commencement of classes (as per the announced date) shall be eligible for refund of 100% of the Academic Course Fee subject to deduction of processing charges of 10% of the Course Fee or Rs.15000/- whichever is lower.

Students seeking cancellation of admission either up to 6 days prior to or after the commencement of classes (irrespective of whether the student attended any class or not) shall be permitted refund during the first 30 calendar days from such commencement and shall be in percentage as herein stated.

### **Issue of Certificates**

- i. Applications for Bonafide, Address proof, Date of birth, Tuition fee, No objection or Character certificates are to be made through the student's attendance login. A fee shall be charged for every certificate. All certificates will be issued only 48 hours after the request. Duplicates will not normally be issued.
- ii. Degree Certificate, Transfer Certificate (TC and Consolidated Marks Card will be issued to students who complete their programme within the normal programme period. Students who complete the programme after the normal period should apply for these certificates separately.

- iii. TC will not be issued to students who discontinue the programme.
- iv. In such cases, an application for the TC should be made to the Office of Admissions after completing the process of cancellation/ discontinuation of admission.
- v. TC will not be issued if a student has any due to the University by way of fees, fines, breakage charges, books from the library, NCC kit etc.
- vi. Students applying for certificates, testimonials and other documents must contact the Office of Admissions.

### **Academic Integrity**

Any intellectual contribution and knowledge production must result from one's own efforts. Therefore, the University promotes academic integrity as an important aspect of any research-oriented activity carried out in the University. The students must adhere to the highest academic standards in knowledge production.

All the work submitted by students for evaluation must be original. Students are expected to properly acknowledge all sources of information that are not the product of their own research or thinking.

The following are the recommended citation formats:

- Humanities and Social Sciences: APA 6th ed. or Modern Language
- Association (MLA) 7th ed.
- Sciences and Engineering: IEEE Editorial Style Manual
- Law: Bluebook, 19th ed.
- Commerce and Management: APA 6th ed. or Harvard Referencing Presenting an already existing idea or source as one's own or new is plagiarism.

The following constitute plagiarism in academic works:

- a. Copying from another print or electronic source without appropriate acknowledgement
- b. Presenting another person's work as one's own.
- c. Using another person's ideas terms, concepts, work without proper acknowledgement or documentation.
- d. Submitting one's own prior work without documenting and citing its prior use.

### **Using Meeting Halls and Auditorium**

- i. Students can book venues for conducting seminars, guest lectures and department events at the Main Office Reception (Block I Reception) with a letter from HoD. The equipment required should be clearly mentioned in the form.
- ii. The request should be made at least one week before the event; the allotments are on a first come-first served basis.
- iii. Students must use the venues only during the stipulated time as designated by the office.
- iv. All electric and electronic equipment are to be handled **ONLY** by the personnel assigned for the purpose.
- v. The green rooms and auditoriums should be vacated within an hour after the programme ends.
- vi. Materials for the programme can be brought in only after 06:00pm on the day prior.
- vii. Departments are responsible for the auditorium during the hired duration. In the event of any damage occurring during the hired duration, the department concerned will be held responsible.
- viii. Air-conditioning in the Main Auditorium will be switched on only half an hour before the actual start of the programme.
- ix. Any additional requirements (audio/video/lights) should be informed to the venue-in-charge not less than one week before the programme.
- x. Any additional requirements can be hired through the management approved suppliers only.
- xi. Overnight stay is strictly prohibited.

- xii. Display of publicity material can be put up only in the specified places.
- xiii. No material should be attached or pasted to any of the walls/ surfaces/ floors/surroundings within or outside the auditorium.
- xiv. Use of mobile phones and unauthorized wireless equipment in the auditoriums is strictly prohibited and liable for confiscation in case of violation.
- xv. Eatables/beverages are not permitted in the auditorium foyer.
- xvi. Explosives, crackers, inflammable liquid or fire should not be used in and around the auditorium.
- xvii. The coordinators concerned will meet the technical staff of the auditorium two days prior to the programme with the schedule of the programme and should brief them about the logistics, for the smooth and professional conduct of it. Audio/Video clipping for the use of the programme should be handed over to them well in advance for the trial run.
- xviii. Rehearsals are not permitted in the auditorium.

## 10. STUDENT DEVELOPMENT

The Student Welfare Office provides a platform for students to exhibit their talents and skills. It provides a forum through cultural activities for like-minded people to meet each other, exchange ideas and grow into fuller human beings. SWO conducts programmes like Darpan, Blossoms and Inbloom to search for talent and sharp minds, find and refine the sharpest minds.

Darpan, which is normally conducted at the beginning of the academic year, is a platform where the best of the best is chosen to represent CHRIST (Deemed to be University) in stage, literary and art events at State, National and International competitions.

In-bloom and Blossoms conducted in the even semester, are a national inter-institution competition and Intra/inter School cultural competitions respectively hosted by CHRIST (Deemed to be University) where students get the opportunity to co-ordinate, co-operate and participate in various creative events.

The student welfare office is divided into 6 wings namely,

- i. University Volunteer Team
- ii. University Cultural Team
- iii. University Choir
- iv. University Dance Team-Natyarpana
- v. University Quiz Association (CUQA)
- vi. University Debating Society (DEBSOC)

Students interested in any of the above-mentioned activities can be a part of SWO. They are given training in various disciplines so they can function effectively. The volunteers assist in organizing various events and are the backbone of the university, while the cultural

team participates in numerous fests bringing the University many laurels and are the face of the University in many contexts. The University Dance team and the University Choir bring life to all programmes that happen in the university. Students who are good in dancing and singing are part of these two wings of the Student Welfare Office.

- **University Volunteer Body:** The Volunteer Body consists of 350+ students from various departments within the university. They help organize and coordinate various University events such as cultural fests, seminars, conferences etc. These events are conducted in the University throughout the academic year. They are also trained in various activities that pertain to leadership, Problem Solving, Time Management and Team Building.
- **University Cultural Team:** The University cultural team can be termed as the face of the University representing the University Nationally in various cultural fest in the field of Art, Lit, Stage and Theatre events.
- **University Choir:** Is a body of students with a number over 130, singing in choral harmony. The Choir performs at every University event and their own annual events, Magnificat and Sound Curry. Known to be the biggest performing Choir in the City with students from the UG and PG programmes with different lingual and religious backgrounds with music as common ground.
- **University Dance Team-Natyaarpana:** The University Dance team brings life to all programmes that happen in the university. Students who are good in dancing are a part of this wing of the Student Welfare Office. "University Dance Day" is a mega event celebrated every year in the month of February witnessing over 450+ dancers that makes it the most awaited event on the campus.

- University Quiz Association (CUQA) provides a platform for many students who are good at quizzing. Here a group of students come together to organize quiz competitions in the University and also represent the University in various National and International quiz competitions. At the end of it all, there is laughter, enthusiasm and a few lives changed. And an important part of the university vision, for an individual to be nurtured in a dynamic environment, is fulfilled.
- University Debating Society (DEBSOC) provides a platform for all the debaters of the University in a Parliamentary style. Various Debates are conducted throughout the year on the campus and also students represent our University in various Debate tournaments across the world. CUPD is one of the most awaited tournaments of the University in which we have participants coming from various parts of the world.

## **Student Council**

Student Council is to promote quality in student life within and outside the University. It is a support system for the holistic development of the students and works in liaison with the General Administration and respective Centres/Departments of the University. The Student Council functions under the supervision of the Director Student-Council duly coordinated by the faculty members in charge for each School and reported to the Vice Chancellor.

## **Objectives**

- i. To imbibe and inculcate among the students the vision, mission and core values of the University.
- ii. To provide constructive feedback on various aspects of campus life - academic programmes, general discipline, library facilities, maintenance of the campus and other student service facilities.

- iii. To suggest the means for improving the academic quality and standards and the research culture among students.
- iv. To suggest and implement student projects for their holistic development.
- v. To identify, assess, evaluate and suggest the student perspectives in the development of Arts and Culture, Sports and Games, and other Curricular/extra-curricular activities involving student participation.
- vi. To identify and suggest methods of improving student life and student conduct and discipline.
- vii. To assist the anti-ragging committee to remove the menace of ragging completely.
- viii. To assess and improve the potential for student placements and facilitate internships.
- ix. To create and encourage an environment for healthy and effective use of student service facilities and suggest methods for its improvement.
- x. To assist the student endeavours like CSA, NCC, SWO, Sports and Games Team and Peer Education Programme.
- xi. To help interlink students, faculty members, staff and management of the University effectively to forge a strong academic community.
- xii. To help establish and maintain continuous and effective interaction with the alumni of the University.
- xiii. To help the students to keep the Christite spirit alive through various activities.

### **Constitution of the Council**

The Student Council is constituted by representatives of students chosen from all the UG/PG Programmes of the University and is formed at two levels. The Institutional level (University level) of the Student Council will be the apex body and number of the members in the university level council may vary every academic year based on the new programmes introduced by the University. This body



of the Council will also include one representative each, from SWO, CSA, NCC, Peer education, CAPS, International students, Cultural Team and Sports and Games Team of the University, nominated by the Directors/Coordinators of these Centres or offices.

The School level of the Student Council will be the supporting body constituted under each School and consists of two representatives from each class of the School with a minimum strength of 40 students. If the number is less than 40 only one member will be represented. In case of two members representing a class one would be a boy and the other member would be a girl. The Student Council shall act as a responsible body contributing to the Vision and Mission of the University and shall neither be an association nor a bargaining agency of the students. The Vice Chancellor may dissolve the Council at his discretion at any time prior to its functional duration.

### **Member Nomination Procedure and Tenure**

Any student fulfilling the eligibility criteria such as academic performance, percentage of attendance, participation in events and activities of the department, holistic skills and the general standing is eligible to apply for School council. Application form to be submitted to their respective class teachers along with a statement of purpose, a copy of the attendance and marks card of the previous semesters. The class Teachers in consultation with HoD evaluate the statement of purpose, attendance and marks card and submit a list of four candidates to the University Council Members representing the department. The Faculty Coordinator of the School shall then review the applications and interview the candidates. Based on the personal interview and other achievements, two candidates shall be selected to represent the School Council from each class.

All School Student Council members who fulfil the eligibility criteria in terms of academic performance and attendance and

performance as a School Council member, are eligible to apply for University level council. The applications are to be submitted to the respective faculty Coordinator along with a statement of purpose, contributions as a School member, participation in events and activities of the School and a copy of the attendance and marks cards of the previous semesters. Faculty coordinators verify the application forms, academic documents and contribution as School members based on the log of all the School Level members maintained by the outgoing University council members. All shortlisted candidates will be interviewed personally by the faculty coordinator. Based on the interview and other achievements members are selected as per the requirement for each School in consultation with respective HOD's and class teachers.

The normal tenure of membership is one year and is renewable, based on fresh nomination. Nomination of Senior Students to the Council of the ensuing year will take place in the month of February every year (i.e.fresh nomination of the students who will be moving to the next year of study). Nominations of the students from the first year of study will take place in the month of July every year. At the end of every year the incumbent Student Council will hand over its functions to the new Student Council (for the ensuing year) on the Student Council Day.

### **Orientation and Training**

During the first or the second weekend after the reopening of the University for the Academic Year, all the newly inducted members of all the campuses shall be given an orientation. This orientation will be for a period of two days. This shall be attended by the Coordinator and Faculty Representatives of the Council from all the Schools. Attendance for the orientation is compulsory and absence for the same shall impose termination of the member and a new member shall be appointed for the post unless the absentee has informed the Coordinator in prior through an email and the reason for absence is valid and approved by the Coordinator.

## **Schedule of Meetings**

The University level Student Council shall meet on a monthly basis with the Director of Student Council and faculty coordinators to discuss the proceedings of council and convey the suggestions of the feedback to improve the quality of life in the campus. A meeting shall also be held once in a semester with the Vice chancellor. The Vice Chancellor convenes the meeting in which the Pro Vice Chancellor, Registrar, Deans and Student Council Staff Coordinators and council members participate without fail. The Vice Chancellor may invite any other faculty/student to the meeting if he deems it necessary. The Student Council Coordinator along with the student council members from respective denary shall present the suggestions and feedback from denary level student council.

The School Level Student Council shall meet at least once a month, attended by the respective faculty coordinators. The minutes of the meetings including the feedback/suggestions from the School level must be presented at the meeting of University Level Council by the representative student member.

Attendance for the meetings is compulsory and absence for the same for two consecutive times without prior information and valid reasons shall impose termination of the member and a new member shall be appointed for the post.

## **Policy Regarding Students with Special Needs**

In keeping with the Vision of the institution, CHRIST (Deemed to be University) admits students with special needs for its various academic programmes and strives to provide and promote meaningful access to educational opportunities. The University promotes the maintenance of a campus environment that is conducive to students with special needs.

The University gives need-based fee concessions to students with special needs.

The care of the students with special needs is the responsibility of all the faculty members, students and other staff. However, the counsellors in coordination with the Centre for Social Action (CSA) will provide necessary support to these students.

The University follows alternative pattern of evaluation for students with spastic/speech disorders/disabilities. A note on this may be found in the section on examinations of the Handbook.

## 11. Fee Concession and Scholarships

### Fee Concession: For Continuing Students of Undergraduate and Postgraduate Programmes

CHRIST (Deemed to be University) supports deserving students from economically backward families by extending fee concession for their studies. The fee concession is granted on the basis of request from the student and parent/guardian. The amount of concession allowed will depend on the social-economic background of the student, attendance and academic performance in previous semester(s).

The following rules and procedure will apply in this regard.

- Fee Concession is generally not available for self-financing programmes BEd, BHM, BTech, BArch, BBA, BCA, BCom (Professional / International Finance / Honours), MBA, MCom, MSc, MCA, BA LLB, BBA LLB, MTech, MA (Media & Communication Studies), MA (International Studies), However, exceptional cases may be considered.
- Students who desire to avail fee concession must apply in the prescribed form. The application form will be available in the student login at specified period. Filled forms should be submitted to the HOD/Co-ordinator of the department concerned. In the case of BSc/BA students of triple majors, the respective HOD/Coordinator is in-charge.
- All aspects of the application form must be correctly and properly filled. All the documents including the copies of the marks card of the previous semester(s)/attendance should be attached. Incomplete or incorrect forms will be rejected.

- Students are expected to show integrity and sincerity in reporting data furnished in the application form.
- Once the last date for submission of the application by the students to the class teacher/HOD is announced, no application form will be received after the prescribed date/time.
- Mere submission of the application does not mean that the fee concession will be granted. Students must, therefore, be ready to make fee payment in full within the due date specified.
- The Committee of Deans and the Chief Finance Officer shall meet to decide on the application. If needed the students may be required to be present before the Committee and hence the students who apply must be necessarily available in the University during the said days.
- Centre for Educational Sustainability and Development (CESD) which is located in I Floor (Room No 122), Innovation Centre, Block IV - Bangalore Central Campus will inform the eligible students who have been granted the fee concession on dates fixed along with further details.
- On the basis of the decision taken on Fee Concession, a 'Fee Concession Voucher' will be issued to the students through Centre for Educational Sustainability and Development (CESD)
- The student must present the 'Fee Concession Voucher' to the Office of Accounts, Central Block and obtain the revised demand slip for balance payable amount. Failure to pay fee on or before the due date 'Fee Concession Voucher' will not be valid.

## **SCHOLARSHIPS**

CHRIST (Deemed to be University) offers scholarships to encourage outstanding performers in academics and extracurricular activities.

### **Eligibility**

BA/BSc/BCom/BBA/MCA programme - Student pursuing 4<sup>th</sup> semester

BHM/BTech programme - Student pursuing 4<sup>th</sup> & 6<sup>th</sup> semester

BA LLB/BBA LLB/BArch programme - Student pursuing 4<sup>th</sup>, 6<sup>th</sup> & 8<sup>th</sup> semester

All final year (Undergraduate and Postgraduate programmes)

### **Merit Scholarship**

A student with a brilliant academic record (having secured first class in all the previous semesters and 70% aggregate, with a minimum of 85% attendance) is eligible to apply. The scholarship per student can vary between Rs.3,000 to Rs.10,000 for the eligible students in each class.

Scholarships for students who excel in sports, co-curricular and extra-curricular activities A student with a good academic record (without any arrears) who satisfies the attendance requirements of 85% and who is actively associated with CSA / NCC / ACC / SWO / CAPS / Student Council / SPORTS or Department related activities of the University or represented the University outside and has sufficient proof to support his/her application, is eligible. Only prize-winning certificates are to be enclosed. The scholarship per student can vary between Rs.2,000 to Rs.10,000 for participation in National level, State level or Regional level (inter-collegiate or inter-university) activities. Eligible students must submit the filled-in application form (the application form will be available in the

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student login at specified period) to respective Directors/Coordinators on or before the date specified.

Centre for Educational Sustainability and Development (CESD) will inform the eligible students who have been granted the scholarship on a specified date along with further details.



## **12. Requirements for International Students (Not Applicable to Students Holding OCI/PIO Card and Students from Nepal and Bhutan)**

- i. Every International student should hold a valid Passport, Student-Visa and residential Permit. No International Student is permitted to attend classes at the University without a valid Passport, Student-Visa and Residential Permit.
- ii. International students arriving on a new student visa are required to register with the Foreign Regional Registration Office (FRRO) within 14 days of their arrival on the e-FRRO online portal < [https:// indianfrrro.gov.in/ eservices/ home.jsp](https://indianfrrro.gov.in/eservices/home.jsp) >. The students may contact the Office of International Affairs, Ground Floor, Block I, Bangalore Central Campus, of the University for assistance with the FRRO Registration.
- iii. In case the FRRO needs a personal meeting with an international student, he/she will have to visit the FRRO Office, 5th Floor, 'A' Block, TTMC, BMTC Bus Stand Building, K. H. Road, Shantinagar, Bangalore – 560027.
- iv. Bonafide letters/certificates should be collected from the Office of International Affairs.
- v. In case an international student is residing outside the University Campus in a PG accommodation/ apartment etc, he/she needs to upload a scanned copy of Form C, filled online by the PG /Apartment Owner at < [https:// indianfrrro.gov.in/frro/FormC](https://indianfrrro.gov.in/frro/FormC) >. However, for students living in the University Halls (St Kuriakose Hall, Devadan Hall, Jonas Hall, Christ Hall) etc the Form C is provided by the Office of International Affairs.
- vi. The International Students should visit their registered accounts on the e-FRRO portal for messages/communication from the FRRO for further action concerning their Residential Permit application.

- vii. If there are any changes in the residential address of the international student during their stay in India, the new address should be updated on the e -FRRO online portal.
- viii. A copy of the Residential Permit obtained from the FRRO should be deposited by the international students at the Office of International Affairs of the University.
- ix. Application for the renewal of Student Visa and Residential Permit should be made well in advance to avoid a fine of US \$ 300/-. If the renewal of the student Residential Permit is not done within three (3) months, such a student may be deported to his/her country by the Government authorities.
- x. In case the international students, post-expiry of the Residential Permit, fail to renew their Residential permit during their course period, such students may be deported to his/her country by the Government authorities.

## **13. Regulation for Prevention and Control of Ragging (Revised) 2019**

### **Relevant Provisions of the Regulation Policy:**

“RAGGING in all its forms is a Criminal Offence and shall be completely banned in this institution (CHRIST (Deemed to be University) including in its departments, constituent units, all its premises (academic, residential, sports, kiosks, cafeteria and the like) whether located within the campus or outside and in all means of transportation of students whether public or private. The Institution shall take strict action including but not limited to cancellation of admission and/or criminal proceeding against those found guilty of ragging and/or of abetting ragging whether actively or passively or being part of a conspiracy to promote ragging, as provided in Regulation for Prevention and Control of Ragging (Revised) 2019 of CHRIST (Deemed to be University) and the burden of proof shall lie on the perpetrator of alleged ragging and not on the victim. An offence of Ragging may be charged either on a written complaint by the affected or on independent finding of the Anti-Ragging Squad. The University is bound /guided by the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions 2009 though however the Regulation of the University shall be applicable and binding on all its students”.

### **Clause 1 Meaning of and what Constitutes Ragging**

For the purpose of this Regulation ‘Ragging’ constitutes any one or more of the following acts with or without intent to derive sadistic pleasure or showing off power, authority or superiority by any student/s over any fresher or any other student.

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness, a fresher or any other student.

- b. Indulging in rowdy or undisciplined activities by any student or students which causes or likely to cause annoyance, hardship or psychological harm or raises fear or apprehension thereof in any fresher or any other student.
- c. Asking any student/s to do any act or to perform something which such student/s will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of any such student/s.
- d. Any act by a student or students that prevents, disrupts or disturbs the regular academic activity of a fresher or any other student.
- e. Exploiting the services of a fresher or any other student by any student/s for completing one's own academic tasks.
- f. Any act of financial extortion or forceful financial burden put on a fresher or any other student.
- g. Any act of physical abuse including all variants of it such as sexual abuse, homosexual assaults, stripping, forcing obscene/lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h. Any act or abuse by spoken words, emails, posts, public insults including deriving perverted/sadistic/vicarious pleasure from actively or passively participating in the discomfiture meted out to any fresher or any other student.
- i. Any act that affects the mental health and self-confidence of a fresher or any other student.
- j. Any act of physical or mental abuse (including bullying or exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

#### **Clause 4 Prevention and Mentoring**

- a. Freshers Party, if permitted, shall be held only on working days on University premises and under the supervision of the class teachers of the participating classes and shall maintain the code of conduct as may be specified. No freshers' party shall be held without the prior approval of the Director of Student Affairs.
- b. No Senior Student is normally supposed to visit the hostel room/ residence of a Fresher or to invite a Fresher to that of his/her without valid reasons and its violation as may be assessed by the Anti-Ragging Squad shall be considered as a proof of ragging against the Senior Student.

#### **Clause 7 Procedure to register the Complaint by the affected.**

- c. Any student affected by or subjected to Ragging must lodge a written complaint in person or by email (from his/her university mail id) to any member of the Anti-Ragging Squad as displayed in the website/ Student Handbook or to the Director of Student Affairs or to the Head of the Department (in that order of priority) within three working days of the incident duly citing the date, time and place of the incident, name and details of the student/s involved and the nature / act of ragging.
- d. Where the affected student is not able to present the complaint in person for any justifiable reason, it may be lodged by the parent/guardian.

#### **Clause 8 Punishment for Ragging**

- a. Depending on the nature and gravity of the offence and in consideration to the findings and Report of the Anti-Ragging Squad, the Anti-Ragging Committee shall award punishment to those found guilty of ragging.

- b. In addition to the punishment as stated, the Anti-Ragging Squad or the Anti-Ragging Committee may also order for administrative and/ or reformative steps such as change of Class/Section, mandatory counselling in-house or by approved agencies etc.
- c. The guilty shall be liable for the punishments as may be decided by the ARC on the recommendation of ARS as guided / indicated in Annexure 4 hereto which shall include any one or more of:
- Cancellation of admission.
  - Suspension from attending classes.
  - Withholding/withdrawing scholarship/fee concession and other benefits.
  - Debarring from appearing in any test/examination or other evaluation process.
  - Withholding results.
  - Debarring from participation and/or representing the University in any competition, fest sports or other such events.
  - Suspension/expulsion from the hostel.
  - Rustication from the University for a period up to 4 semesters.
  - Expulsion from the University and consequent debarring from admission to any other institution.
  - Fine of up to Rs.100000/-
  - In the case of offences of very serious/grievous nature, referring the case to the Police, in addition to any other punishment.
  - Collective punishment where the offence is committed collectively by a group or by a class making it difficult or not possible to identify specific persons.
  - Any punishment awarded under this Regulation shall be independent of the penal proceedings undertaken by the Police or the Local Authority based on the FIR, if any,

filed by the University and shall be binding on the guilty notwithstanding the decision taken by the Police or the Local Authority on the FIR so filed.

- The decision of the Anti-Ragging Committee on the punishment shall be final and binding.

## **14. Regulation for Prevention, Prohibition and Redressal of Sexual Harassment**

### **Policy**

The University has a zero tolerance policy towards sexual harassment and shall provide for timely and adequate compliance of the directions in this regard contained in the UGC Regulation.

### **Regulation**

#### **1. Applicability and Commencement**

This Regulation shall apply to all Students, Employees (irrespective of their Tenure, Position, Designation or Gender) and Visitors (in whatever capacity) of the University in all its Campuses /workplaces and shall come into effect retrospectively from June 2015.

#### **2. Definition**

In this Regulation unless the context otherwise requires, all the terms specified or contemplated herein shall have the same meaning and interpretation of such term/s as contained in Section 2 of the UGC Regulation except where differently specified. For immediate reference, definition of certain important terms is reproduced in the Schedule hereto.

#### **3. Authorities**

In order to ensure effective administration of the objectives of the Regulation, the University shall have the following Authorities duly constituted with the approval of the Vice Chancellor.

##### **a) Internal Complaints Committee (ICC)**

- i. The Internal Complaints Committee shall be the primary authority responsible for dealing with and to adjudicate on any complaint or grievance in the nature of sexual harassment



and shall function with full autonomy and power to make recommendations and/or to pass punitive orders in accordance with this Regulation.

**b) Internal Complaints Appellate Committee (ICAC)**

- i. There shall be constituted an Internal Complaints Appellate Committee chaired by the Vice Chancellor or his nominee to dispose of any appeal by either of the parties involved against the findings / recommendations/ orders of the ICC.
- ii. No appeal shall be considered unless received within 15 days of the communication of the decision of the ICC to the concerned Party/ Parties.

**4. Complaint of Sexual Harassment and Enquiry Procedure**

**1. Complaint Procedure**

An aggrieved person is required to submit a duly signed written complaint to the ICC as early as possible after the grieving incident but not later than three months from the date of the incident and in case of a series of incidents within the similar time frame from the date of second such incident.

- i. Provided that where such complaint cannot be made in writing, the Presiding Officer or any Member of the ICC shall render all reasonable assistance to the person for making the complaint in writing.
- ii. Provided further that the ICC may, for the reasons to be recorded in writing, extend the time limit not exceeding one month, if it is satisfied that the circumstances were such which prevented the person from filing a complaint within the specified period.
- iii. Any unreasonable delay in reporting the incident will be considered by the ICC as a failure on the part of aggrieved in determining the grievousness of the complained grievance and/or the intent of the aggrieved.

- iv. Friends, relatives, Colleagues, Co-students, Psychologists, or any other associate of the victim may file the complaint in situations where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.
- v. In the absence of immediate availability of any of the members of the ICC the complaint by the student may be notified through the Batch Counsellor or the Head of the Department and by any other person through the Dean or Director concerned who shall immediately forward the same to the ICC without recording any comment or opinion. The date of such notification shall be deemed to be the date of submission of the complaint to the ICC.

## **2. ICC Enquiry Procedure**

- a. The ICC upon receipt of the Complaint, shall get the same scrutinized by reference to a Select Committee of Members of ICC specifically constituted by the Presiding Officer. The Select Committee within 7 working days of such reference shall examine and report on the Complaint to the Presiding Officer with regard to its veracity, if needed by summoning the Complainant and/or by making independent preliminary enquiries. The Select Committee in its Report shall clearly state the reason/s that has led to its decision on the veracity of the Complaint. The independent enquiry referred to may include examining evidences from CCTV Cameras installed by the University and the opinion about the general behavioural traits of the complainant/ offender from discrete sources.
- b. The Presiding Officer on the basis of the report of the Select Committee, if the Complaint is to be further enquired, shall as soon as possible send Notice to the Respondent with a copy of the Complaint seeking his/her appearance before the ICC along with his/her response in writing on a specified date which shall not be

later than 7 working days from date of the Notice. Notice will also be sent to the Complainant for his/ her presence on the specified date. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.

- c. If the Select Committee is not convinced of the veracity of the complaint and has so reported, the Presiding Officer shall as soon as possible send Notice to the Complainant with a copy of the Report of the Select Committee seeking his/her appearance before the ICC along with his/ her response in writing on a specified date which shall not be earlier than 7 working days from date of the Notice. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.
- d. d) Enquiry/Hearing by the ICC shall be conducted dispassionately by following normal judicial practices and if warranted the Parties may be allowed to produce documentary evidences/witnesses in support of his/her claim or defence as the case may be. However, either Party shall not be allowed to be represented by any third party including an Advocate.
- e. The ICC may hear and/ or cross-examine the Parties either independently or in joint presence as may be deemed fit by the Presiding Officer.
- f. If the Respondent does not appear on the specified date of Hearing the ICC may post the Hearing to the same day of the subsequent week and if the Respondent once again fails to appear, the ICC may proceed to decide the Case on Ex-Parte basis.
- g. Either Party on appearance, if seeks time to defend his/her case, he/ she may be allowed time up to not more than 7 days at a time and no such extension of time shall be permitted more than twice.

- h. If the Party does not appear on such extended dates the ICC may proceed to decide the Case on Ex-Parte basis against such Party.
- i. The ICC shall complete the enquiry proceedings within a maximum period of 45 days from the date of receipt of the Complaint and within the next 7 working days shall submit its report with recommendations to the Vice Chancellor with a copy to both the Parties to the Complaint.
- j. The Vice Chancellor shall choose to act on the recommendation of the ICC on expiry of 15 days from its receipt unless an Appeal against the same is filed as per this Regulation.
- k. At any time prior to or during the enquiry process the Aggrieved (Complainant) may seek conciliation of the matter, in which case, the ICC may facilitate such resolution of the complaint by conciliation between the Parties and on the basis of documented reconciliation signed by the Parties, all the enquiry proceedings of the ICC shall be dropped.
- l. Provided that no such conciliation shall be encouraged in consideration to any monetary payment
- m. ii. Provided further that notwithstanding such conciliation if the ICC is of the opinion that the conduct of the employee or the student (as respondent) as the case may be, is a serious misconduct/ act of indiscipline under the Code of Conduct and Ethics/Disciplinary Rules prescribed by the University it may recommend for appropriate punitive action under Clause 6 (a) or 6 (b) of this Regulation or the Vice Chancellor may suo moto take such action. Any such action taken shall be independent of this Regulation and there shall be no Appeal allowed.

## 5. Frivolous Complaint

If any Complaint filed under this Regulation on its scrutiny/ independent enquiry is found to be false, untrue or malicious by the Select Committee and is so concluded by the ICC based on its enquiry proceedings the Complainant shall be liable to be punished as if the offence was perpetrated by the Complainant and shall be in accordance with clause 6 of this Regulation.

- i. Provided that mere inability to substantiate a complaint or provide adequate proof thereof shall not by itself be sufficient reason for concluding the complaint as frivolous.
- ii. Provided further that malicious intent of the Complainant must be substantiated by appropriate supporting evidences.

## 6. Punishment and compensation

- a. Any employee of the University found guilty of sexual harassment shall be punished in accordance with the Employment Regulations and the prescribed Code of Conduct.
- b. Where the respondent student is found guilty of sexual harassment, depending on the severity of the offence ICC shall recommend/award any one or more of the following punishments.
  - Withhold the student privileges such as access to the library, auditoria, and halls of residence, vehicle parking, scholarships, fee concession, and identity card.
  - Suspend or restrict entry into the campus for a specific period.
  - Award reformatory punishments like mandatory counselling and/or community services.
  - Debar from writing the Semester Examination.
  - Expel and strike off name from the rolls of the institution, including denial of readmission, if the offence so warrants.

- c. In the following circumstances and on that basis the aggrieved may be entitled for monetary compensation as may be appropriately determined and recommended by the ICC subject to approval of the Vice Chancellor. The compensation so payable shall be recovered from the offender.
- Mental trauma, pain, suffering and distress caused to the aggrieved person.
  - Loss of career opportunity due to the incident of sexual harassment.
  - Medical expenses incurred by the victim for physical, psychiatric treatment.

## **7. Confidentiality Responsibility of ICC**

- a. With reference to any complaint enquired into by the ICC under this Regulation, it shall ensure that the identities as well as the complaint details of the aggrieved party or the offender shall be kept strictly confidential by every member of the ICC and shall never be kept in the public domain either during or after the process of the enquiry.
- b. As provided in Section 16 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, no personal or other information with regard to any complaint received and enquired and/or disposed off by the ICC shall be furnished or shared under the Right to Information Act 2005.

## **8. General Provisions**

These General Provisions shall apply to this Regulation in entirety irrespective of whether or not it has been specifically stated under its different Clauses or under other relevant Regulations of the University.

- i. Sexual Harassment shall be a deemed misconduct of any employee or visitor of the University and if proved, appropriate punitive action shall be initiated against the perpetrator.
  - ii. Sexual Harassment by any student shall be a deemed violation of disciplinary Rules of the University and if proved appropriate punitive action shall be initiated against the perpetrator.
  - iii. All Academic and Administration heads of the University located in all its workplaces shall be accountable for the compliance of this Regulation.
  - iv. All communications and Notices under this Regulation shall be served at the address of the recipient as registered with the University and except for filing of complaint by the aggrieved Party electronic communication from and to the registered email address shall be a recognised mode.
  - v. Document or Documentation referred to in clauses 2 (k),3(a) (7), 3(b)(6) and 9(i) shall include Minutes of Meetings, Record of Complaints and Disposals, Reports/Orders of the ICC, Minutes of Meetings, Minutes of Conciliation, Reports of ICAC, Annual Reports to UGC and any other document as may be specified. All the said documents shall be prepared in specified formats and shall be kept as 'classified' in the custody of the Presiding Officer and shall be accessible only to authorised persons.
  - vi. If the Aggrieved person opts to file the complaint directly to the State Machinery of Police prior to or after referring the matter to the ICC, no proceedings under this Regulation shall be pursued except that the University at its discretion may exercise its right as specified in Proviso (ii) of Clause 2(k). The ICC in such a case shall be authorised to share in confidence all related information concerning the complaint to the Police without any prior or later reference to the Aggrieved or the Offender.
  - vii. Any matter concerning the subject of this Regulation not specifically stated herein shall be guided/ governed by the relevant provisions as contained in the UGC Regulation.
- Schedule of Definitions of Important Terms

- viii. 'Campus' means the location or the land on which the University and its related institutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the University including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short term placements, places used for camps, cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the University.
- ix. 'Employee' for the purpose of this Regulation shall mean, person, as defined in the UGC Regulation and also include any visitor to the University as Research Supervisor, Consultant, Auditor, Audit Assistants, or for any other purpose whether employed or not.
- x. 'Sexual Harassment' means: (i) An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely:
- a. any unwelcome physical, verbal or non-verbal conduct of sexual nature;
  - b. demand or request for sexual favours;
  - c. making sexually coloured remarks
  - d. physical contact and advances; or
  - e. showing pornography
  - f. any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or



connected with any behaviour that has explicit or implicit sexual undertones-

- g. implied or explicit promise of preferential treatment as quid pro quo for sexual favours;
  - h. implied or explicit threat of detrimental treatment in the conduct of work;
  - i. implied or explicit threat about the present or future status of the person concerned;
  - j. creating an intimidating offensive or hostile learning environment;
  - k. humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned.
- xi. 'University Community' shall mean and include all its employees as defined including casual, part-time contracted or full time, its Service Providers and its Associated persons such as external members of the Board of Studies, Academic Council and Board of Management.
- xii. 'Victimisation' means any unfavourable treatment meted out to a person with an implicit or explicit intention to obtain sexual favour.
- xiii. 'Workplace' means the Campus or Campuses of the University including
- a. Any department, organization, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the University.
  - b. Any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in the University.
  - c. Any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the University for undertaking such journey for study in the University.

## 15. Centres

### 1. Alumni Association

CHRIST (Deemed to be University) has a dynamic alumni association that represents the voice of all graduates working in partnership with the University to realize the mission of the University. Its aim is to create a strong, worldwide fully interactive community for the alumni. The association is driven by the commitment to enhance the growth of the University by providing a wide range of resources and opportunities. The association provides opportunities for alumni to meet each other and participate in social activities and business undertaking. It also focuses on academics by conducting intellectually stimulating talks and lectures from distinguished speakers. It lends a helping hand through placement services and enables the students embark on an appropriate career.

Every year the association organizes a series of events, including the family get-together of the alumni on 26 January, the annual Fun Fiesta event in June, Annual General Body Meet on the third Sunday of October where elections are held for the office bearers, Annual Free Medical Camp for students and staff in the month of December. Besides this, the association organizes monthly meetings and social welfare activities. It has instituted scholarships for deserving students from all sections of society. The Association holds regular functions to honour senior/retired staff/faculty/officials on the recommendation of the management.

**Alumni Chapters:** The Alumni Association is supported by 22 Departmental Chapters across various disciplines. The chapter is led by Chapter President with members and faculty coordinators. Their major activities include:

- Arranging guest lectures, seminars, career-oriented programmes
- Popularizing their disciplines among the students
- Placement/Internship support
- Extending support for organizing intra and intercollegiate festivals in the campus through sponsorship, contacting eminent speakers and helping in evaluations
- Support child sponsorship programme, scholarship, community-based programme and so forth

Location: I Floor, Innovation Centre, IV Block, Bangalore Central Campus. Ph 080-40129748

## 2. Centre for Academic and Professional Support (CAPS)

Centre for Academic and Professional Support (CAPS) is a Centre that attempts to bridge the gap between classroom-based theoretical learning and career-based practical knowledge. The Centre focuses on providing resources and support for academic and professional development, across all disciplines. CAPS provides services which are free of cost to all the students and the faculty of CHRIST (Deemed to be University). The doors of CAPS are always open for students to walk-in anytime during the university working hours for any type of assistance. This way, CAPS supports students, faculty members, researchers and the community at large.

CAPS has segmented its outreach into five major wings through which they facilitate learning and professional development-

- Online Writing Lab (COWL)** is a virtual platform that provides E-learning modules to the Christites and opportunities for self-learning at their own pace through the modules.
- Classroom Training Sessions (CLASS)** looks into imparting academic and professional skills to make Christites more adept and employable by offering interactive workshops and

training sessions conducted by the internal mentors and student trainers.

- iii. **Workshop based training (CHAL)** offers blended learning through events and brings in experts from various industries to enhance group learning.
- iv. **Writing Support (CEWS)** is a one-stop writing support shop that offers personalised one-to-one coaching, consultations and mentoring on academic and professional competencies.
- v. **Psychometric Assessments (CAW)** conducts tests to help Christites gain a better understanding of their strengths and aptitudes in order to equip them with skills that are essential for a prosperous future.

CAPS offers numerous options for learning and serving by providing volunteering and internship opportunities to students and faculty within CHRIST, as well as outside. CAPS volunteering services are offered as an open elective called '**Rendering Academic & Professional Support**' (Level-1, 2, 3) which essentially falls under the 'skill enhancement' category. With a motto of optimising learning and harnessing expertise, CAPS channelises the existing resources within CHRIST to foster holistic development.

## CONTACT

Main campus: #910, IX Floor, Central Block, CHRIST (Deemed to be University), Bangalore Central Campus; Bangalore -560029, Ph: 080-4012-9728

Writing centre#1006, X Floor, Central Block, CHRIST (Deemed to be University), Bangalore Central Campus; Bangalore - 560029, Ph: 080-4012-9678,Mail: caps@christuniversity.in

BGR campus: # 101, Floor 1, Academic Block, CHRIST (Deemed to be University), Bangalore BGR campus; Bangalore - 560076, Ph: +91-80 4655 1320,Mail: caps.bgr@christuniversity.in

Kengeri campus: #79, Block 3 - 2nd Floor, CHRIST (Deemed to be University), Kengeri Campus, Bangalore - 560074,  
Ph: +91-80 4012 9865, Mail: caps.kengeri@christuniversity.in

### **3. Centre for Advanced Research and Training (CART)**

As a Research Innovation Wing of Innovation Centre, the Centre for Advanced Research & Training (CART) aims at empowering the research capability of faculty and students. CART creates global joint research opportunities enriching the research networks and outputs of the Institution. The Centre also offers consultancy on data analysis, research contests and joint conferences to widen research horizons for Christ fraternity.

Location: Innovation Centre, I Floor, Block IV, Bangalore Central Campus, Phone: 080-4012-9438

### **4. Centre for Concept Design**

The Centre for Concept Design (CCD) validates all the content that goes from the University to the public. This could be in the form of notices, brochures, newsletters, certificates, magazines, print and electronic advertisements. The Centre supports the various departments of the University in making high definition innovative audio and video learning resources through the Green View Studio located on X floor, Central Block. The Centre is involved in developing the Open Elective Courses offered by the various departments of the University as e-learning sessions. CCD brings out the University Annual Magazine-Christite and promotional campaigns of the University and its various offices and Centres.

Throughout the academic year teachers are trained and supported by the Green View Studio of CCD in Pre-production, production and post- production of their digital sessions.

Location: X Floor, Central Block, Main Campus, and Ph: 40129280

## **5. Centre for Counselling and Health Services**

The Centre for Counselling & Health Services (CCHS), an integral part of the University, is a student and faculty support service, providing emotional and psychological support, medical first aid and basic health services to CHRIST (Deemed to be University) students & faculties. CCHS helps students to adapt to the dynamic environment and harness the best of their resources, enabling them to achieve their academic, personal and emotional goals.

The CCHS is an enthusiastic team of counsellors, Medical Officers and nurses, rendering relentless support to students and faculties through counselling and primary first aid and health services.

Each deanery, depending on the volume of students, has one or two counsellors assigned to them. The Counsellors are available from 9.00 am to 4.30 pm on weekdays and 9.00 am to 1 pm on Saturdays, while the Health Centre facilities are available from 6:30 am to 6 pm on weekdays and 7:30 am to 1:15pm on Saturdays. Students have free access to the dedicated counsellors during the working hours, to overcome their personal and psychological stress in learning and other related areas.

It is common knowledge that unresolved problems can impact a student's academic performance and personality development. The Centre endeavours to provide a nurturing environment wherein students are empowered to face life challenges while achieving their academic goals.

### **The major activities of the Centre include:**

#### **Induction Counselling:**

This is an interactive process through which new students and their parents/ guardians are oriented to the Campus Culture and Academic Practices followed at the University.

### **Psycho Educative Sessions:**

CCHS conducts several interactive sessions for all the first- year Undergraduate students to equip them to sail through the new phase of life and prominent issues of youth like managing relationships, self-esteem, body image etc. and motivating them to make healthy choices in life.

### **Peer Education:**

Peer education is a Certificate Course, offered to the second-year undergraduate programmes, to reach out to the youth effectively.

The selected students undergo intensive training on topics like Life skills, inclusiveness and Personal Safety through lectures, role plays, interactive sessions, group projects, field trips and mentoring sessions.

The Peer Educators work as volunteers alongside the counsellors, run life-skill based initiatives and also take the lead in organising and implementing awareness programmes.

### **Academic Counselling:**

The team regularly monitors the attendance pattern of each student and invites them to discuss the reasons that keep them from attending classes. The counselling team consistently collaborates with the academic departments to identify slow learners and less motivated students and arranges remedial tutorials and peer learning. Counsellors also meet students who have underperformed in their End Semester Examinations, to assess their study habits and areas of difficulty and mutually arrive at strategies to overcome them efficiently.

### **Awareness Programmes:**

Various enrichment programmes are organized by CCHS in- order- to create awareness on a healthy lifestyle, substance abuse, mental-

health and personal safety. These sessions provide an open platform for students to share their opinions and experiences with-regard- to a variety of issues, which influence their health and well-being.

### **Personal Counselling:**

The Counselling approach by CCHS involves both walk-in (voluntary) counselling and the referral of the students by the faculty. Regular student-counsellor interactions enable inclusiveness to the student life at the Christ University. Students often approach the counsellors for solace with any stressors or problems.

### **Special Mentoring for International, NRI & Differently abled Students:**

Counsellors help in providing a warm and welcoming environment for international students, NRI students and students who are differently abled by reaching out to them in various ways. Multicultural counselling services are provided for the International and NRI students. Differently abled students receive individual support from the Counsellors, starting from the time of admission, extending through their course.

### **Parent Meetings:**

The centre organises two parent meetings every academic year, involving faculty and senior members of the University, including the Vice chancellor and the Registrar. These are interactive sessions aimed at collecting constructive feedback from the parent community.

The Centre conducts various programmes aspiring to fulfil the graduate attributes defined by the University. Regular interactions enable inclusiveness to student life at the Christ University, making the student feel nurtured and cared for.



### First Aid and Basic Health Care:

The university has various Health Centres in strategically placed locations on campus. These Centres administer prompt first aid and basic health care services on campus, while raising awareness on current and relevant health concerns in and around the CHRIST community with the aim to enhance the overall productivity of students, teaching and non-teaching staff, by ensuring good health and providing basic medical care. In case of emergencies requiring further care, the patient is promptly transported by the Health Centre team, via university ambulance, to the nearest tertiary care hospital.

#### Centre for Counselling & Health Services - Contact details

	<b>Counsellor</b>	<b>Extension</b>	<b>Location</b>
1.	Ms Ashly George	9189	Block 1, 2 <sup>nd</sup> floor, room. 203
2.	Ms Smita Prabhu	9190	Block 2, 2 <sup>nd</sup> floor, Counselling Centre, cabin 711
3.	Ms Deepa V Kumar	9129	Block 1, 1 <sup>st</sup> floor, cabin 117
4.	Dr Urmi Shelley	9193	Block 2, 2 <sup>nd</sup> floor, Counselling Centre, cabin 711
5.	Ms Shylaja John	9077	Central block, 1 <sup>st</sup> floor, abin 193
6.	Ms Manjula T	9159	Block 4, 4 <sup>th</sup> floor, cabin 458,
7.	Sr Maria Lytta	9062	Central block, 1 <sup>st</sup> floor, cabin 181
8.	Ms Savita Mandhana	9131	Block 2, 2 <sup>nd</sup> floor, Counselling Centre, cabin 711
9.	Ms Shessy CJ	9427	Audi Block, 1 <sup>st</sup> floor, Mezzanine floor, cabin 27
10.	Ms Jane Rodrigues	9772	Block 4, 4 <sup>th</sup> floor, cabin 457,
11.	Ms Vidula K	9297	Block 4, 4 <sup>th</sup> floor, cabin 474,

12.	Dr Asha Pinto	9063	Health Centre Central Block, 1 <sup>st</sup> floor, room 119
13.	Ms Sheena Joseph	9382	Health Centre Block 2, 2 <sup>nd</sup> floor, Wellness Centre
14.	Ms Liji P Abraham	9329	Health Centre Block 4, 4 <sup>th</sup> floor, room 475
15.	Ms Joseline Chacko	9063	Health Centre Central Block, 1 <sup>st</sup> floor, room 119

## 6. Centre for Digital Innovation (ERP)

As a Digital Innovation Wing of Innovation Centre, the Centre for Digital Innovation-ERP (CDI-ERP) manages the Enterprise Resource Planning (ERP) system of the University. It provides the Christites with automated administrative solutions and data-driven information for better decision making. It aims to develop a holistic ERP system that integrates Administration, Research and Teaching-and-Learning.

Location: Centre for Digital Innovation, I Floor, Block II, Bangalore Central Campus, Phone: 080-4012-9165

## 7. Centre for Digital Innovation (Global)

As a Digital Innovation Wing of Innovation Centre, the Centre for Digital Innovation-Global (CDI-GLOBAL) focuses on research-oriented digital solutions for social good. The Centre is actively engaged in international collaboration with IT companies, government agencies, research organisations and universities across the globe. It aims to cultivate global research and skill development opportunities in the area of digital innovation for the Christites.

Location:

- Innovation Centre, I Floor, Block IV, Bangalore Central Campus, Phone: 080-4012-9764
- Centre for Digital Innovation, III Floor, Block V, Kengeri Campus

## **8. Innovation Centre (IC)**

The Innovation Centre has under its umbrella: CART, CDI-ERP, CDI-GLOBAL and Digital Repository of Questions (DRQ). Apart from supporting its sub wings, the Centre has initiated U-GATEWAY, a Global Whole Person Nurturing Platform with Excellence and Service. U-GATEWAY provides innovatively engaging, entertaining and enlightening opportunities to work with the international students and faculty community.

Location: Innovation Centre, I Floor, Block IV, Bangalore Central Campus, Phone: 080-4012-9477

## **9. Centre for Education Beyond Curriculum (CEDBEC)**

Started in the year 1995 with the aim of streamlining all the extra and co-curricular activities, the Centre for Education Beyond Curriculum (CEDBEC) went much beyond its scope to create a platform for the educationists in the country. It has helped in initiating dialogues on all aspects of higher education ranging from leadership to digital learning. CEDBEC is well known in the higher education circle and has organized several programmes involving Chancellors, Vice Chancellors, Educational Philosophers, Corporate Executives, Entrepreneurs, Social Activists, Deans, Librarians, Administrators and Teachers.

Location: IV Floor, PU Block, Bangalore Central Campus, Ph: 080-4012-9452/54

## **10. Centre for Educational Sustainability and Development (CESD)**

The centre associates with academicians, research scholars, alumni, voluntary organizations, corporate and government departments interested in developing sustainable models towards education. The Centre is an intermediary or point of reference for various stakeholders of University. The threefold objectives of the Centre are:

- Mobilising the investments for research and publication, faculty development and student scholarship
- Promotion of various departments and centres of the University as a unified body of knowledge.
- Identification and execution of consulting projects involving faculty, students and alumni.

These objectives are concerned with respect to education, health care, community development, employee engagement and livelihood. The Centre channelises the educational scholarships for the students from the University. Research projects based on the industry requirements and workshops in association with professional bodies are conceived by the Centre.

Location: I Floor, Innovation Centre, IV Block, Bangalore Central Campus. Ph 080-40129748

## **11. Centre for Placements and Career Guidance**

The Placement Office facilitates students to explore the world of employment. The Placement Office takes initiatives to explore new career avenues for undergraduates and postgraduates through visits to new companies and unexplored sectors. The Placement Office focuses on the professional development of students and trains them to get an entry into a career of their choice. The Placement Office also helps students in career planning through career counselling where they get an insight about themselves in terms of their interests, aptitudes and abilities. Campus recruitments are organized between September and March. The recruitment process usually starts with a pre-placement talk in which the organization gives the students information on the job profile, CTC, job location etc. It is followed by the selection process, i.e. written test/ group discussion/ personal interviews etc. Student placement representatives from each class are also present to provide assistance throughout the recruitment process.

History: Started in the year 1997, specialized placement centres have developed over time to make the recruitment process more effective and efficient. During the past 15 years, students have been placed in various reputed organizations.

Objective: The objective of the Placement Office is to assist students in their process of identifying job opportunities and employers in their selection processes.

### **Organisational Structure**

- i. The Placement office is headed by the Director - Student Services.
- ii. The Placement Coordinators of specialized placement centres of the Placement Office report to the Director-Student Services.
- iii. Student Placement Representatives are appointed by the respective HoDs/ Faculty Placement Coordinators from every class. The Student Placement Representatives act as mediators who exchange information between the Placement Office and the students with regard to placement-related activities.
- iv. The Placement Officer acts as the point of contact between the recruiting Organizations and the University for placement-related activities.

### **Functions of Placement Office**

- i. Create awareness about career opportunities and career guidance.
- ii. Invite firms/organizations for campus recruitment.
- iii. Coordinate training sessions to help students prepare for interviews.
- iv. Coordinate with various departments of the University with regard to placement activities.
- v. Delegate work to student placement representatives.

- vi. Students may contact the Placement Officer for necessary advice or assistance.
- vii. The Placement Office acts as an information centre for job openings in various organizations.

### **Placement Process**

- i. Student registration online - KnowledgePro (KP)
- ii. Meetings with student Placement Representatives to plan for campus drives and understand student needs and expectations.
- iii. Invitation to organizations to conduct campus placements.
- iv. Update organizations on profiles of students including academic performance, skill sets etc.
- v. Information to students on the profiles of visiting organisations, job profiles, location, eligibility criteria, compensation offered etc.
- vi. Arrangements for smooth facilitation of campus recruitment drives
- vii. Pre-placement presentation/talk to students by organizations
- viii. Recruitment process consisting of written test, group discussions and interviews.
- ix. Announcement of selected list/issue of offer letters
- x. Follow up on the date of joining.

### **Training and Development**

Training for the final year students of various programmes is conducted in the areas of soft skills, personality development and logical reasoning. Some of the reputed MNCs have also been actively involved in training and related activities apart from recruiting the final year students. Many of the students have benefitted from such programmes especially on interview skills, effective communication skills, corporate etiquette, creating personal impact, working effectively in teams and presentation skills.

### **General Instructions for Campus Placements**

- i. Students studying in final year undergraduate and postgraduate courses wishing to be considered for programmes of the placement services should register online (KnowledgePro) in the prescribed format.
- ii. Registered students who are permitted by the respective Deans or HODs in terms of attendance or discipline would be allowed for the placement process.
- iii. Students should carry at least 2 copies of their CVs and Marks Cards in a folder along with 3 passport size photographs and ID cards for the process.
- iv. Students should be on time for the placement process, and latecomers will not be entertained.
- v. Dress code for the process is strictly formal.
- vi. Leaving in between the process is not encouraged except that a student has the option not to take part in the process after the initial presentation is made by the company/organization.
- vii. Once a student is selected by an organization, as a rule, he/she will not be allowed for further attempts in other organizations. Students are expected not to violate the same.
- viii. Registered students are expected to stay in touch with their respective class Student Placement Representative on a regular basis. The Student Placement Representative will in turn report to the Placement Officer and the Faculty Placement Co-ordinator.
- ix. Registered students are also expected to refer to the Placement Office notice boards. Students may also refer to their KP login page for placement notifications, University website: Placements and Career Guidance section.
- x. Registered students called for a campus selection process should make a serious attempt to secure the job offers and should not take the selection process casually. Rejection of pre-placement offer letters by the student will not be entertained.

### **Location of the Placement Offices:**

- (Undergraduate Programmes) – Room #368, Block 4, 3rd Floor Ph: 080-4012-9125;
- (Postgraduate Programmes) – Room #380, Block 4, 3rd Floor, Ph: 080-4012-9760;
- (MBA) – 3rd Floor, Central Block, Ph: 080-4012-9590/1;
- Kengeri Campus: 080-4012-9851

## **12. Centre for Publications**

The Centre for Publications publishes books, journals and conference proceedings that are specialized in academic subjects to communicate the development in respective fields through the latest hypotheses and research results to the academic community. One of the key functions of the Centre is to develop a system that facilitates the sharing of knowledge and expand research networks.

The Centre is dedicated to the global dissemination of information that enables academicians to acquire, enlarge, promote, and dispense knowledge by scholarly and professional resources throughout the world. The six international journals published by the Centre under various disciplines maintain high standards of quality and content with Editorial Boards composed of scholars from across the globe.

The Centre also publishes various documents pertaining to the functioning of the University such as the university annual report, the annual report of publication, research and academic outreach of faculty, student and staff handbooks, academic planner, lab manuals, workbooks and orientation handbooks for the students. The research work done by the faculty members through Centre for Research Projects like working papers, monographs and major research projects has also been published by the Centre of Publications in the form of 107 books (with ISBN).



Kannada Sangha, another wing of the University publications, has published 250 books in Kannada. For the past 47 years, Kannada Sangha has been known to publish Kannada books in all literary forms like poetry, short story, essay, novel and critical writing. The Sangha has published many novels from the literature of Bengali, Oriya, Malayalam, Tamil, Marathi, Hindi and English in Kannada. The Sangha has been conducting competitions in poetry writing for 37 years and short story writing for nine years for College and University students across the State and outside the State of Karnataka to encourage budding talents. Every year these literary works are published in the form of books. In 2018-19, the Sangha published four books on short stories and poetries.

Location: Ground Floor, Central Block, Main Campus, Ph: 080-4012-9027/080-4012-3019

### **13. Centre for Research**

Centre for Research (Academic Programmes) facilitates the departments of the University in conducting academic research programmes. Currently the Centre facilitates the MPhil programmes, PhD Programmes and Post-Doctoral fellowships. The centre for research supports the departments in the following ways:

- i. Coordinating the coursework for MPhil and PhD programmes.
- ii. Facilitating PhD proposal presentations.
- iii. Coordinating Doctoral colloquia.
- iv. Organizing continuous training for supervisors.
- v. Coordinating and conducting the Synopsis presentations of PhD Scholars
- vi. Conducting final Viva Voce Examination for PhD Scholars.
- vii. Assisting in the appointment of post- doctoral fellows.
- viii. Reviewing MPhil and PhD thesis for quality and adherence to academic standards.

- ix. Assisting PhD scholars to navigate through the stages of the PhD programme.
- x. Coordinating post-doctoral seminars.
- xi. Facilitates the Ethics review of proposals.
- xii. Reviews the coursework curriculum of academic research programmes from time to time.

Location: Auditorium building, Ground Floor. Phone: 40129443, 9115.

#### **14. Centre for Research-Projects**

CHRIST (Deemed to be University), with a perspective to promote advanced research in various disciplines, initiated a Centre for Research Projects in July 2010. This centre promotes, facilitates, coordinates, develops and serves as an information centre. As research is the backbone of any higher educational set-up, the Centre with a mandate to recognize proven research background, attitude, interest and zeal for research has taken up major research projects, monographs, working papers, instructional software, scholarly books, externally funded projects, minor research projects and independent projects. The on-going projects of the centre are contemporary, applied, and are based on topics of emerging importance and significance in humanities, management, law, engineering and pure sciences. The Centre encourages faculty members financially in their research initiatives.

Location: Ground Floor, Central Block, Bangalore Central Campus, Ph: 080-4012-9026

#### **15. Centre for Social Research**

The Centre, which was established in the year 2009, has been conceived as an attempt to go beyond traditional academic structures and to provide more space for social research and policy evaluation studies. The centre currently is under the leadership of the Department of Sociology & Social Work of the University. The

Centre is closely linked to the library in the University which has a good collection of literature on social and behavioural sciences. It has excellent research and conference facilities, an extensive computer network for word processing and other applications including internet access and audio-visual materials.

The Centre looks forward to associating with academicians, research scholars, voluntary organizations and government departments interested in social research.

### **Objectives**

- To conduct research studies on various levels for the benefit of scholars and the public on the social, psychological and cultural phenomenon of contemporary relevance
- To conduct psychosocial intervention- based research on empirical grounds for the service of the human- kind especially who are socially and psychologically in need.
- To contribute to the postgraduate Social Work program by involving students in research projects through assistantships and other work assignments to inculcate research habits and entry in the world of inquiry.
- To facilitate greater intellectual exchange amongst the social and behavioural sciences faculty, development professionals and research scholars through seminars, workshops and lectures
- To function as a resource centre which could conduct capacity- building workshop for the professionals, paraprofessionals, volunteers who are providing psychosocial care in hospital, community as well as institutional settings.
- To disseminate information to the public on required information for building awareness

The activities of CSR include conducting social research studies, seminars/workshops and student exchange programmes.

Location: Department of Sociology and Social Work, VI Floor, Central Block, Bangalore Central Campus, Ph: 080-4012-9655

## **16.. Centre for Social Action**

Centre for Social Action (CSA) is the development action wing of CHRIST (Deemed to be University) with a clear mandate to coordinate social sensitization programmes for students and undertake community development projects for marginalized communities. CSA provides students with an opportunity for practical engagement with these challenges and issues, in a critical framework based on values of equity and social justice that recognizes the imperative for development in terms of material needs as well as other dimensions of human well-being. CSA addresses the issues related to child rights, socio-economic development of women, youth and farmers, community mobilization and environmental/climate change issues.

### **Vision and Mission of CSA**

The vision and mission of CSA are in tune with the Core Values, Vision and Mission of the University.

**Vision:** Every student is aware, sensitive, and empathetic and contributes to sustainable changes in society.

**Mission:** CSA is a centre for promoting volunteerism and enabling students to develop as socially responsible citizens through developmental initiatives.

From a humble beginning way back in 1999, where 48 school-going children from the urban slums in Bangalore were sponsored by Christites, CSA has indeed come a long way. At present, CSA, through its 15 development programs, has its footprints in 7 slums and 139 villages across Karnataka, Telangana, Maharashtra, Uttar

Pradesh, Kerala and Chhattisgarh. The Development programmes primarily focus on children and women.

### **Programmes and Projects of CSA**

**Child Sponsorship Programme:** Also called 'Educate a Child Sponsorship Program', is the flagship programme of CSA, where children belonging to poor and marginalized families from 3 slums in Bangalore are sponsored every year exclusively by the students of the University. The sponsorship is for their education and life skills development. Volunteers of CSA assist them in their studies throughout the year. Nutrition, health care and life skills development opportunities are provided in addition to various enhancement programmes. CSP has extended to serve Government Schools and Foster Homes in the year 2019-20 by touching the lives of as many as 841 children.

**Children's Activity Centre (CAC):** CAC is an intricate system of providing value education to underprivileged children, and consequently sensitizing student volunteers about the ground realities of those from the economically weaker sections of the society. Student Volunteers conduct sessions and take tutoring classes for the sponsored children so- as-to improve learning levels and cognitive skills of the children. Classes are conducted on life skills, soft skills, personality development etc. Major events like talents day and sports day are also conducted by the students for the sponsored children. Students from various departments take part in such activities.

**Exposure Programmes for Social Sensitization:** CSA volunteers are taken to slum communities, NGOs and institutions. They are given exposures to the poor and marginalized sections of society like children and women in distress, children and persons with disabilities, HIV/AIDS infected and affected children. The rural visits make students aware of the rural realities. It gives an opportunity to witness and interact with different stakeholders

regarding rural issues, urban developmental issues, educational support programmes, life and conditions of slums, Self Help Groups, Child Nutrition and Health Care, land development activities, waste management etc. Students are given exposure to rural realities and encouraged to realize their roles as “agents of change” in the society.

**Social Responsibility Week:** It is an annual event organized by the Centre for Social Action at the campus that extends over a period of one week. It is organized in collaboration with NGOs, Volunteering Forums and Social Work organizations. It is a common platform where students from all the academic departments of the University participate. The primary objective of Social Responsibility Week is to sensitize the student community about contemporary and emerging social issues or concerns, thus enabling them to become socially aware and active. Based on a common theme, activities, sessions and competitions are organized by the departments and special exhibitions are put up by the partner organizations.

**Observation of Important Days:** Important days such as International Women’s Day, World Environment Day, and World AIDS Day etc are observed by CSA volunteers. These days are occasions to educate the general public on issues of concern, to mobilize public will and resources to address local and global problems, and to celebrate and reinforce achievements of humanity. This creates awareness among the student community and motivates them to get involved in social developmental initiatives.

**Drishti:** “Drishti” means ‘The Vision’, the theatre team of the Centre for Social Action, was born with the mission of spreading awareness about various social issues in the University and in a larger framework, the society, regarding burning social issues, through different forms of theatre. The team reaches out to the students and the public by performing street plays on social issues

in institutions, college campuses, villages, slums, NGOs, shopping malls and so on. Child Rights, Women Empowerment, Environment, Road Safety, De-addiction, and Mental Health are some of the themes on which street plays are being performed.

**Media and Communication Team:** The Media and Communication (M&C) wing of the Centre for Social Action is mainly involved with the documentation of all events in CSA. It is the link that connects all Christites, CSA volunteers and Social Work facilitators. M&C hold discussions upon contemporary issues and venture out on photo-walks around the city documenting the lives of people which is also displayed in photo-exhibitions. The wing comprises a cohesive team of pupils who work together in the background for all activities of CSA. The team publishes an annual magazine 'We Care', which contains articles, poems, cartoons, posters, essays; etc pertaining to various social and development issues to create awareness among the student community. The team also updates the CSA blog, produces short documentaries, facilitates photo-walks and anchors interactive group sessions on contemporary social issues through a forum called "Chat over Coffee" (COC).

**Prayatna:** Prayatna is the wing of CSA that aims at addressing environmental issues as a strong platform. With the main focus on sensitizing Christites and other citizens, CSA volunteers and students of CU, with the support of academic and non-academic departments create awareness about environment and climate change issues among the student community. Paper recycling, handmade recycled paper products, organic and food composting, biogas and waste-water treatment and recycling units have been set up to promote zero waste and sustainable environment in the campus.

**Solid Waste Management Program:** Centre for Social Action is implementing a waste management programme in the University campus, thereby creating a zero waste and environmentally sustainable campus. Livelihood option for low-income households

has been created in the process. Paper recycling, handmade recycled paper products, organic and food composting, water treatment and recycling and biogas units are functioning in the campus. A unit called "Parivarthana" is established to promote and market the handmade recycled paper products made from recycled paper and materials by women from low-income groups.

**Field Work Placement for Social Work Students:** CSA supports Post Graduate students of Social Work for their fieldwork placement. The idea is to share the expertise of CSA with the students by involving them in the social development project areas of CSA. Students from CU and other colleges/ universities from across India and abroad are trained at CSA.

**Certificate Programme:** Centre for Social Action is facilitating a mandatory choice-based and non-core certificate programme for the University students. The course is titled "Youth and Social Responsibility". The duration of the course is one year. To enrol in the program, an aspiring student should have completed one year of volunteer work at CSA and a mandatory certificate course during the first year. The course aims at developing students as socially responsible individuals and instil leadership qualities in them.

**Service-Learning:** In collaboration with various departments of the University, this attempt is to integrate academic learning with community service as a pedagogical tool. The practice would enable students to learn their subjects effectively and also develop a service-oriented mentality. Service-Learning helps students undertake developmental activities at the institution and the community level which enrich their academic learning process. CSA coordinates capacity building programmes with respect to Service-Learning for students and faculty members of the University.

**Community Development Projects:** At present, CSA, through its development programs, has its footprints in 7 urban slums in



Bangalore, Cochin and Ghaziabad and 139 villages in Karnataka, Andhra Pradesh, Maharashtra, Kerala and Chhattisgarh. With respect to the rural and tribal areas, the community development programs are primarily child focused with emphasis on sustainability of the benefits accrued by the children and their communities. This is achieved through components such as Early Childhood Care and Education. Health and Hygiene, establishing strong and sustainable Community Based Organizations, Livelihood Promotion and Environmental Awareness and Protection.

### **A. Eligibility**

All Under-Graduate/Post Graduate students are eligible to enrol as volunteers.

### **B. Certificate of Participation**

Students who have volunteered regularly and consecutively for 2 years are awarded a Certificate of Appreciation from Centre for Social Action (CSA). This is to recognize their services to the society by involving themselves in various social development activities of CSA.

Location: II Floor, Block-I, Bangalore Central Campus, Phone: 080-4012-9118

## **17. Internal Quality Assurance Cell (IQAC)**

The Internal Quality Assurance Cell in CHRIST (Deemed to be University) was established on 03 November 2003. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of CHRIST. For this, during the post-accreditation period, it channelizes all efforts and measures of the Institution towards promoting its holistic academic excellence.

## **A. Objectives**

The primary objectives of IQAC at CHRIST (Deemed to be University) shall be:

- i. Developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the Institution.
- ii. Promotion of measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
- iii. Ensuring
- iv. Timely, efficient and progressive performance of academic, administrative and financial tasks.
- v. Relevance and quality for academic and research programmes.
- vi. Equitable access to and affordability of academic programmes for various sections of society.
- vii. Optimization and integration of modern methods of teaching and learning.
- viii. Assuring and enhancing the credibility of evaluation procedures.
- ix. Ensuring the adequacy, maintenance and proper allocation of support structure and services.
- x. Sharing of research findings and networking with other Institutions in India and Abroad.

## **B. Functions**

The functional activities of IQAC at CHRIST (Deemed to be University) will include:

- i. Development and application of quality benchmarks/parameters for various academic and administrative activities of the Institution.
- ii. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

- iii. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- iv. Dissemination of information on various quality parameters of higher education.
- v. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- vi. Documentation of the various programmes/activities leading to quality improvement.
- vii. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- viii. Development and maintenance of institutional databases through MIS for the purpose of maintaining / enhancing the institutional quality.
- ix. Development of Quality Culture in the Institution.
- x. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
- xi. Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement.
- xii. Ensure internalization of the quality culture.
- xiii. Ensure enhancement and coordination among various activities of the Institution and institutionalize all good practices.
- xiv. Provide a sound base for decision-making to improve institutional functioning.
- xv. Act as a dynamic system for quality changes in the Institution.
- xvi. Build an organised methodology of documentation and internal communication.

IQAC is constituted under the Chairmanship of the Vice Chancellor with heads of academic and administrative offices, senior teachers, a student, an alumnus and representatives from the industry and distinguished educationalists as stakeholders. Apart from the

members special invitees from various centres and departments also attend the meetings of IQAC.

Location: Room No. 118, First Floor, Central Block, Main Campus;  
Ph: 40129151

### **a. Holistic Education and Development (HED)**

Holistic education is a representation of the vision of CHRIST (Deemed to be University) 'Excellence and Service' in tune with its mission statement.

CHRIST (Deemed to be University) is a nurturing ground for an individual's holistic development to make effective contribution to the society in a dynamic environment guided by the core values: faith in God, moral uprightness, love of fellow beings, social responsibility, pursuit of excellence and graduate attributes of the University. Holistic education covering three basic skills personal, interpersonal and societal is imparted to the students of I and II year UG programmes and to the students of I year PG programmes. Holistic education is imparted at two levels: Institutional level and School level. At the institutional level, 21 topics are designed and trained through a team of about 85 Institutional level trainers and at School level, 15 specific topics in the three different skills are identified by each School and training is imparted through a team of about 30 trainers from each School at the beginning of both odd and even semesters to the teachers who in turn engage the students on a regular basis during the semester.

### **b. Faculty Development Programme (FDP)**

The academic community of the University comes together periodically to deliberate on the institutional philosophy and thrust areas related to higher education. Every year the faculty members meet in mid-May, before the reopening of courses to hold discussions at the institutional, School and departmental levels through presentation of papers called Level One. The Level Two is

the Outbound Training programme (OBT) amidst which, among different issues, the Indicative Quality Framework and Strategic Plan are discussed. Separated into clusters, the teachers move to a place outside the city to spend a minimum of 12 hours discussing every issue concerning their field of knowledge and the University.

The University believes in bringing out the best in every individual through collective endeavours and IQAC strives to facilitate this to achieve the maximum benefit to the society and to the nation at large

### **c. Quality Review and Development (QRD)**

Quality Review and Development Cell (QRD) is concerned with maintaining quality standards. QRD is more a facilitating agency than a monitoring one in the functioning of CHRIST (Deemed to be University). It conducts annual academic auditing of all the departments and offers suggestions to improve quality in all aspects of higher education. The auditing is conducted during the month of April. Curricular Aspects, Teaching-Learning, Academic Community, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Support and Progression are some of the areas covered for auditing.

## **18. Office of IT Services**

### **IT Services**

The IT Services Department at Christ University endeavours to provide effective and prompt service, so-as-to achieve total satisfaction to all members in the university. As a team, IT initiated the implementation of operation standards in all its tasks to upgrade the Service quality. Processes and objectives have been defined to optimize its operations. Documentation and analysis methods have been initiated by the team for continued Service improvement.

## **Services offered by the IT Team:**

### **IT Infrastructure Setup and Maintenance**

IT Infrastructure is well designed to handle student and staff strength. Usage of IT services like knowledge pro (KP), Learning management systems (Moodle), Digital learning sessions and other IT related activities are extensive due to which infrastructure upgrade is done to handle the load efficiently. New higher end Servers are in place and Internet bandwidth has been doubled for effective usage. To support the staff and students, the IT Services Support system has been implemented to focus and support the effective use of all the services and infrastructure.

### **IT Support**

The Team offers Hardware/ Software/ System/Network support to all users in Christ University by carrying out various activities at the appropriate time. It has also initiated the implementation of various processes to meet the requirement of quality system support and maintenance. Network security enhancement is enforced by implementing Network access privileges only to the staff and students. Support Request handling tool has been implemented to automate the Infrastructure support requests from staff and students. This is to track and make sure that all requests are handled in time by the IT Infrastructure Support staff. A new feature has been incorporated in Knowledge Pro for staff and students to register issues related to all the Services provided by the University. This is tracked and coordinated by the IT department to make sure that requests are effectively addressed within 24 hours. Escalation matrix is implemented up to the top level of the management to enhance the efficiency of the support system. A dedicated team is handling and monitoring IT Support requests.

## **Website and Social Media Content Management**

Christ university website has been redesigned to improve the aesthetic appeal and the interface. Website's content management is monitored by the dedicated members of the team who coordinate with various departments to update latest contents like News and events, details about academic programs, faculty members, syllabus, and evaluation systems. The IT Services team also maintains exclusive pages for exam alerts and support services. Content management of Social Media sites like Facebook, YouTube, Twitter, Blogger are managed and maintained by the team. Photos of all the events are updated in storage site - Flickr for the staff and students to refer.

## **ERP - Knowledge pro**

ERP is enhanced with new features facilitating online solutions for the academic needs of the staff, students and parents. New features and tools are added in KP as per request from various departments in consultation with the management. A dedicated team works on the campus for the development and monitoring of our ERP software. KP training and implementation is handled and monitored by the IT team.

## **Digital Training Team**

Digital learning training team is a part of the IT Services department with the responsibility to assist and train staff and faculty in IT related activities. The team also trains faculty members to prepare and implement Online Certification courses using Moodle - The Learning Management System. Training materials are prepared by the team for Moodle and useful Digital tools which are being distributed.

## **Information Security Policy**

As part of information security policy, the Office of IT Services monitors the network usage by the students. The students of the

University are strictly prohibited from engaging in any of the following acts:

- Causing a security breach to either CHRIST (Deemed to be University) network or any other network resources, including, but not limited to, accessing data, servers, or accounts to which they do not have authorized access; circumventing user authentication on any device; or sniffing network traffic, etc.
- Causing a disruption of service to either CHRIST (Deemed to be University) or other network resources, including, but not limited to, ICMP floods, packet spoofing, denial of service, heap or buffer overflows, and forged routing information for malicious purposes, etc.
- Violating copyright law, including, but not limited to, illegally duplicating or transmitting copyrighted pictures, music, video, and software.
- Exporting or importing software, technical information, encryption software, or technology in violation of international or regional export control laws.
- Intentionally introducing malicious code, including, but not limited to, viruses, worms, Trojan horses, email bombs, spyware, adware, and keyloggers.
- Port scanning or security scanning on a production network unless authorized in advance by Information Security.
- Sending Spam via email, text messages, pages, instant messages, voice mail, or other forms of electronic communication.
- Forging, misrepresenting, obscuring, suppressing, or replacing a user identity on any electronic communication to mislead the recipient about the sender.



If the students are found engaging in any of the prohibited activities listed above, the University may initiate disciplinary actions including restricting access to the campus network.

**Other services maintained and monitored by IT Team:**

- Mobile applications
- Intranet Databank – for students to download eBook, articles and study materials.
- Online Databases - For students to access books, articles, journals and research publications.
- Repository – This Service assists students in the preparation of examination providing questions banks of the previous years.
- E-journals - This service provides members of the university access to e-journals for research, self-learning and preparations for assignments and presentations.
- Library Services – Provides online library catalogue to search books, new book arrival details, Online renewal/reservations, SMS and email alerts for all transactions.
- Email services for staff and students. Personal mail IDs will be provided to the staff and students. Group mail ID is available class wise to enhance effective communication.
- Interactive Voice response System (IVRS)- For attendance, exam results and admission status
- Departmental events, conference facilities and online tests for placements are supported and assisted by the IT team.
- Audio Video facility in the classrooms

**19. Office of On-line Testing and Examinations**

Keeping in mind the needs of faculty members and students, training on digital tools in conducting the online examination are provided. The primary function and responsibility is to conduct

training for all students and faculty members; Conducting the Holistic Education exams / Indian Constitution exams / Environmental education exams / English Grammar Exams as well the training programmes are held for the faculty members on various Digital tools / LMS / Synchronous and Asynchronous tools. As part of their regular training schedule the non-academic staff members are trained in using various software in their day-to-day office works. The office also assists faculty members in conducting the Continuous Internal Assessment and the Office of Career Guidance and Placement uses the facilities of the office in Placement assistance and online placement examinations.

Location: III Floor, Block II, Bangalore Central Campus.

## **20. National Cadet Corps (NCC)**

Christ University has NCC Army and Air Force Wings open both for male and female students. NCC Army Wing is the No. 2 Company of 9 Karnataka Battalion NCC. The Air Force Wing is attached to 1 Kar Air Sqn NCC Bengaluru. The Company has a grand history going back to 1969, the very year when the Institution was founded.

The Christ University NCC almost every year produces high achievers who have participated in the Republic Day and Thal Sainik Camps at Delhi, NCC National Games, and Youth Exchange Programmes to Russia, UK, Kazakhstan, Nepal and Vietnam. The Company also has a record of producing cadets, on a regular basis, who join the prestigious Indian Army. The NCC trains the cadets to be physically fit, mentally strong and serve the nation in varied contexts. It also serves as a platform to stimulate the spirit of patriotism among the youth and instil a sense of respect for the Indian Defence Forces.

The NCC is an excellent platform to hone one's skills in leadership and acquire opportunities to serve the nation. It offers training under the Army wing and Air Wing of the NCC for both girls and

boys. The NCC conducts parades on Saturdays between 01.30 pm and 05.30 pm. The regular parades include training in drill, map reading, weapon training, nation building, first aid, disaster management, leadership, personality development, life skills etc. It also has parades marked out for firing practice, social service and adventurous activities like trekking, rock climbing, mountaineering, etc. All cadets are expected to attend at least one camp-Combined Annual Training Camp organised by the NCC. In addition, the

Company organises summer and winter adventure programmes in different parts of the country. In 2014, the Company introduced the annual “Pulse10-krn Run” for residents of Bengaluru to compete and realise the importance of building fitness and staying healthy. All passionately committed and able-bodied students are encouraged to join the National Cadet Corps.

Location: Room No 720, II Floor, Block II, Bangalore Central Campus, Ph: 080-4012-9111

## **21. Praveen Kenneth Chair on Leadership**

The Praveen Kenneth Chair on Leadership is created in honour of the strong intent and endowment of adman Praveen Kenneth, Indian entrepreneur and CEO to bring real leadership to the forefront of conversations and engagement and to create an awareness among the students of the University on the importance of personal and social leadership in one’s own life and thereby contribute effectively to societal demands. The chair facilitates training and development, executive coaching, psychometric assessments, leadership development, leadership interface, leadership research and leadership studies. The idea is succinctly captured by Praveen Kenneth when he says, “Ask yourself- Is it possible to be who you want to be in life? It is. I was very clear I didn’t want to be denied in this life. The world doesn’t doubt and limit you. People doubt and limit themselves. You are your own

enemy. Become your own best friend, be ambitious, work extremely hard...and your life will change.” - Praveen Kenneth as reported to Ashiwini Gangal, in afaqs!, 2017.

Location: Central Block, Bangalore Central Campus

## **22. Scholarship Support Cell**

In keeping with the vision of CHRIST (Deemed to be University) of providing quality equitable and accessible education to all, irrespective of their socio-economic status, the University has established the Scholarship Support Cell .

The Scholarship Support Cell is aimed at providing information, support and guidance to the students on the application process for the Scholarships available from the University, the Alumni Association, and from external organisations.

The internal scholarships are provided by the University, the Alumni Association, organisations such as Goldman Sachs, and Earnst and Young who are collaborating with the University to provide scholarships to students such as visually Challenged, economically disadvantaged.

The external scholarships are provided by the Government of India, the State governments, Regulatory bodies such as University Grants Commission (UGC), All India Council for Technical Education (AICTE), Ministry of Tribal Affairs, Ministry of External Affairs, Ministry of Minority Affairs, Karnataka Labour Welfare Board, and philanthropic or community-based Organizations.

The Scholarship Support Cell of the University is a dedicated unit that supports students to apply for these scholarships. The Cell functions under the Office of Registrar and shares the information on available scholarships periodically with the students through email and guides and supports them through the application process. It also processes the applications received on the National

Scholarship Portal (NSP) and State Scholarships Portals (SSP) and coordinates with the offices concerned for timely approval of the scholarship applications.

The Scholarship Support Cell encourages the students, the alumni, members of the public and the organisations providing scholarships to email the information on scholarships available to Scholarship Support Cell so that we can help more students obtain the benefit of those scholarships and make higher education more equitable and accessible.

For information and support pertaining to the scholarships, the students can write to the Scholarship Support Cell on [scholarship.support@christuniversity.in](mailto:scholarship.support@christuniversity.in).

## 16. Academic Calendar

### April 2020

15 Wed Re-opening for faculty  
Address by Vice Chancellor

### May 2020

07 Thu - Unquarantine your talent  
29 Fri

15 Fri - Inauguration and First Instruction Day for all  
16 Sat senior classes of UG and PG, Central and BGR  
Campuses

Faculty Development Programme -1  
Topic: Servant Leadership

18 Mon Faculty Induction Programme

### June 2020

29 Mon Inauguration and First Instruction  
Day for all I Year PG Programmes, except  
I Year School of Engineering and Technology

### July 2020

27 Mon Inauguration and First Instruction Day for all I  
Year UG Programmes, except I Year School of  
Engineering and Technology

### August 2020

17 Mon Last date to submit CIA I Marks of  
3/ 5/ 7/9 Semester UG programmes and 3/ 5  
Semester PG programmes

**September 2020**

- 09 Wed- Darpan 2020  
05 Oct Mon
- 09 Wed- Mid Semester Examination for 3/5/7/9  
17 Thu Semester UG programmes and 3/5 Semester  
PG programmes at the Department level
- 14 Mon Last date to submit CIA I Marks for 1 Semester  
UG programmes and 1 Semester PG  
programmes
- 28 Mon Last date to submit Mid Semester Evaluation  
Marks for 3/5 /7/9 Semester UG programmes  
and 3/5 Semester PG Programmes

**November 2020**

- 02 Mon Vice Chancellor's Address & General Faculty  
Meeting
- 04 Wed Last date to submit Mid Semester Examination  
Marks for 1 Semester UG and PG programmes
- 08 Sun Virtual Convocation: 10.30 am  
  
Last date for submission of CIA III Marks,  
3/5/7/9 Semester UG programmes and 3/5  
Semester PG programmes
- 18 Wed Last date for submission of CIA III Marks for 1  
Semester UG and PG programmes  
  
Last Instruction Day for UG and PG  
programmes 3/5/7/9 Semester UG  
programmes and 3/5 Semester PG programmes
- 19 Thu Magnificat
- 25 Wed Last Instruction Day for 1 Semester UG,  
Note: The Last Instruction Day for PG

programmes to be informed by the HoDs and the Deans Concerned

**December 2020**

- 02 Wed Commencement of End Semester Examinations for senior UG/PG programmes, Bangalore Central and BGR Campuses
- 12 Sat Commencement of End Semester Examinations for all 1 Semester UG/PG classes, Bangalore Central and BGR Campuses
- 23 Wed Commencement of Christmas Vacation

**January 2021**

- 02 Sat Inauguration of PhD Programme for the new batch
- 03 Sun Founder's Day: St Kuriakose Elias Chavara Day
- 04 Mon Commencement of Even Semester classes for all UG/PG programmes
- 15 Fri Commencement of Even Semester classes for VI Sem PCM/PME/CME & 2 Semester PG programmes of Chemistry /Mathematics /Computer Science
- 16 Sat Announcement of results of odd semester regular and supplementary examinations
- 18 Mon Commencement of Even Semester Supplementary Examinations
- Commencement of Even Semester Classes for programmes under School of Law
- 21 Thu Commencement of Even Semester Supplementary Examinations



27 Wed Commencement of Even Semester classes  
for VI Sem BSc CBZ/ BCZ/ BCB

**February 2021**

01 Mon Commencement of 2 semester MSc Physics  
/Commencement of 2 semester BEd classes

8 Mon Last date for submission of CIA 1 Marks for all  
UG /PG Programmes

Commencement of II Sem BArch

20 Sat Last date for submission of CIA 1 Marks for all  
Programmes under School of Law

22 Mon Last date for submission of CIA 1 Marks VI  
Sem BSc CBZ/ BCB/ BCZ/ PCM/PME/CME  
and Second Semester BEd

26 Fri-  
28 Sun Daksh

**March 2021**

01 Mon Last date for submission of CIA 1 Marks for 2  
Sem MSc Phy/ Chem/Maths/Computer  
Science

08 Mon Commencement of II Sem BTech

Last date for submission of CIA 1 Marks for II  
Sem BArch

08 Mon -  
16 Tue CIA 2 (Mid Semester Examinations) for all UG  
/PG programmes

20 Sat -  
21 Sun Blossom/Inbloom

22 Mon-  
27 Sat CIA 2 (Mid Semester Examinations) for VI Sem  
BSc CBZ/ BCB/ 27 Sat BCZ/ PCM/  
PME/CME and II Sem MSc Phy/ Chem/

Maths/ Computer Science and all programmes under School of Law

29 Mon Submission of CIA 2 Marks for all UG /PG programmes

30 Tue CIA 2 (Mid Semester Examinations) for II Sem BArch

**April 2021**

10 Sat Submission of CIA 2 marks VI Sem BSc CBZ/ BCB/ BCZ/ PCM/PME/CME and II Sem MSc Phy/Chem/Maths/Computer Science and all programmes under School of Law and II Sem BArch

15 Thu Commencement of Even Semester instruction for 2 MArch

17 Sat -  
18 Sun Nritta [Virtual]

19 Mon Commencement of Second Semester instruction for BTech (COMEDK)

26 Mon Submission of CIA 3 Marks for all UG /PG programmes and all programmes under School of Law

30 Fri Last Instruction Day for UG /PG programmes other than School of Law

**May 2021**

03 Mon Last date for submission of CIA 3 Marks for VI Sem BSc CBZ/ BCB/ BCZ/PCM/ PME/CME and II Sem MSc Phy/Che/Maths/ Computer Science

05 Wed	Last Instruction Day for all programmes of School of Law
08 Sat	Last instruction day for VI Sem BSc CBZ/BCB/BCZ/PCM/PME/CME
15 Sat	Last Instruction Day for II Sem MSc Phy/Chem/Maths/Computer Science Submission of CIA 3 Marks for II BArch
17 Mon	Last date for submission of CIA 1 Marks for II Sem BTech  Last Instruction Day for II Sem BArch Submission of CIA 1 Marks for II Sem MArch
17 Mon-	End Semester Examinations for all
31 Mon	UG/PG programmes
20 Thu- 31 Mon	End Semester Examinations for II Sem MSc Phy/ Chem/ Maths/ Computer Science
24 Mon	Commencement of End Semester Examinations for II Sem BArch
<b>June 2021</b>	
15 Mon	CIA 2 (Mid Semester Examinations) for II Sem MArch
18 Fri	Results of Even Semester Regular and Supplementary Examinations
21 Mon	CIA 2 Mid Semester Examinations for II Sem BTech
22 Tue	Submission of CIA 2 Marks for II Sem MArch
28 Mon	Inauguration of 3/5/7/9 semesters of all UG /PG programmes

**July 2021**

10 Sat	Convocation -Bangalore BGR Campus
11 Sun	Convocation- Bangalore Kengeri Campus
15 Thu	Convocation – Bangalore Central Campus Submission of CIA 3 Marks for II Sem BTech
16 Fri	Convocation – Bangalore Central Campus
17 Sat	Convocation – Bangalore Central Campus  Last instruction day for 2 semester BTech Submission of CIA 3 Marks for II Sem MArch
19 Mon	Commencement of End semester examinations for II Sem BTech
21 Wed	Commencement of End semester examinations for II Sem MArch
<b>August 2021</b>	
02 Mon	Inauguration of 1 semester of all UG/PG programmes
15 Fri	Faculty Development Programme -1
18 Mon	Faculty Induction Programme