



CHRIST
UNIVERSITY
BENGALURU, INDIA

Declared as Deemed to be University under Section 3 of UGC Act 1956



Christite
Handbook
2017-18

THE CREST OF CHRIST UNIVERSITY

The Wheel:

Two concentric circles make the Wheel. It symbolizes harmony between the parts and the whole without which there cannot be any progress.

The Star:

The Star has five tails. The tips of the top and the two bottom tails of the Star touch the outer circle of the Wheel whereas the other two tips touch the inner circle. The Star symbolizes the Star of Heaven by which we steer our course through the shoals and eddies of time.

The Flame:

A Candle is placed in the inner circle in such a way that its Flame spreads exactly from the common centre of the Star and the Wheel. The Flame throws light and illumines the surrounding darkness.

The Book:

An open book is placed just below the candle on the inner side of the inner circle. It represents knowledge that leads one to excellence.

The Vision:

The vision statement, EXCELLENCE AND SERVICE, is encrypted in three lines below the book in between the two circles and the lower tails of the Star.

The Name:

The name CHRIST UNIVERSITY is written both in Kannada and in English. Kannada, the official language of the State of Karnataka, symbolizes the roots of the University in the local culture; English, an international language, symbolizes the transcendence of the University.



CHRIST
UNIVERSITY
B E N G A L U R U , I N D I A

Declared as Deemed to be University under Section 3 of UGC Act 1956

STUDENT HANDBOOK 2017-18

Name

Student ID

Class

Address

.....

.....PIN

Ph. # (H)(M).....

Email

IN CASE OF EMERGENCY, CONTACT

Contact.....

Ph. # (H).....(M).....

Contents

1. The University	03
2. Campus	05
3. Graduate Attributes	14
4. Academic Programmes	20
Undergraduate	20
Postgraduate	23
Master of Philosophy	26
Doctor of Philosophy	28
Assessment Rules	30
International Programmes	46
5. Holistic Education	52
6. Campus Culture and Regulations	54
7. Library Services	61
8. Student Development	65
8. Regulation for Prevention and Control of Ragging	70
10. Fee Concession and Scholarships	73
11. Centres	75
12. Administration and Faculty	93
13. Academic Calendar	136

HISTORY

Christ University was born out of the educational vision of St Kuriakose Elias Chavara, an educationalist and social reformer of the nineteenth century in South India. He founded the first indigenous Catholic congregation, Carmelites of Mary Immaculate (CMI), in 1831 which administers Christ University.

Established in 1969 as Christ College, the Institution undertook path-breaking initiatives in Indian higher education with the introduction of innovative and modern curricula, insistence on academic discipline, imparting of Holistic Education and adoption of global higher education practices with the support of creative and dedicated staff. The University Grants Commission (UGC) of India conferred Autonomy to Christ College in 2004 and identified it as an Institution with Potential for Excellence in 2006. In 2008 under Section 3 of the UGC Act, 1956, the Ministry of Human Resource Development of the Government of India, declared the Institution a Deemed to be University, in the name and style of Christ University. One of the first institutions in India to be accredited in 1998 by the National Assessment and Accreditation Council (NAAC), and subsequently in 2004 and 2016, Christ University has the top Grade 'A' on 4-point scale.

The multi-disciplinary University which focuses on teaching, research and service, offers Bachelors to Doctoral programmes in humanities, social sciences, science, commerce, management, engineering, education and law to about 20000 students. The campus is a living example for the harmonious multiculturalism with students from all the states of India and from around 60 different countries. Christ University publishes six peer-reviewed research journals and has published more than 300 books in Kannada and English. A promoter of sports, music and literary activities, it is a nurturing ground for creative excellence.

VISION

'Excellence and Service'

Christ University, a premier educational institution, is an academic fraternity of individuals dedicated to the vision of "Excellence and Service". We strive to reach out to the star of perfection through an earnest academic pursuit

for excellence and our efforts blossom into service through our creative and empathetic involvement in the society to transform it.

Education prepares one to face the challenges of life by bringing out the best in him/her. Hence, education should be relevant to the needs of the time and address the problems of the day.

Being inspired by St Kuriakose Elias Chavara, the pioneer in innovative education, Christ University is proactive to define and redefine its strategies reading the signs of the time.

MISSION STATEMENT

Christ University is a nurturing ground for an individual's holistic development to make effective contribution to the society in a dynamic environment.

CORE VALUES

The Core Values which guide the direction and activities at Christ University are

Faith in God

Moral Uprightness

Love of Fellow Beings

Social Responsibility

Pursuit of Excellence

Main Campus: Established in 1969

This campus is situated on the Bengaluru Hosur Main Road near Bangalore Dairy. Diverse Undergraduate and Postgraduate Programmes within the deaneries of Humanities and Social Sciences, Deanery of Science, Deanery of Commerce and Management, Institute of Management and School of Law function at this campus. This campus also hosts programmes such as MPhil and PhD.

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Bengaluru 560 029, Karnataka, India
Tel: +91 80 4012 9100, 9600
Fax: +91 80 4012 9000
mail@christuniversity.in
www.christuniversity.in

Kengeri Campus

This campus is situated about 27 kms from the Main Campus. The Faculty of Engineering which offers Bachelor, Masters and Doctoral Programmes in Engineering and the Institute of Management which offers Master of Business Administration Programme function at this campus.

Address: Kanminike, Kumbalgodu P.O.
Bengaluru 560 074, Karnataka, India
Tel: +91 80 4012 9800/9802/9820
Fax: +91 80 4012 9898
engg@christuniversity.in
<https://christuniversity.in/campus/kengeri-campus>

Bannerghatta Road Campus

School of Business Studies and Social Sciences, Christ University Bannerghatta Road (BGR) Campus was established in 2016. It offers Bachelor, Masters and Doctoral Programmes in Humanities, Social Sciences, Business Administration and Tourism.

Address: School of Business Studies and Social Sciences
Christ University, Bannerghatta Road Campus
Hulimavu, Bannerghatta Road
Bengaluru, 560076, Karnataka, India
Ph: +91 80 46551333/46551334
mail@christuniversity.in
<https://christuniversity.in/campus/banargatta-campus>

FACILITIES

i. Infrastructure

Main Campus: Main Campus: State-of-the-art infrastructure amidst greenery is the hallmark of the University with wide varieties of trees and plants, green house and a bird's park. A choice of seminar halls, well-equipped laboratories, library, auditoriums, secure hostels and modern gym for men and women, a sewage water treatment plant, Wi-Fi access, audio-visual-enabled classrooms and multi-sports grounds with sports facilities add to the ambience of this institution of higher learning. The campus has Block I, II, III, IV, Central Block and Auditorium Block.

Kengeri Campus: Kengeri Campus: Spread over 80 acres of wooded area, 22 kilometers from Bengaluru city on the Bengaluru Mysore highway, this modern campus has widespread lush green trees and lawns, well-bloomed gardens with fountains, amphitheatres, water harvesting ponds, water-recycling plant, gigantic floodlit sports courts, seamless Wi-Fi coverage, well-equipped laboratories, audio-visual enabled classrooms, secure hostels and modern gym for men and women, four air conditioned seminar rooms of different seating capacities ranging from 50 to 400 and two state-of-the-art auditoriums. The Centre for Digital Innovation and the Incubation Centre are also located in this campus.

Bannerghatta Road Campus (BGR): Situated at a distance of 7 kilometers from the Main Campus and spread over 2.4 acres, this campus includes 47 audio-visual enabled classrooms spread across eight floors. The entire BGR Campus is Wi-Fi enabled. It has well-equipped laboratories, Hostel facility for boys and a Fitness Centre. For organising co-curricular and extra-curricular activities, the Campus has a Seminar Room and a Mini Auditorium, both air-conditioned with seating capacities of 120 and 250 respectively. The Campus is also equipped with a state-of-the-art Auditorium that can accommodate 1700 audience. Along with the classrooms are 120 Staff cabins

on each floor in the Academic Block. Separate parking facilities are available for two-wheelers and four-wheelers in the basements of the building. Two Symposium Rooms along with a well-equipped Library are present on the sixth and seventh floors of the Auditorium Block. The BGR Campus has a canteen on the ground floor, apart from a few other Food Courts on the ground and other floors in the Auditorium Block. Lifts facilitate movements to all floors and Reprographic Services are also available in the Campus

ii. Library

The staff and students of Christ University have access to six specialised libraries:

1. Knowledge Centre - Postgraduate, Law, and Research
2. Undergraduate Library - Undergraduate, BEd and Science
3. Bannerghatta Road Campus Library – Undergraduate Library
4. Kengeri Campus Library - MBA and Engineering
5. PUC Library - Higher Secondary Education
6. Dharmaram and Dharmaram Vidya Kshetram Library - Philosophy and Theology

Main Campus: The Christ University library at the Main Campus houses more than 2,60,000 books, 620 periodicals, 27 newspapers, 5000 CDs and DVDs spread over different libraries in the two buildings. The library subscribes to 18 online databases with campus wide access and has computer terminals in all the libraries to facilitate access to the digital world. The library's in-house processes are computerised and the library catalogue is available online.

Kengeri Campus: The two libraries in this campus are housed in an area of 24,500 square feet. It has a comprehensive collection on Management, Engineering and allied subjects. The library has a total collection of 30,540 books, 150 journals and periodicals, and a vast collection of CDs and DVDs.

The BGR Campus Library: The library with a seating capacity of 200 is situated on the sixth and seventh floors of the BGR Campus Building. With a collection of more than 10,000 books, 13 international and 64 national journals, 16 periodicals and more than 8450 titles, the Library has all facilities for student and faculty references. All Online Databases available in the Main Campus library, Knowledge Centre can also be accessed in the BGR Campus Library. The Library is also equipped with more than 50 computer

terminals to facilitate access to the digital world and two Symposium Rooms for presentations and discussions. All in-house processes in the Library are computerised and the Library Catalogue is also available online. Reprography service is also available in the Library.

iii. Laboratories

Main Campus: The campus has eight computer laboratories that accommodate up to 480 students at a time. Internet connectivity is provided through 78 MBps links. The entire campus is networked via Optical Fibre Cable (OFC) and all the classrooms, departments and public places are Wi-Fi enabled. Internet access is available in all laboratories and libraries across the campus. The campus has well equipped laboratories for teaching and research for Physics, Chemistry, Botany, Zoology and Biotechnology.

Kengeri Campus: The well-equipped internet labs in the Kengeri campus cater to the academic needs of the students. All the departments are connected through the internet provided via 1 GBps links, making way for easier access to information. Apart from the Physics, Chemistry, Basic Electrical Engineering and Engineering Graphics Labs, the Mechanical Engineering stream is equipped with Metallographic and Metal Testing Lab, Foundry and Forging Lab, Mechanical Measurements and Metrology Lab, Machine Shop with both manual and CNC machines, CAMA and CIM Lab, Energy Conversion Lab, Heat and Mass Transfer Lab, Modelling and Analysis Lab, Design Lab and the Composite Materials Lab. The Civil Engineering stream has access to a Basic Material Testing Lab, Surveying Practice Lab, Hydraulics and Hydraulic Machinery Lab, Applied Engineering Geology Lab, Geotechnical Engineering Lab, and Concrete and Highway Materials Lab. The Electronics and Communication stream utilises Control Systems Lab, Integrated Circuits and Digital Electronics Lab, VLSI and Signal Processing Lab, Embedded Systems Lab, Devices and Communication Systems Lab, and Optical and Microwave Lab. The Electrical Engineering stream is equipped with Electrical Machines Lab, Electrical Circuits Lab, Power Electronics and Drives Lab, Measurements and Instrumentation Lab, Power System Simulation Lab and High Voltage Lab. The Computer Science and IT streams have the facility of Object Oriented Programming Lab, Web Technology Lab, Networks and Systems Lab, Visual Programming and RDBMS Lab and Open Source Lab.

The BGR Campus: The campus has two internet-enabled Computer Labs,

one on the first floor with 68 computer terminals and the other on the fifth floor with 55 computer terminals. The Psychology Lab in the BGR Campus is also equipped with 16 computer terminals and the state-of-the-art Media Lab is supported with 8 computer systems with latest softwares.

iv: University Website

Christ University website www.christuniversity.in contains comprehensive information catering to the diverse needs of the stakeholders. The site has dedicated information for departments, special centres, exam alerts and support services. The website also has online application forms, campus radio, calendar and webmail which are hosted from local servers in the campus.

v: Learning Management System (Moodle)

Students can use their registration number and attendance password to access the internet, check their attendance and progress report, download hall tickets and print marks card. Course materials can be accessed through the Learning Management System (LMS), Moodle. Passwords for access are assigned by the IT Department.

vi: University Webmail

Every student is provided with a Christ University email ID with 7GB of space. Christ University webmail is for all students to communicate with their classmates and faculty members. University circulars related to academics are sent only to the University Id of the students.

vii. Student ERP

Enterprise Resource Planning (ERP) – Knowledge Pro is the campus management software to provide online solution for the academic needs of students. Students and parents can access the applications through web and internet-compatible mobile phones.

viii. Interactive Voice Response Systems (IVRS) Facility

IVRS facility is available over the phone 24/7. Students can contact the number 9243080800 to check attendance status /exam results/admission status to name a few. SMS alerts on the progress of status are sent to the requested mobile number.

ix. Social Networking

All events and news within the campus are regularly updated in social networking sites such as Facebook, Twitter and YouTube. University Website provides the link to access these social media sites. Photo Gallery, accessible in the following link, <http://www.flickr.com/photos/christuniversity.in>, on Flickr, hosts a collection of photographs of all events and programmes.

x. Prayer Hall

Main Campus: Prayer halls with a serene and calm atmosphere to those who wish to spend time in silence, reflection and prayer are located in Block II and central block.

Kengeri Campus: Saint Kuriakose Elias Chapel has a seating capacity of 700.

BGR Campus: Students and Staff of the BGR Campus can spend their time in prayer and meditation in the Santhome Parish Church Chapel, adjacent to the Campus. Mass and prayers are organised in the Chapel every month.

xi. Parking

Main Campus: The University has allotted more than 20,00,000 sq ft of space for parking of two wheelers and four wheelers with pass and security restrictions. All two - wheeler owners are required to collect the security stickers provided by the Office of Security.

Kengeri Campus: This campus boasts of a 5000 sq m parking space for University buses and two/four wheelers of faculty, staff and students.

The BGR Campus: This campus offers a two-level parking in the second and third levels of the basement of the building. The parking facilities cater to approximately 2500 two-wheelers and 300 four-wheelers of the staff and students with round-the-clock security.

xii. Eateries and Dining facilities

Main Campus: The spacious Cafeteria and Ivy Hall in the Auditorium Block and a variety of eateries at Gourmet in the Central Block, a Food Court near Block I offer quality food and fresh fruits and juices at reasonable prices. The Kiosk near Block II, Birds Park, a food court in the sports complex and Nandini Milk Parlour run by Karnataka Milk Federation allows students to rejuvenate themselves with healthy and sumptuous snacks and food during breaks. Block IV offers plenteous food outlets, the most prominent being the varieties of Cafeterias on the basement that offers a wide range of

Food Choices, that cater to the students from all over India and abroad. The lounge at Gourmet, Ivy hall and Block IV can accommodate more than 250-300 guests at any time.

Kengeri Campus: Two spacious canteens with modern kitchens, offering North Indian, South Indian and Chinese cuisines, with a seating capacity of 900 each, and three other cafeterias offer quality breakfast, lunch, snacks, tea, coffee and fruit juices at reasonable prices to the students and the staff.

The BGR Campus: This campus offers numerous food outlets, the most notable being the Cafeteria on the ground floor that caters to the diverse student body with North and South Indian Cuisine, and other refreshments. The Cafeteria can accommodate more than 500 guests at any time. Nandini Parlor, Café Coffee Day and Pit Stop are three other food outlets where students can grab a quite bite.

xiii: Learning Commons

Christ University promotes peer and non-formal learning both through structural activities and designed spaces. The learning commons in Central Block-Basement offers a variety of student learning possibilities, besides having cafes, eateries and dining areas. The University has specially designed interactive spaces near Undergraduate Library-Block I, Birds Park, near Block III in main campus. Spaces that provide an environment where students can freely share, learn, rewind and communicate are present in Kengeri and BGR campuses as well.

xiv. Reprographic Centre

Main Campus: The book shop at Gourmet, the reprographic centres at Ivy Hall, Gourmet, Block II, Main Library and Knowledge Centre cater to all the related requirements of the students.

Kengeri Campus: The bookshop caters to all the books and stationery requirements of the students. Students and staff can approach the reprographic shop for seeking assistance concerning photocopying, scanning, colour printing, and spiral binding.

BGR Campus: A Reprographic centre is situated on the ground floor of the building. The centre caters to all stationery requirements of the students. The centre also offers photocopying, scanning, colour printing and binding services.

xv: Meeting Halls

Recognising the importance of the University as a discussion and discursive space, the institution has created numerous spaces for intellectual and performative assemblies, such as

Main Campus: A 2000-seater, air-conditioned auditorium with projectors, state-of-the art audio-visual facility is available for various events in the Auditorium Block. A 550 seater auditorium in Block IV primarily caters to musical and theatre performances. A 300-seater auditorium in Central Block, IX floor, caters to the needs of diminutive meetings and workshops. Two more auditoriums are located in the Central Block on the X floor, namely Campus View with a seating capacity of approximately 120 and Sky View with a seating capacity of approximately 400. Apart from these auditoriums, Conference Halls, Assembly Halls, Seminar Halls, Panel Room, Council Room and Bird's Park are available exclusively for institutional and departmental events. The multipurpose open auditorium with the latest technology and audio visual systems at the Christ Junior College quadrangle with a seating capacity of more than 1000 lends itself for many creative programmes.

Kengeri Campus: An auditorium with a seating capacity of more than 300 and an outdoor auditorium for functions with a seating capacity of more than 3000 are provided exclusively for institutional and departmental programmes. There are four more air conditioned seminar rooms with capacities of 50, 120, 180 and 400 for conducting workshops or for hosting conferences organised by different departments.

BGR Campus: In addition to the two Symposium Rooms in the Library to facilitate smaller group discussions and presentations, the Campus is also supported with a Seminar Room with a seating capacity of 120 and a Mini Auditorium with a seating capacity of 250. The latest addition to the Campus is the Auditorium with state of the art acoustics and sound facilities, and a seating capacity of 1700. This state-of-the-art auditorium was inaugurated on March 18, 2017.

xvi: Fitness Centre and Sports

Main Campus: The sports and games facilities at the campus enable students to attain physical growth and sportsmanship. The University has separate courts for major games like basketball, football, lawn-tennis, volleyball, throw ball, cricket, hockey and table tennis. The campus is also equipped with a modern sports facility complex with changing rooms. Intra-institution and inter-institution matches and Sports Day give the students ample opportunity to exhibit their talents and skills in sports. The University

campus has a gym and fitness centre separately for men and women wherein students train under the directive of a fitness expert.

Kengeri Campus: The University campus has a gym and fitness centre. A fully equipped modern gym, with an instructor, is open at the campus from 6 am to 8 am and from 4 pm to 8 pm. Additionally there is an indoor sports complex with ample facilities for sports such as Table Tennis, Chess, and Carom in the campus. The other sports facilities at the sprawling campus are: two Football courts, four floodlit Basketball courts, Volleyball courts, Throw ball courts, Cricket stadium, Tennis courts and a 400 metre running / jogging track. The music room with Keyboards and Drum kits cater to the students seeking solace in music.

BGR Campus: The Fitness Center in the Campus is well equipped with a plethora of gym equipments. Students can also be seen actively using the Badminton Courts and Table Tennis Boards in the Campus after college hours.

xvii: Student Accommodation

Main Campus: Jonas Hall, a boarding house for female students of the University is named after late Bishop Jonas Thaliath CMI, the visionary and founder of Dharmaram College and Christ University. Jonas Hall, situated in the University campus can accommodate more than 300 male postgraduate students who choose to avail campus accommodation as it provides a peaceful environment and proves advantageous for serious academic activities because of its proximity to the University library and internet labs.

Kengeri Campus: Accommodation for about 1000 male students is provided at Devadan Hall. About 200 female Post Graduate students are accommodated in the Christ Hostel. Both of these buildings have solar powered hot water facility in bathrooms, RO purified drinking water, Wi-Fi, mosquito meshed windows, and common TV rooms in every floor. Girls are also offered accommodation outside of the campus, across the road, in three hostels run independently by the Ursaline and Benedictine sisters.

The BGR Campus: This campus hosts a Boys' Hostel named Christ Hall. Spread across six floors, with a capacity to accommodate 258 students, the Hostel also has 22 fully-furnished Guest Rooms on the lower floors to host visiting faculty members and other guests of the University.

Theme	Sub-Theme	Attributes	Indicators
Academic	Academic Excellence	Academic Excellence	Extensive knowledge in the chosen discipline with ability to apply it effectively
		Domain Expertise	Comprehensive specialist knowledge of the field of study and defined professional skills ensuring work readiness
		Problem Solving Skills	Ability to generate, choose, implement and evaluate effective solutions to problems based on academic expertise
		Knowledge Application	Ability to use available knowledge to make decisions and perform tasks
		Self-Learning and Research Skills	Ability to create new understanding and knowledge through the process of research and inquiry
	Professional Excellence	Professional Excellence	Application of knowledge and its derivatives objectively and effectively for accomplishing professional and organizational goals
		Practical Skills	Ability to use theoretical knowledge in real-life situations
		Creative Thinking	Ability of looking at problems or situations from a fresh or unorthodox perspective
		Employability	Denotes the academic and professional expertise along with the soft skills and pleasant demeanour necessary for success in a job

Theme	Sub-Theme	Attributes	Indicators
Academic	Professional Excellence	Entrepreneurship	Capacity and willingness to develop, organize and manage any value-adding venture along with any of its risks
		Continuous Learning	Also referred to as life-long learning, is the ongoing, voluntary, and self-motivated pursuit of knowledge for either personal or professional reasons
		Analytical Skills	Ability to firm up on relevance of information and its interpretation towards planning, problem solving or decision making
		Critical and Solution-Oriented Thinking	Ability to objectively analyse and evaluate an issue or problem in order to form a judgement or solution
		Global Perspective	Recognition and appreciation of other cultures and recognizing the global context of issues and/or perceptions in decision making
		Innovativeness	The skill and imagination to create new things/ideas/methods to gain organisational and/or professional advantage
Personal	Personality	Personality	Personality refers to individual differences in characteristic patterns of thinking, feeling and behaving
		Self-Awareness	Ability to critically introspect on one's attitudes, thoughts, feelings and behaviour and their impact in life situations
		Emotional Self-Regulation	Ability to manage emotions effectively

Theme	Sub-Theme	Attributes	Indicators
Personal	Personality	Self-Esteem	Confidence in one's own worth and abilities
		Humility	Quality of having a modest or low view of one's importance, not influenced by ego
		Accessibility	Quality of being able to be reached by others
		Positive Attitude	Ability to maintain a positive state of mind that reflects in words and deeds
		Personal Integrity	An innate moral conviction to stand against things that are not virtuous or morally right
		Adaptability	Quality of being able to adjust to new conditions in any given circumstance
		Tolerance	Ability or willingness to forbear the existence of opinions/behaviour/development that one dislikes or disagrees with
		Respect for Peers	Genuine expression of appreciation for the ability and contribution of team members/colleagues/fellow professionals
		Sense of Transcendence	Ability to go beyond and connect to the Almighty through a sense of purpose, meaning, hope and gratitude
		Compassion	Genuine concern for others and their life situation

Theme	Sub-Theme	Attributes	Indicators
Interpersonal	Leadership	Leadership	Ability to lead the action of a team, a group or an organization towards achieving the goals with voluntary participation by all
		Logical Resolution of Issues	Attitude of logically resolving the issues which may consequently include questioning, observing physical reality, testing, hypothesising, analysing and communicating
		Self-Confidence	Feeling of belief in one's capability
		Initiative	Self-motivation and willingness to do things or to get things done by one's own voluntary act
		Dynamism	Quality of being actively progressive in thoughts, tasks and responsibilities
		Empathy	Capacity to understand or feel what another person is experiencing from within the other being's frame of reference, i.e., the capacity to place oneself in another's position
		Inclusiveness	Ability to accommodate diverse people and opinions in achieving organizational or situational goal
		Team Building Skills	Ability to motivate the team members and increase the overall performance of the team
		Facilitation	Ability to guide the team members to achieve their tasks with minimum emphasis on criticism
		Consultative Decision Making	Considering the views of others in decision making

Theme	Sub-Theme	Attributes	Indicators
Interpersonal	Communication	Communication	Ability to convey intended meanings through the use of mutually understood means or methods
		Verbal Skills	Ability to speak or write in simple and understandable language in an appropriate tone to ensure that the listener or reader is motivated to listen, follow or act
		Non-Verbal Skills	Ability to convey information informally in an amiable manner without exchange of words
		Respect for Others	Ability to maintain decorum and show respect to others in verbal and non-verbal communication
		Listening	Ability to be a good listener to accurately receive and interpret messages in the communication process
		Clarity and Comprehensiveness	Ability to communicate clearly and sequentially to ensure its full understanding to the reader with no scope for misunderstanding or confusion
		Assertiveness	Ability to stand up for one's own or other's viewpoints in a calm and positive way, without being either aggressive or passive

Theme	Sub-Theme	Attributes	Indicators
Societal	Social Sensitivity	Social Sensitivity	Ability and willingness to perceive understand and respect the feelings and viewpoints of the members of the society and to recognise and respond to social issues
		Respecting Diversity	Awareness of and insight into differences and diversity and to treat them respectfully and equitably
		Civic Sense	Responsibility of any person to encompass unspoken norms of society that help it run smoothly without someone tripping on somebody else's toes
		Law Abiding	Awareness and voluntary compliance with lawful duties as a citizen of the country
		Cross-Cultural Understanding	Appreciation for social views and practices of diverse cultures
		Knowledge Sharing	Attitude to help and develop the needy members of the society for their education and literacy
		Environmental Sensitivity	Working for conserving natural environment in all areas and to prevent its destruction
		Social Awareness and Contribution	Appreciating the role for removal of problems of the less privileged groups of the society and to contribute towards their uplift

All programmes follow the semester/trimester pattern. Each semester has the following academic calendar: A semester has 15 weeks for teaching, one week for Mid Semester Examination (MSE) and three weeks for End Semester Examination (ESE). The Institute of Management follows the Trimester system for its programmes.

UNDERGRADUATE PROGRAMMES

Deanery of Humanities and Social Sciences

- BA (Communication and Media Studies, English, Psychology)
- BA (Journalism, Psychology, English)
- BA (Economics, Political Science, Sociology)
- BA (History, Economics, Political Science)
- BA (Performing Arts, English, Psychology)
- BA (Psychology, Sociology, Economics)
- BA (Psychology, Sociology, English)
- BA (Philosophy Honours)
- BA (Theatre Studies, English, Psychology)
- BA (Music-Western Classical, Psychology, English)

School of Education

- Bachelor of Education^

Deanery of Sciences

- Bachelor of Computer Applications
- BSc (Biotechnology, Chemistry, Botany)
- BSc (Biotechnology, Chemistry, Zoology)
- BSc (Chemistry, Botany, Zoology)
- BSc (Physics, Chemistry, Mathematics)
- BSc (Physics, Mathematics, Electronics)

BSc (Computer Science, Mathematics, Electronics)

BSc (Computer Science, Mathematics, Statistics)

BSc (Economics, Mathematics, Statistics)

Deanery of Commerce and Management

Bachelor of Business Administration

Bachelor of Business Administration (Finance and Accountancy)

Bachelor of Commerce

Bachelor of Commerce (Finance and Accountancy)

Bachelor of Commerce (Honours)

Bachelor of Commerce (Professional)

Bachelor of Commerce (International Finance)

Bachelor of Hotel Management*

School of Law#

BA LLB (Honours)

BBA LLB (Honours)

Faculty of Engineering

Bachelor of Technology*

BTech (Automobile Engineering)

BTech (Civil Engineering)

BTech (Computer Science and Engineering)

BTech (Electrical and Electronics Engineering)

BTech (Electronics and Communication Engineering)

BTech (Information Technology)

BTech (Mechanical Engineering)

B Arch (Architecture)

School of Business Studies and Social Sciences

Humanities and Social Sciences

BA (English Honours)

BA (Journalism Honours)

BA (Economic Honours)

BSc (Psychology Honours)

BA (Media Studies, Economics, Political Science)

BA (English, Political Science, History)

Bachelor of Business Administration (Honours)

Bachelor of Business Administration

(Finance and International Business)

Bachelor of Business Administration (Tourism and Travel Management)

Note: All UG Programmes are of three year duration. Programmes marked * are of four year duration. Programme marked ^ is of two year duration. Programme marked # is of five year duration.

ACADEMIC PROGRAMMES - POSTGRADUATE

POSTGRADUATE PROGRAMMMES

Deanery of Humanities and Social Sciences

MA (English with Communication Studies)
MA (Counselling and Spirituality)
MA (Philosophy)
MA (Sociology)
MA (Applied Economics)
MA (Theology)
MA (Theology of Religious Life)
MA (Media and Communication Studies)
MSc (Clinical Psychology)
MSc (Counselling Psychology)
MSc (Psychology -HRDM)
MSW (Clinical and Community Practice)
MSW (Human Resource Development and Management)
MA (Performing Arts)

School of Education

MA (Education)

Deanery of Sciences

MSc (Actuarial Science)
MSc (Botany)
MSc (Biotechnology)
MSc (Computer Science and Applications)
MSc (Computer Science)
MSc (Chemistry) Organic/ Analytical

MSc (Mathematics)
MSc (Physics)
MSc (Zoology)
Master of Computer Application

Faculty of Engineering

MTech (Computer Science and Engineering)
MTech (Communication Systems)
MTech (Machine Design)
MTech (Structural Engineering)
MTech (Power Systems)
MTech (Information Technology)

Deanery of Commerce and Management

MCom
MBA
MBA (Financial Management)
MBA (Leadership and Management)
MBA (Executive)
MBA with MS Business [VCU, USA]
PGDM [Christ University] and MBA [FHWS-Germany]
MBA [Christ University] and MBA [WMU, USA]

School of Law

Master of Law (LLM-Corporate and Commercial Law)
Master of Law (LLM-Constitutional and Administrative Law)
Master of Law (LLM-Intellectual Property and Trade Law)
MA (International Studies)

Interdisciplinary Postgraduate Programmes

MA (Economics)
MA (Educational Leadership and Management)
MSc (Development Studies)
MSc (Behavioural Science)
MSc (Strategic Management)

School of Business Studies and Social Sciences

MA (English with Cultural Studies)

MBA (Tourism and Travel Management)

Programme Design

Programme	Type	Duration
MBA	6 Trimesters	2 Years
MCA	6 Semesters	3 Years
MTech	4 Semesters	2 Years
MA, MSc, MSW, MBA (Tourism and Travel), MBA (Executive)	4 Semesters	2 Years
LLM	2 Semesters	1 Year
Interdisciplinary Trimester	Trimester	2 to 4 years

Postgraduate Programmes

All programmes except MBA are of 19 weeks duration in each semester which includes 15 weeks of teaching, one week for MSE and 3 weeks for ESE. Internships are pursued during the months of April/May/November/December for programmes in which internship is mandatory.

MASTER OF PHILOSOPHY (MPhil)

MPhil Programmes facilitate a meaningful transition for postgraduate students; through this programme, aspiring scholars progress towards acquiring advanced theoretical, practical or conceptual knowledge. The MPhil programmes paves the preparatory road for further, higher level academic degrees for all aspiring scholars.

Christ University offers MPhil programmes in the following branches:

Deanery of Science

Chemistry, Computer Science, Mathematics, Physics

Deanery of Commerce and Management

Commerce, Management

Deanery of Humanities and Social Sciences

Economics, Education, English Studies, Media Studies, Psychology, Social Work, Sociology

School of Law

Law, International Studies

School of Business Studies and Social Sciences

Tourism, English, Management

Course content

MPhil Programme has three courses and a Dissertation.

Assessment of Coursework

Each course is assessed for a maximum of 100 marks, including Continuous Internal Assessment (CIA) and End Semester Examination (ESE). The evaluation pattern for coursework is 50% ESE, 5% attendance and 45% CIA. The candidate should score a minimum of 50% in the ESE of each course. The internal assessment for each course is done

periodically (CIA 1: 10 marks, CIA 2: 10 marks, CIA 3: 25 marks) by the course instructors.

MPhil Dissertation

Each candidate is to work on dissertation under the supervision of a supervisor. The HOD, in consultation with the Deans and based on the area of specialisation, allots supervisors to the candidates at the beginning and not later than the middle of the first semester.

The dissertation submitted by the candidate is assessed by two experts (one internal and one external). The next phase for the candidates is their final viva voce. This is a mandatory requirement. Assessment based on the viva voce and the dissertation along with the assessment of their theory papers is considered for the final assessment on the basis of which final results are declared. Results are published on the University website. The candidate can apply for a consolidated marks sheet and Provisional Certificate at the end of the programme. The degree is awarded during the convocation in the month of May.

DOCTORAL PROGRAMMES (PhD)

Deanery of Humanities and Social Sciences

Media Studies, Economics, Education, English Studies, Psychology, Social Work and Sociology

Deanery of Commerce and Management

Commerce, Management, Tourism

Deanery of Science

Physics, Computer Science, Mathematics, Chemistry

Faculty of Engineering

Civil Engineering, Computer Science and Engineering, Electronics and Communication, Mechanical Engineering

School of Law

Law, International Studies

Admission

Candidates are admitted to the PhD Programme only if they qualify in the Entrance Test and Personal Interview.

Duration

A candidate registered for PhD should undergo a course work for a duration of 6 months. The minimum duration of the PhD programme is two years, including course work. The maximum duration for the completion of the same is five years. However, as a special case, an extension of one year can be granted subject to the approval of the Centre for Research. PhD registration of a candidate will be cancelled if the candidate fails to submit the progress reports as per the PhD regulations and for non-payment of required fees.

Progress Report and Doctoral Colloquia

Doctoral candidates are expected to submit two hard copies of their progress report of their doctoral research every semester (i.e. every six months) duly

signed by the supervisor. A candidate is eligible to submit the thesis only after submitting two bimonthly and three half yearly reports followed by the PhD synopsis colloquium. Evaluation of PhD synopsis defence is done only when a PhD scholar completes two publications in the area of research in a National/International Conference and at least one publication in a refereed/indexed journal approved by the Centre of Research. The doctoral candidates are expected to attend at least one colloquium in a research semester (6 months) and give a presentation which should adequately demonstrate and discuss the progress of their doctoral thesis. Evaluation of the doctoral colloquia is documented.

Evaluation of the Thesis

The evaluation of the thesis is done as per the norms of the University. The candidate is intimated to attend a Viva Voce examination after receiving positive adjudication reports of the thesis.

ASSESSMENT RULES

Assessment is based on the performance of the student throughout the semester.

Credit Structure

UG Programmes from 2016 batch

Normally 15 hours of classroom teaching in a semester is considered as one credit for theory courses

- Courses with 30 hours will earn the candidate 2 credits
- Courses with 45 hours per semester will earn the candidate 3 credits.
- Courses with 60 hours per semester will earn the candidate 4 credits.
- Practical Courses as a part of a core/elective theory course will earn the candidate 1 credit for every 30 hours per semester .
- Dissertations/Practical equivalent to one course will earn the candidates 1 credit for every 15 hours per semester

UG Programmes of 2015 batch

- Courses with 45 hours will earn the candidate 2 credits
- Courses with 60 hours per semester will earn the candidate 3 credits
- Courses with 75 hours per semester will earn the candidate 4 credits
- Courses with 75 hours per semester including practical will earn the candidate 5 credits
- Practical courses as a part of a core/elective course will earn the candidate 1 credit for every 30 hours per semester
- Dissertations/Practical equivalent to one course will earn the candidates 4-6 credits

PG Programmes:

- Courses with 30 hours per semester will earn the candidate 2 credits.
- Courses with 45-50 hours per semester will earn the candidate 3 credits.
- Courses with 51 hours and above per semester including practical will earn the candidate 4 credits.

- Dissertations/Practical equivalent to one course will earn the candidates 4-6 credits.

Total credits may vary from programme to programme.

Assessment pattern in each programme (Except programmes from 2016 batch offered at the Bannerghatta Road campus)

- Continuous Internal Assessment (CIA) for Theory Programmes: 50% (50 marks out of 100)
- End-Semester Examination (ESE): 50% (50 marks out of 100)

Weight for CIA and ESE may vary for different programmes

Continuous Internal Assessment (CIA)

CIA I : 10 marks

CIA II : 25 marks (Mid semester Examinations)

CIA III : 10 marks

Attendance: 05 marks

Attendance Percentage	Marks
95% -100%	05 marks
90% - 94%	04 marks
85% - 89%	03 marks
80% - 84%	02 marks
76% - 79%	01 mark

CIA 1 and 3 are conducted by the respective faculty members in the form of different types of assignments. Students need to complete the assignments within the stipulated time for award of marks.

CIA II- Mid-Semester/Mid Trimester Examination (MSE/MTE)

- MSE will be held for odd semesters in August and even semesters in January
- For MBA programmes Mid trimester examinations are held in the month of July, October and February
- Valued answer scripts are distributed in the class on a day announced prior to the distribution. Corrections, if any, are to be done during the same hour. No further changes after this are entertained
- Candidates who do not sit for the MSE due to valid reasons are given a repeat MSE

- Such students can apply online and permission will be granted by the COE in consultation with HOD/ Dean based on the attendance and valid supporting documents for the absence.
- Permission to repeat the MSE is the discretion of the COE based on the validity of the reason, minimum required attendance percentage.
- There will be a reduction of 15% in the weight of marks for each course appeared in the repeat MSE.
- If the candidate does not sit in the MSE then an entry denoted by an ‘**’ is made in the marks card stating that the candidate did not sit in the first MSE.
- If the student fails to sit in the repeat MSE, an entry denoted by ‘***’ is made in the marks card stating the student did not sit in the repeat MSE.
- During the course of study, students from programmes of 4/5 year duration can repeat MSE 3 times, 3 year duration maximum two times, and 2 year duration only once.
- Students missing the MSE due to deputation on University sponsored/ permitted programmes with prior information to Office of Examinations are exempted from reduction in the weight of marks, star marks in the marks card and also the restriction regarding the number of chances to apply.
- The duration of MSE is 2 hours for both regular and repeat examinations.
- Absentee’s parents will be alerted through SMS within 1 hour after the commencement of the examination.
- Hall ticket with timetable and seating allotment is compulsory for both regular and repeat MSE and can be downloaded from the Student Login.
- Dress code of the University shall be followed during the examination days except for wearing ties.
- MSE is conducted out of 50 marks, and is considered out of 25 marks.
- Candidates must preserve all MSE answer sheets and present the same to the COE in case of any discrepancy in the marks.

Marks scored by the students for CIA will be displayed in the student login within a week after the last date of submission of marks by the faculty. Any discrepancy shall be informed immediately to the faculty concerned for correction of marks.

End-Semester/Trimester Examination (ESE/ETE)

- The examination for the theory as well as practical courses is held at the end of the semesters.

- Generally the duration of ESE/ETE is 3 hours but it may vary for certain courses.
- Absentee's parents will be alerted through SMS within 1 hour after the commencement of the examination.
- ESE/ETE for theory will be conducted for 100 marks, which is then reduced to the stipulated percent of marks by the Office of the Examinations.
- In order to avoid identification during the valuation, the register number bar-codes are to be pasted on the answer sheets by the student provided by the invigilators.
- Hall ticket with timetable and seating allotment is compulsory for ESE which can be downloaded from the Student Login.
- Dress code of the University should be followed during the examination days except wearing ties.
- Permission for admission to the ESE/ETE is granted only if:
 - o A student has at least 85% of the attendance in aggregate at the end of the semester.
 - o The Vice Chancellor is satisfied with the character and conduct of the student.

Assessment for BSc programmes with practicals

- The assessment may be continuous or continuous and comprehensive. Courses with both continuous and comprehensive assessment, ESE will have minimum required percentage as prescribed by each programme.
- For courses with independent practicals/project the assessment pattern may vary from programme to programme.

Facilities for Differently Abled Students

- Differently abled students will be given extra time of maximum 20 minutes per hour, subject to the submission of valid medical documents to the Office of Examinations.
- Such students should apply to the Office of Examinations at least two weeks prior to the commencement of examinations.
- Students who need the support of scribes shall bring the scribe by themselves.
- The details of the scribe shall be submitted to the Office of Examination in advance and the eligibility of the scribe will be decided by the Office of Examination.
- Students with neuro-muscular or speech problems will be provided with a special question paper on request in advance at least two weeks before the commencement of the examination.

Valuation and Results

- There will be a centralized valuation for ESE for both UG and PG immediately after the examination.
- For PG programmes, except MBA programmes offered by the Institute of Management, there will be a double valuation (one external and one internal). The average of the marks will be awarded to the candidate.
- Semester results are announced within a period of 20 days after the last examination date
- Students can avail the results and download their marks card copy from Student Login.
- Students who need attested transcripts and original transcripts can apply in Knowledge Pro Login after paying the prescribed fees and collect the documents from the Office of Examinations after two working days from the application date.
- The minimum pass mark for each course is 40% for ESE+CIA with minimum of 40% in ESE separately.
- For PG programmes including MBA, candidates who score 40% or more in individual courses but fail to get 50% aggregate in a semester are considered as failed in that semester though they move to the next semester. Such candidates can improve their marks by repeating any courses.

Note: Certain PG programmes will have different assessment rules and students will have to contact their respective departments for clarifications.

Promotion Policy

Candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the next year.

For School of Law and Engineering the promotion criteria is as follows

- Should pass in all the courses of the first year to be promoted to the third year.
- Should pass in all the courses of first and second year to be promoted to the fourth year.
- Should pass in all the courses of first, second and third year to be promoted to the fifth year.

For PG programme the following promotion criteria is followed:

- Candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the next year.

- For MBA programme students will not be promoted to the second year if they fail in more than two courses in the first year.

Supplementary Examination (Except BBA (F&IB) and MBA)

- A student who fails in any one or more subjects in the ESE of any semester is permitted to take the supplementary examination in the subsequent semester.
- Repeat student is permitted a maximum of only three available chances including the first chance on the same syllabus/curriculum. If the student does not clear the paper in three available chances, further attempt will be based on the syllabus as applicable to the course for the relevant academic year. Students seeking exemption on this criterion shall meet Controller of Examinations at least two weeks before the examinations.
- The Maximum duration to complete a programme is two years beyond the prescribed minimum duration of the programme.
- Student seeking to appear for the repeat examination shall apply through the Student Login till they finish the programme and later through offline in the prescribed format within the last date notified for submission.
- All the notifications regarding supplementary examination will be announced on the University website at least 45 days before the commencement of the examinations.
- Students who are in the final semester of the programme and have backlog of the courses in one or more of previous odd semesters may take up special supplementary examination for odd semester papers held in the month of January.
- Students who fail to pass the odd semester courses in January, will be given another chance to pass the courses in the odd semester supplementary examinations held in the month of April-May.
- Final year students failing in the final semester courses can repeat those courses in the special supplementary examination held in the month of May.
- Such students mentioned in the clauses (g) and (h) are not eligible for the convocation of the corresponding year but will be provided with provisional degree certificate, consolidated marks card and transfer certificate on request in the last week of June.

Supplementary Examination for MBA programme

- Student who fails in any one or more subjects in the ETE of 1st and 2nd trimester is permitted to take the supplementary examination in the subsequent trimester.

- b. A special supplementary examination will be held in the month of February for the final year students to clear their backlogs of previous trimesters.
- c. Final year students failing in the final trimester courses can repeat those courses in the special supplementary examination held in the month of May.
- d. Such students are not eligible for the convocation of that year but will be provided with provisional degree certificate, consolidated marks card and transfer certificate on request in the last week of June.

Regulations for repeating CIA for improvement

- a. Students who have completed all the semesters of their programme but have failed to graduate only due to low score in CIA in any of the semester/s can apply for CIA repeat notified in the month of June and November in the University website.
- b. Students who are in final semester but failed in any of the courses in the previous semesters due to low score in CIA can apply only for CIA repeat notified in the month of November in the University website.
- c. The applicants should submit the duly filled form to the COE personally.
- d. After the verification of all the documents, payment of the fees by the applicant, the application will be forwarded to the office of Dean concerned for further action.
- e. Maximum number of courses allowed for CIA repeat at a time is only two.
- f. The repeat course will follow a tutorial system of 30 hours in duration not exceeding 30 days during which the entire repeat CIA process is expected to be completed.
- g. The maximum time spent on a day for CIA repeat tutorial is only two hours.
- h. The student shall follow the curriculum adopted by the applicable semester.
- i. If a course has been revised or replaced by another in the changed syllabus, the student shall be required to complete the revised/changed course syllabus.
- j. In CIA repeat, the applicant has to complete all the three components of CIA under the supervision of a tutor assigned by the department.

Revaluation/ Re-totalling

- a. Revaluation of answer scripts shall be permitted only for Undergraduate Programmes and MBA programmes of Institute of Management.
- b. Revaluation facility shall be available for all examinations-regular as well as Supplementary.
- c. For PG students, except MBA, only re-totalling facility is permitted.
- d. Students seeking revaluation or re-totalling shall apply through student login (offline for course completed students) within the prescribed date.
- e. Photocopy of answer scripts shall not be provided to the student; however COE has the discretion to extend the facility based on the merit of the case. In such cases students can only view the photocopy of the answer script in the presence of COE.
- f. If there is a change in marks resulting from revaluation, the student shall be given the benefit of the higher marks awarded, prior to or after such revaluation.
- g. In case of re-totalling, the re-calculated marks will be final.
- h. Result of revaluation/re-totalling will be normally announced within one month of the prescribed last date to apply.

Assessment pattern for Programmes from 2016 batch offered at Bannerghatta Road Campus *(Except BBA F&IB)

- A. *Continuous Internal Assessment (CIA): 70% (70 marks out of 100)
- B. *End-Semester Examination (ESE): 30% (30 marks out of 100)

Continuous Internal Assessment (CIA)

CIA I : 20 marks

CIA II : 25 marks (Mid semester Examinations)

CIA III : 20 marks

Attendance: 5 Marks

CIA 1 and 3 are conducted by the respective faculty members in the form of different types of assignments. Students need to complete the assignments within the stipulated time for awarding the marks. CIA 1 and 3 that are conducted out of 40 marks which get reduced to out of 20 marks whereas CIA 2 (mid semester examinations) is conducted out of 50 which gets reduced to out of 25 marks .

Other regulations for CIA are the same as other regular programmes of the University

End-Semester Examination (ESE)

- The examination for the theory as well as practical courses is held at the end of the semester.
- ESE for theory is for two hours and will be conducted for 50 marks, which is then reduced to out of 30.

Pass criteria

The minimum pass mark in each course is 50% for ESE+CIA with minimum of 40% in ESE separately.

All other regulations are same as other regular programmes of the University.

Grading Pattern

- a. All marks cards will indicate the marks, grade and Grade Point Average.
- b. The Grade Point Average is calculated as follows: For each subject, multiply the Grade Point with the Number of Credits; divide the sum of product by the total number of credits.
- c. The CGPA [Cumulative GPA] is calculated by adding the total number of earned points [GP x Cr] for all completed semesters and dividing by the total number of credit hours for completed semesters.

Grading System: Grades are awarded based on absolute grading. University follows 4 point grading system. However, the transcripts will also show grading on 10 point scale.

Grading for all UG Programmes

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 and above	A+	4.0	10.00	Outstanding	First Class with Distinction
73 – 79	A-	3.67	9.18	Excellent	First Class
66 – 72	+	3.33	8.33	Very Good	
60 – 65	B+	3.0	7.50	Good	
55 – 59	B	2.67	6.68	Average	Second Class
50 – 54	C+	2.33	5.83	Satisfactory	
45 – 49	C	2.00	5.00	Pass	Pass Class
40 – 44	D	1.0	2.50	Pass	
39 and below	F	0	0.00	Fails	Fail

Grading for all PG Programmes

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 and above	A+	4.0	10.00	Excellent	First Class with Distinction
75 – 79	A	3.75	9.38	Very good	
70 – 74	A-	3.50	8.75	Good	First Class
65 – 69	B+	3.0	7.50	Good	
60 – 64	B	2.5	6.25	Above average	
55 – 59	C+	2.0	5.00	Average	Second Class
50 – 54	C	1.5	3.75	Satisfactory	
40 – 49	C-	1.0	2.50	Exempted if Aggregate is more than 50%	Pass Class
39 and below	F	0	0.00	Fails	Fail

Grading scheme for MPhil Programmes

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 - 100	A+	4.0	10.00	Excellent	First Class with Distinction
75 - 79	A	3.5	8.75	Very Good	
65 - 74	B+	3.0	7.50	Good	First Class
60 - 64	B	2.5	6.25	Above Average	
55 - 59	C+	2.0	5.00	Average	Second Class
50 - 54	C	1.5	3.75	Satisfactory	

Assessment Pattern for School of Business Studies and Social Sciences from 2016 batch onwards

Continuous Internal Assessment: 70%

The students shall be continuously assessed out of 70 marks towards their CIA which comprises of creative and innovative assignments. The assignments include logical reasoning, application oriented case studies, in-class assessments, group assignments, Library assignments etc. Continuous internal assessment is divided into three components

CIA 1 -20 marks

CIA 2-25 marks

CIA 3 -20 marks

Attendance -05 Marks

End Semester Exam: 30%

The end semester exams shall be conducted for a duration of two hours and for 50 marks.

Pass criteria

A student shall pass each course with a minimum aggregate score of 50 marks with minimum 40% in End Semester Examinations. The overall aggregate to pass a semester is 50%. Student failing a course shall repeat the end exam while his/her internal scores shall remain valid.

Grading Scheme for School of Business Studies and Social Sciences from 2016 batch onwards

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 - 100	A+	4.0	10.00	Excellent	First Class with Distinction
75 - 79	A	3.5	8.75	Very Good	
65 - 74	B+	3.0	7.50	Good	First Class
60 - 64	B	2.5	6.25	Above Average	
55 - 59	C+	2.0	5.00	Average	Second Class
50 - 54	C	1.5	3.75	Satisfactory	

All other regulations pertaining to assessment and evaluation are same as other programmes of the university

Degree of Bachelor of Business Administration in Finance and International Business (BBA F&IB)

1. Bachelor of Business administration is an innovative concept where Students are engaged in the Curriculum of partner university, Western Michigan University, USA.
2. Assessment pattern comprises of varied components assessed as Continuous Internal Assessment for a minimum of 70 marks up to a maximum of 100 marks.
3. Credit Transfer from Christ University to other collaborated Universities abroad.
4. Students gain super specialization in International Business.
5. On-going Projects and seminars provide application orientation and demonstration of real life business scenario.

Assessment Pattern

- Continuous Internal Assessment in the nature of Assignments, Case Studies, Quiz, Presentation, Seminars and Class Tests would aggregate to a total of minimum 70- 100% of the total scoring (weightage varies per subject).
- Mid-Semester Examination is a part of the CIA and is centrally conducted for two hours.
- Generally the syllabus covered for the Mid-Semester exam is not repeated for the End-Semester Exam, except in cases of certain subjects where an introduction chapter is essential to be redone.
- Students require a pass percentage of 60% (CIA +ESE), with no minimum for End-Semester Examination for each course.
- Writing End-Semester examinations is mandatory for the students and is conducted in the week before the last working day of the semester.
- Students willing to transfer credits to a Foreign University should score a minimum of 70% as pass to be eligible to transfer.
- Students appearing for improvements of marks in a subject already passed, shall repeat the course by paying the additional fees. The marks so obtained or the previous marks which ever higher shall be considered.
- Students failing in one or more courses should repeat the whole course including both CIA and ESE by paying the required fees as per the calculation by the department.
- A student with 90% of Attendance in each course will be given an additional 5 marks as an incentive for regularity.

- Declaration of result is either First class or Fail, with the obtained GPA.
- All other regulations pertaining to assessment and evaluation are same as other programmes of the university

Grading System for Bachelor of Business Administration in Finance and International Business

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation
90-100	A	4.0	10.00	Outstanding, Exceptional
85-89	BA	3.5	8.75	Very Good, High Pass
80-84	B	3	7.50	Very Good, High Pass
75-79	CB	2.5	6.25	Satisfactory, Acceptable
70-74	C	2.0	5.00	Satisfactory, Acceptable
65-69	DC	1.5	3.75	Poor, Inadequate
60-64	D	1.0	2.50	Unsatisfactory
0-59	E	0	0.00	Failing

Award of Certificate for all programmes

- Students who complete the programme in full will be awarded the degree certificate during the University Convocation held in the month of May
- Students who complete the programme in full by passing the supplementary examination held in between the academic year shall be issued consolidated marks card, provisional degree certificate and transfer certificate on request.
- The Degree Certificate shall be issued only during the University Convocation relevant to the academic year.
- Students who fail to collect the degree certificates during convocation may collect the same from the Office of Examination after paying the prescribed fee.

Open Elective Courses for Undergraduate Students

Open electives are offered under two categories: a) Generic Electives b) Skill Enhancement Electives

- It is mandatory for undergraduate students to undertake open elective courses for two credits each before the completion of the Fourth Semester.

- Students have the option of choosing either two Generic Elective courses or one Generic Elective and one Skill Enhancement Elective courses under the category of mandatory elective courses. A student is not eligible for more than one Skill Enhancement Elective course under the category of mandatory courses.
- For BCom (Professional), BCom (Finance and Accounting), BBA (Finance and Accounting), BBA, BBA (Honours) BHM, BA LLB, BBA LLB and BCA / BA-PEP programmes the Open Electives are offered within the regular class hours.
- These courses generally earn two credits consisting of 45-hours of theory classes and 60 hours for those with practical.
- Students can view the complete details of the courses offered as Generic Electives and Skill Enhancement Elective courses in their Knowledge Pro login.
- Students must register for the courses through their Knowledge Pro login after paying the prescribed fees within the dates notified.
- Till a student finishes two courses under the mandatory course category, he/she is not eligible to apply for other open elective courses under the optional courses category.
- Evaluation pattern is the discretion of the faculty concerned with either CIA components and an end semester examination or only CIA.
- Examinations are conducted by the departments concerned and the results are indicated only in Grades in the marks card.
- Minimum pass percentage is 40% for courses under the mandatory category. Grades are awarded only if the student passes.
- These courses are conducted after or before the regular class hours and the courses offered are different in Odd and Even semesters.
- Students are advised to finalize their choice of programmes in consultation with their class teachers concerned.
- Minimum prescribed attendance for these courses is 85% **Medical and co curricular claim will be considered only if the student put in 75 % physical attendance for the classes.**
- Attendance claim shall be submitted to Office of Examinations in the prescribed form within 07 days after availing the leave .
- Students who fail to secure the minimum pass marks or required minimum attendance or who discontinue in between the course are required to register afresh by paying applicable course fees. Re-

registration is permitted only in the subsequent semester which may be for the same course or for any other courses from the choices available during the particular semester.

- A student is not eligible to graduate without completing minimum two courses under the mandatory course category.
- Students of BA (Theatre studies) have to complete one mandatory course offered by other departments.
- Each course admits maximum of 40 students on a first-come-first-served basis. Courses which do not get minimum required applications may not be conducted.

Rules for Exemption from Open Elective courses based on Performance in Extracurricular events of the University

1. Students selected by the University for its specified Extra-curricular activities/events mentioned below may be considered for exemption from one of the Open Elective Courses.
 - University Cultural Team: All the winners of Darpan are eligible for exemption
 - University Dance Team: Winners and five Runner up teams (as per ranking) of the dance events of Darpan as well as other members of the University dance team are eligible for exemption.
 - University Choir
 - University Volunteer Team
 - University Sports Teams of Football (A&B), Basketball (A&B), Volleyball (A), Hockey (A), Cricket (A), Throw ball (A), Tennis (A) and Handball (A). Both boys and girls teams will be eligible for the full strength of the team including reserves.
 - Peer Education Programme (PEP)
 - Student Welfare Office (SWO)
 - Centre for Social Action (CSA)
 - Members of National Cadet Corps (NCC)
 - University Wind and Brass Orchestra
2. Participation in only one of the activity/event listed is considered even though the student may be involved in more than one activity.
3. Students who are in the second year must have already completed one of the open elective courses to avail this scheme.

5. Students who fail in their performance earning a Grade of 'D' are not exempted but the students may have to repeat the activity/event to improve their performance, subject to their re-selection.
6. Students seeking credits based on their participation in any of the aforesaid extra-curricular activity/event shall register with the Office of the Examinations in the beginning of the academic year, latest by Mid August through the respective offices. Addition of names in the list after registration is not permitted
7. The coordinating Department/Centre/Office of the respective activity/event shall monitor every student of its group and submit to the Office of Examinations, a score sheet (marks card) during the last 10 days prior to the close of the even semester.
8. The criteria for judging the performance for the specified activities/events is as given in the table hereunder.

Activity/ Event	Performance Criteria					
Student/ Reg.No	Attendance	Punctuality	Initiative	Leadership	Skill	Delivery

9. The Department/Centre/Office of the activity/event concerned will set the relevant parameters to measure the content of each given criterion depending on the need and application of the particular activity/event and will assess the performance of every student objectively.
10. Students must earn at least 20 Points out of 50 to get C Grade. Grading is as under

Total Score	Grade
30 and above	A
25-29	B
20-24	C
Below 20	D

INTERNATIONAL PROGRAMMES

Christ University offers several international programmes for students.

MASTER PROGRAMMES

For MBA Students

1. University of Applied Sciences, Wurzburg-Schweinfurt, Germany- 2008 onwards

Degree: PGDM and MBA-International Business

Duration: 2 Years [18 months in Christ University + 6 months in University of Applied Sciences, Wurzburg-Schweinfurt, Germany]

Diploma: PGDM awarded by Christ University

MBA awarded by University of Applied Sciences, Wurzburg- Schweinfurt, Germany (through transfer of credits)

For further details, consult the Website: www.fhws.de

2. Virginia Commonwealth University (USA) Since 2010

Degree: MBA and MS in Business

Duration: 2 Years [15 months in Christ University (MBA) + 9 months in Virginia Commonwealth University, USA]

Degree: MBA awarded by Christ University

MS in Business awarded by Virginia Commonwealth University, USA (through transfer of credits)

For further details, consult the Website: www.business.vcu.edu/christuniversity

3. Western Michigan University (USA) Since 2016

Degree: MBA and MBA

Duration: 2 Years [1 Year in Christ University + 1 year in Western Michigan University, USA]

Degree: MBA awarded by Christ University

MBA awarded by Western Michigan University, USA (through transfer of credits)

For further details, consult the Website: www.wmich.edu

Undergraduate Credit Transfer Programmes

For BBA (Finance and International Business) students

(2 years in Christ University + 1 or 1.5 or 2 years in a Foreign University)

BBA (Finance and International Business) students can transfer to any of the following five partner universities of their choice.

Students have 5 options:

Option 1: IESEG (France). For further details, consult the website: www.ieseg.fr

Option 2: Sheffield Hallam University (UK). For further details, consult the website: www.shu.ac.uk

Option 3: Liverpool Hope University (UK). For further details, consult the website: www.hope.ac.uk

Option 4: Griffith University (Australia). For further details, consult the website: www.griffith.edu.au

Option 5: Western Michigan University (USA). For further details, consult the website: www.wmich.edu

For BBA students

(2 years in Christ University + 1 year in a Foreign University)

Option 1: Sheffield Hallam University (UK). For further details, consult the website: www.shu.ac.uk

Option 2: Liverpool Hope University (UK). For further details, consult the website: www.hope.ac.uk

For BBA (Tourism and Travel Management) students

Option 1: 2 years in Christ University + 1 year in Sheffield Hallam University (UK)

Option 2: 2 years in Christ University + 1 year in Liverpool Hope University (UK)

For BCom students

Option 1: 2 years in Christ University + 1 year in Sheffield Hallam University (UK)

Option 2: 2 years in Christ University + 1 year in Liverpool Hope University (UK)

For BHM students

3 years in Christ University + 1 year Sheffield Hallam University, (UK)

For BA students (CEP/JPEng combination)

2 years in Christ University + 1 year in Birmingham City University (UK)

For BA students (All combinations)

2 years in Christ University + 1 year in Liverpool Hope University (UK)

For BTech students

2 years in Christ University + 2 years in Catholic University of America (USA)

Note: The Degree for this course is awarded by the foreign university

Short International Programme for BA Students

Lille Catholic University, France

Christ University students are offered scholarship to participate in the one month “European Summer Program” offered by Lille Catholic University (LCU), France. The aim of this program is to give Christ University students the opportunity to study abroad in the summer in Lille, France. Every year 4/5 students attend the summer program. The tuition fees and accommodation charges are waived for students from Christ University.

Study Abroad Program (One Semester)

One Semester Program is offered for BHM Students in the Netherlands .

NHTV University of Applied Sciences, Netherland

Christ University has signed an agreement with NHTV University of Applied Sciences, Netherlands for exchange of students for one semester. BHM students of Christ University get an opportunity to complete their one semester in NHTV, Netherlands as part of the academic exchange programme.

As part of the exchange programme, 2/3 NHTV students also come to Christ University for one semester.

One Semester Programme in USA and France for BCom Students

Student Exchange programme – One semester with IESEG School of Management, France

Student Exchange programme – One semester with Baldwin Wallace University, USA

One Semester Programme in France for BA Students

Student Exchange programme – One semester with Sciences Po, France

One Semester Programme in France for MTech Students

Student Exchange programme – One semester with ISEP, Catholic University of Paris, France

For more information on International Programs contact:

Office of International Affairs, Room No. 916, II Floor,

Auditorium Block, Hosur Road, Bengaluru-560 029

Karnataka, India

Phone: +91 080-40129432 Fax: +91 080 40129000

Email: oias@christuniversity.in

University Studies Abroad Consortium (USAC), USA

USAC offers affordable, academic programmes at over 50 locations in 27 countries. These non-traditional programme locations are specifically chosen to allow students to immerse in the culture of another country. The consortium guides students to select courses that offer enriching experiences and excellent academic opportunities. Integrated in these courses are further prospects for students to undertake field trips and look for suitable internship opportunities. Students can opt for, study abroad while they are enrolled at Christ University.

The details of the programmes are available at usac.unr.edu

Contact USAC office at Christ University:

Coordinator

USAC Programmes

4th Floor, Christ Junior College Block

Christ University, Hosur Road

Bengaluru 560 029

usac@christuniversity.in

Christ University-Liverpool Hope University
Credit Transfer Programmes
Liverpool Hope University, (UK) since 2006

Programmes

Year 1 and 2 at Christ University	Year 3 at Liverpool Hope University	Tuition Fee/ Fee with Overseas Scholarship/Fee with Scholarship & Early Payment Discount	Special notes
BCom with Tourism	BA (Combined Honours) Tourism	£9,000 / £8,000 / £7,000	Combined Honours only
BBA, BCom, BCom Professional	BA (Hons) Business Management	£9,000 / £8,000 / £7,000	Single Honours
BA (History, Economics, Politics)	BA (Combined Honours) International Studies	£9,000 / £8,000 / £7,000	Combined Honours
BA (History, Economics, Politics)	BA (Honours) History	£9,000 / £8,000 / £7,000	Single Honours
BA (History, Economics, Politics)	BA (Honours) Politics	£9,000 / £8,000 / £7,000	Single Honours
BA (Psychology, English, Journalism, Communicative English, Performing Arts)	BA (Honours) Media	£9,000 / £8,000 / £7,000	Single Honours
BA (All Combinations)	BA (Honours) Applied Social Science	£9,000 / £8,000 / £7,000	Single Honours
BA (All Combinations)	BA (Honours) Social Pedagogy	£9,000 / £8,000 / £7,000	Single Honours
BA (All Combinations)	BA (Honours) Social Policy	£9,000 / £8,000 / £7,000	Single Honours
BA (All English Combinations)	BA (Honours) English Language	£9,000 / £8,000 / £7,000	Single Honours
BA (All English Combinations)	BA (Honours) English Literature	£9,000 / £8,000 / £7,000	Single Honours
BA (All Psychology Combinations)	BA (Combined Honours) Criminology	£9,000 / £8,000 / £7,000	Combined Honours only

Year 1 and 2 at Christ University	Year 3 at Liverpool Hope University	Tuition Fee/Fee with Overseas Scholarship/ Fee with Scholarship & Early Payment Discount	Special notes
BA (All Psychology Combinations)	BSc (Honours) Psychology	£9,000 / £8,000 / £7,000	Single Honours/ Non-BPS
BA (All Psychology Combinations)	BSc (Honours)	£9,000 / £8,000 / £7,000	Single Honours
Bachelor of Computer Applications (BCA) / BSc (Computer Science, Maths, Electronics/Statistics)	Sports Psychology BSc (Honours) Computing	£9,000 / £8,000 / £7,000	Single Honours
Bachelor of Computer Applications (BCA) / BSc (Computer Science, Maths, Electronics/Statistics)	BSc (Honours) Information Technology	£9,000 / £8,000 / £7,000	Single Honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (Honours) Human Biology	£9,000 / £8,000 / £7,000	Single Honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (Honours) Biology	£9,000 / £8,000 / £7,000	Single Honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (Honours) Health	£9,000 / £8,000 / £7,000	Combined Honoursonly
BSc (Mathematics Combinations)	BA (honours) Education Studies with Mathematical Studies	£9,000 / £8,000 / £7,000	Single Honours

Campus Accommodation

Prices for rooms at Aigburth Park and the Creative Campus for the academic year (36 weeks) range from approximately £3,000 to £4,000 for the full academic year. These prices include the Christmas and Easter holiday periods.

Christ University understands the limitations of compartmentalised knowledge which is not adequate to face the challenges of the globalised world. With a mission to prepare the students for life and not just for the acquisition of a degree, it encourages every process that would guide the students in connecting with the world outside. The aim is to make students understand the holistic aspect of life, conceived as a unified whole with its affective, cognitive and conative aspects. Inspired by the educational philosophy of Jean-Jacques Rousseau, Ralph Waldo Emerson, Ivan Illich, Paulo Freire, Mahatma Gandhi, Rabindranath Tagore and St Chavara, the University formulated this concept of Holistic Education more than eighteen years ago and included it in the curriculum, making necessary changes every year. A group of passionate teachers drawn from across the streams go through the whole process of designing the curriculum through a series of intense discussions under the broad classification of three skills: personal, interpersonal and societal. The modules for the current academic year are given below:

1. PERSONAL SKILLS

- Managing Freedom
- Experiencing Education
- Design Thinking
- Personal Information Security
- Sustaining Academic Will

2. INTERPERSONAL SKILLS

- Valuing Friendship
- Respecting Institutions
- Healthy Competition
- Art of Forgiving

3. SOCIETAL SKILLS

- Gender Sensitisation
- Art of Positive Living
- Civic Sense
- Global Mindedness

Classes are conducted every week both for the Undergraduate and Postgraduate students. Attendance is mandatory and an online evaluation is done at the end of every semester.

Christ University is proud of its eco-friendly, serene and peaceful environment. Smoking is strictly prohibited within the campus. Defacing any part of the campus is treated as an offence.

Deeply committed to upholding the value systems of the University, it expects its students to conduct themselves in a worthy manner in their clothing, demeanour and discipline. They must respect their teachers; greet them when they meet them in or out of the University campus. They must rise when a teacher enters the classroom, remain standing till they are directed to sit, or till the teacher takes his/her seat. When the attendance roll is called, each one must rise and answer to his/her name or registration number.

Students should be seated in their respective classrooms at the stroke of the bell. Students are expected to make use of the library during free periods. Movement of students in the corridors of the University buildings during lecture hours or sitting on the steps of the staircase or on the steps of the portico of the University is not permitted.

Students must possess their identity card, whenever they come to the University and show it to the persons concerned whenever asked for. Congregating on the road in front of the University or at the entrance of the University is to be avoided. Students must drive their vehicles in the campus at a moderate speed.

Students should maintain decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline on the campus are liable to be expelled. Code of conduct on the campus includes safeguarding the University property, keeping the campus clean and tidy and following the prescribed dress code.

Students are expected to dress formally and modestly as per the specifications of the respective departments. Male students shall wear formal trousers and shirts and female students shall wear Salwar Kameez with Duppatta. Tights, leggings, T-shirts, or any other tight and revealing clothes are not allowed in the University Campuses. Body piercing, tattooing and fancy colouring of hair is not entertained.

Only students who are on the rolls of the University and their parents shall normally be permitted to enter the University campus.

Identity Card

Every student of the University is issued an Identity Card in the form of a Smart Card in collaboration with the South Indian Bank. This will be the Identity cum ATM card, which enables a student to withdraw cash from their bank account to be opened with the South Indian Bank's Christ University branch. All transactions within the University campus including payment of fees and library access are possible only with this card. The student must keep the card well secured.

If this card is lost, the student should immediately notify the bank and subsequently intimate the Information Processing Management office (IPM) at Christ University. A new card can be obtained by applying for and paying the card replacement fee at the University office. Handing over the card to others is strictly prohibited. The University will not be responsible for any loss due to inappropriate handling of the card. Students are expected to carry the card with them at all times till the completion of the programme.

General Regulations

1. The working day is generally divided into two sessions, the forenoon session of four periods and afternoon session of two periods. Attendance is marked at the commencement of each period. Late-comers, therefore, though permitted to attend class by the teacher concerned, will not be given attendance.
2. Every student must have the prescribed laboratory records and dissecting instruments.
3. Use of internet by the students on the campus is expected to be for their academic enrichment.
4. Use of mobile phones inside the buildings, including corridors is strictly prohibited. If any student is found using them, the mobile phones will be confiscated.
5. Tests are held periodically in every subject. Attendance-cum-progress report of every student is available at www.christuniversity.in. Parents can access it and monitor the performance of their children using the individual password given to every student. Parents can get the username and password by emailing ipm@christuniversity.in.
6. Students must not join any club or society or involve in any engagement that would interfere with their studies without the prior permission of the Director, Student Affairs.

7. Students are not permitted to play any sports or join cultural teams against Christ University.
8. Students are forbidden to organise or attend any meeting within the University, or collect money for any purpose or circulate among the students any notice or petition of any kind or paste it on the University notice board without the written permission of the Registrar.
9. Active participation in politics is not compatible with the academic life of students and as such students are expected not to indulge in public activities, which are of political nature.
10. Students are not permitted to make complaints in a body or present any collective petition, but are welcome to present their case, if any, either individually or through their proper representatives.
11. Students can park their four wheelers inside the University campus only on payment of the prescribed fee. Students must obtain the vehicle pass from the Office of Security and stick it on a prominent and visible point of their vehicle.
12. Students must abide by the dress code specified by the University/ Department.

Leave Regulations

1. Students must have a minimum of 85% attendance to be permitted to write the End Semester Examination (ESE). Approved leave applications will be considered only if the overall attendance is above 75% on the last working day.
2. The minimum attendance requirement as per the University norms is 85%. Students who fail to meet this required percentage of attendance shall be detained in the current semester. Such students will have to repeat the semester and fulfill the required criteria to be eligible for promotion to the succeeding semester. He/she shall repeat and complete the semester before being promoted to the next semester. He/she shall apply for detention certificate from the Office of Admissions, within 15 days of the last instruction day of the semester.
3. Students who are detained due to shortage of attendance will be considered for readmission only once during the period of their course of study at the University.
4. No student shall absent himself/herself from classes without the prior permission of the HOD.

5. Students who are absent from classes for two weeks or more continuously without written permission of the Director, Student Affairs, will be considered to have dropped out of the University.
6. Students who need to be absent due to personal reasons shall apply with a duly filled leave application form, with signatures from the respective faculty/HOD. Planned personal leave requires prior permission from the faculty/HOD.
7. Students who are absent due to co/extra-curricular activities have to submit Co-Curricular forms, with prior approval from the faculty/HOD concerned. The students will not be entertained for any activities, if the required 85% attendance is not maintained.
8. Any type of leave application (personal/co-curricular activities) has to be collected by the student. The duly filled in form along with the original leave letter, and the proof for the reasons should be submitted to the Director, Student Affairs within ten days of re-joining the classes.
9. Application for leave of absence may be rejected by the HOD/Director, Student Affairs if its genuineness is not satisfactory.

Fee Regulations

1. The fee shall be paid for the full year on the day of admission. Fees once paid will not be refunded.
2. The fee shall be remitted in the South Indian Bank, Christ University Branch for which the students shall obtain a challan from the University office.
3. After the payment of fee, the students must keep the "Student's Copy" of the challan for future reference.
4. Absence with or without leave from the University shall not be an excuse for non-payment of fees on the prescribed date.
5. Students are expected to pay the fee for the next higher class and to clear all their dues including fine for breakages or damages before collecting the admission ticket for the even ESE.

Cancellation and Refund Policy

The Cancellation Regulation is based on UGC Guidelines in this regard as contained in UGC (Institutions Deemed to be Universities) Regulations, 2016¹.

¹ UGC Notification F. No. 1-3/2016(CPPPI/DU) dated 11th July 2016 read with Notification of 6th December 2016.

Application form for Cancellation/Withdrawal must be made in the prescribed form duly signed by the student and the parent. This must be submitted with the receipt of original fee payment and other documents received from the University.

Refund may be considered only in respect of Academic Course Fee. No refund shall be allowed in respect of Application Fee and Admission Registration Fee.

Christ University in view of its strict attendance regulation does not normally admit any student to any course after commencement of classes and hence the seats of cancelled admission shall remain unfilled at all times thereafter. Admissions to all courses will close prior to the commencement of classes.

Student seeking cancellation of admission at least 7 days prior to commencement of classes (as per the announced date) shall be eligible for refund of 100% of the Academic Course Fee subject to deduction of processing charges of 10% of the Course Fee or ₹ 15000/- whichever is lower.

Student seeking cancellation of admission either up to 6 days prior to or after the commencement of classes (irrespective of whether the student attended any class or not) shall be permitted refund during the first 30 calendar days from such commencement and shall be in percentage as herein stated.

Issue of Certificates

1. Applications for Bonafide, Address proof, Date of birth, Tuition fee, No objection or Character certificates are to be made through the student's attendance login. A fee shall be charged for every certificate. All certificates will be issued only 48 hours after the request. Duplicates are not normally issued.
2. Degree Certificate, Transfer Certificate (TC) and Consolidated Marks Card are issued to students who complete their programme within the normal programme period. Students who complete the programme after the normal period should apply for these certificates separately.
3. TC will not be issued to students who discontinue the programme. In such cases, an application for the TC should be made to the Office of Admissions after completing the process of cancellation/discontinuation of admission.
4. TC will not be issued if a student has any dues to the University by way of fees, fines, breakage charges, books issues from the library, NCC kit and so forth.
5. Students applying for certificates, testimonials and other documents must contact the Office of Admissions.

Academic Integrity

Any intellectual contribution and knowledge production must result from one's own efforts. Therefore, Christ University promotes academic integrity as an important aspect of any research-oriented activity carried out in the University. The students must adhere to the highest academic standards in knowledge production.

All work submitted by students for evaluation must be original. Students are expected to properly acknowledge all sources of information that are not the product of their own research or thinking.

The following are the recommended citation formats:

- Humanities and Social Sciences: APA 6th ed. or Modern Language Association (MLA) 7th ed.
- Sciences and Engineering: IEEE Editorial Style Manual
- Law: Bluebook, 19th ed.
- Commerce and Management: APA 6th ed. or Harvard Referencing

Presenting an already existing idea or source as one's own or new is plagiarism.

The following constitutes plagiarism in academic works:

- a) Copying from another print or electronic source without appropriate acknowledgement
- b) Presenting another person's work as one's own.
- c) Using another person's ideas terms, concepts, work without proper acknowledgement or documentation.
- d) Submitting one's own prior work without documenting its prior use.

Using Meeting Halls and Auditorium

1. Students can book venues for conducting seminars, guest lectures and department events at Block I Reception with a letter from HOD. The equipments required should be clearly mentioned in the form.
2. The request should be made at least one week before the event; the allotments are on a first-come-first-served basis.
3. Students must use the venues only during the stipulated time as designated by the Office.

4. All electric and electronic equipments are to be handled ONLY by the personnel assigned for the purpose.
5. The green rooms and auditoriums should be vacated within an hour after the programme ends.
6. Materials for the programme can be brought in only after 06:00 pm on the day prior to the event.
7. Departments are responsible for the auditorium during the booked duration. In the event of any damage occurring during the booked duration, the department concerned will be held responsible.
8. Air-conditioning in the Main Auditorium will be switched on only half an hour before the actual start of the programme.
9. Any additional requirements (audio/video/lights) should be informed to the venue-in-charge not less than one week before the programme.
10. Any additional requirements can be hired through the management-approved suppliers only.
11. Overnight stay is strictly prohibited.
12. Display of publicity material can be put up only in the specified places.
13. No material should be attached or pasted to any of the walls/surfaces/floors/surroundings within or outside the auditorium.
14. Use of mobile phones and unauthorised wireless equipment in the auditoriums is strictly prohibited and liable for confiscation in case of violation.
15. Eatables/beverages are not permitted in the auditorium foyer.
16. Explosives, crackers, inflammable liquids or fire should not be used in and around the auditorium.
17. The coordinators concerned will meet the technical staff of the auditorium two days prior to the programme with the schedule of the programme and should brief them about the logistics, for the smooth and professional conduct of it. Audio/Video clipping for the use of programme should be handed over to them well in advance for the trial run.
18. Rehearsals are not permitted in the auditorium.

Accessing the Library Account Online and Library Rules

The Library uses KOHA, an open source Integrated Library System, for its in-house activities. It allows users to search for a book Author, Title, Subject, ISBN, and keyword; review items that are checked out; determine return dates, conveniently from home or wherever internet access is possible. The library also has OPAC terminals at various locations. Information about the library is also made available through OPAC.

Library Timing

General	Monday - Saturday	08.00 am - 09.00 pm
Vacation	Monday - Saturday	08.00 am - 05.00 pm

The Library remains closed on all Sundays and Public Holidays.

Library Contact details:

Knowledge Centre: 080 - 4012 9660 | 9661 | 9445

Undergraduate Library (UG): 080 - 4012 9114

Institute of Management, Kengeri Campus: 080 4012 9840

Faculty of Engineering, Kengeri Campus: 080 4012 9882

Knowledge Centre, BGR campus: 080 4012 1443

Email:library@christuniversity.in

Code of Conduct

1. ID card is a must for all library transactions. ID cards are non-transferable.
2. Users are requested to maintain silence in the library.
3. University dress-code is applicable while visiting the library on all occasions.
4. Users should ensure that while browsing books, they replace the book according to the arrangement on the shelf. Feel free to seek library staff assistance for replacing the books.
5. Users should avoid taking out several volumes of reports, journals, and books at a time.

6. The library reading area should be used only for reference and consultation of resource materials.
7. Use of mobile phone is prohibited.
8. Users should fully co-operate with the library staff. In case of any need, they should meet the Librarian.
9. Persistent defaulters of library rules will have their library services suspended.

Circulation

1. Circulation timings:
Monday-Saturday: 09.00 am- 07.00pm
2. Borrowing Facility: UG students can borrow 2 books and PG students can borrow 4 books at a time. The reading time for the books borrowed is 14 days for UG and PG, however for all law students the reading time is 7 days only.

Issue of Books

1. Users cannot borrow copies of the same book.
2. For all final year students, issue of books stop a week before final examination. The students have to return the overdue library books and deposit library dues, if any.

Return/Renew

1. Return books on before the due dates.
2. Where the due date falls on a University holiday, the return period will be considered as extended by one day. However, users are advised to check the library notice board regularly.
3. A book may be renewed one time provided there is no reservation placed on the book. Users may reserve two different books at a time through OPAC.
4. All Library fines, if any, are to be paid through smartcard.

Reference Books

1. Reference books are not for 'issue' and are to be referred inside the library.
2. Under no circumstances will reference books be issued either for classroom reading/reference or for reading outside the library.

Journals/Reports

1. Journals and reports are not for loan.
2. To refer/consult the loose parts of Journals/reports/magazines/newspapers etc., a requisition in a prescribed form is to be submitted in advance. The user must ensure the safe return of items on the same day.
3. Users must take care of the journals/reports taken for photocopying and should make sure its safe return.

Photocopy Service

The Library photocopy service is available from 09.00 am to 08.00 pm. Photocopying of books issued from the University libraries is not permitted.

Photocopying a full book is not permitted inside the library or campus. A user can photocopy a maximum of 60 pages per book.

Institutional Membership

The library has an institutional membership with the following institute libraries. Users may request for access cards and access the libraries.

1. British Council Library
2. INFLIBNET
3. DELNET services
4. IIM Bangalore
5. ISEC Bangalore

Online Journals and E-books

The library has a subscription to online journals and eBooks through direct subscription and through consortium. All collections have IP based access and can be accessed in the campus only.

Online Databases

The library has a subscription to 18 online databases through direct subscription and through consortium. All databases are IP based and can be accessed in the campus only.

Name of the databases	URL	Contents
JSTOR	www.jstor.org	Academic journals in Humanities, Social Sciences, and Science
EBSCO	http://search.ebscohost.com	Publication in Management and Psychology
Indiastat	www.indiastat.com	e-resource of Socio-economic data
LexisNexis	http://www.lexisnexis.com/hottopics/lnacademic/	UK-centric legal database
LexisNexis India	http://www.lexisnexis.com/in/legal	India-centric legal database
Westlaw India	http://login.westlawindia.com/maf/win/ext/app/toeconomy?stnew=true&sttype=stdtemplate&sp=inchrui-1	Legal database on Indian and International Laws
Manupatra	www.manupatra.com	Indian-centric legal database covering cases of Supreme Court and all High Court Statutes, Notification, Circulars, etc.,
HeinOnline	www.heinonline.org	Image-based legal research database
OECD library	http://www.oecd-library.org	Online general library
Annual Reviews	http://www.annualreviews.org	A database on scientific disciplines
Prowess	Software installed in Computer Lab	Database on Indian companies
Sage Journals	http://online.sagepub.com/	Database of Sage Journals subscribed by library
Proquest Research Library	http://search.proquest.com/pqri/index	Database on Social Sciences, Humanities and Management
Proquest ABI/INFORM	http://search.proquest.com/pqri/index	Database on Management
Proquest Theses and Dissertations	http://search.proquest.com/pqri/index	Database on 1.6 million theses
Springer	http://link.springer.com/search?facet-content-type=%22Journal%22	Database for Engineering and Science
Emerald	http://www.emeraldgroupublishing.com/products/eng/backfile_listings.htm	Database for Engineering

Office of Student Welfare (SWO)

The Student Welfare Office provides a platform for students to exhibit their talents and skills. It provides a forum through cultural activities for like-minded people to meet each other, exchange ideas and grow into holistic human beings. SWO conducts programmes like Darpan, Blossoms and In-Bloom to search for talent and sharp minds and nurture them.

Darpan, which is normally conducted at the beginning of the academic year, is a platform where the best performers are chosen to represent Christ University in stage, literary and art events at State, National and International competitions.

In-bloom and Blossoms conducted in the even semester are a national inter-institution competition. Intra/inter deanery cultural competitions are hosted by Christ University where students get the opportunity to co-ordinate, co-operate and participate in various creative events.

The student welfare office is divided into five wings namely

1. University Volunteer Team
2. University Cultural Team
3. University Choir
4. University Dance Team-Natyarpana
5. University Quiz Association (CUQA)

Students interested in any of the above mentioned activities can be a part of SWO. They are given training in various disciplines so they can function effectively. The volunteers assist in organising various events and are the back-bone of the University while the cultural team participates in numerous fests bringing the University many laurels and are the face of the University in many contexts. The University Dance team and the University Choir bring life to all programmes that happen in the University. Students who perform well in talents such as dancing and singing are part of these two wings of the student welfare office.

Christ University Quiz Association provides a platform for many students who are good in quizzing. Here, a group of students come together to organise

quiz competitions in the University and also represent the University in various National and International quiz competitions. At the end of it all, there is laughter, enthusiasm and a few lives changed. And an important part of the University vision, for an individual to be nurtured in a dynamic environment, is fulfilled.

Student Council

Student Council is to promote quality in student life within and outside the University. It is a support system for the holistic development of the students and works in liaison with the General Administration and respective Centres/Departments of the University. The Student Council functions under the supervision of the Director, Student Affairs duly coordinated by the faculty members in charge and reports to the Registrar and Vice Chancellor.

Objectives

1. To imbibe and inculcate among the students the Vision, Mission and Core Values of the University.
2. To provide constructive feedback on various aspects of campus life – academic programmes, general discipline, library facilities, maintenance of the campus and other student service facilities.
3. To suggest the means for improving the academic quality and standards and the research culture among students.
4. To suggest and implement student projects for their holistic development.
5. To identify, assess, evaluate and suggest the student perspectives in the development of Arts and Culture, Sports and Games, and other co-curricular/extra-curricular activities involving student participation.
6. To identify and suggest methods of improving student life and student conduct and discipline.
7. To assist the anti-ragging committee to remove the menace of ragging completely.
8. To assess and improve the potential for student placements and facilitate internships
9. To create and encourage an environment for healthy and effective use of student service facilities and suggest methods for its improvement.
10. To assist the student endeavours like CSA, NCC, SWO, Sports and Games Team and Peer Education Programme.

11. To help interlink students, faculty members, staff and management of the University effectively to forge a strong academic community.
12. To help establish and maintain continuous and effective interaction with the alumni of the University.
13. To help the students to keep the Christite spirit alive through various activities.

Constitution of the Council

The Student Council is constituted by representatives of students chosen from all the UG/PG Programmes of the University and is formed at two levels. The University level of the Student Council will be the apex body consisting of about 50 student members chosen from the Deanery level members and from the various Centres. The Deanery level of the Student Council will be the supporting body constituted under each Deanery and will have as many student members as may be decided by the respective Deans. The Student Council shall act as a responsible body contributing to the Vision and Mission of the University and shall neither be an association nor a bargaining agency of the students. The Vice Chancellor may dissolve the Council at his discretion at any time prior to or during its functional duration.

Student Council at the University Level

The University Level Council will include student representatives of senior Undergraduate and Postgraduate students (from second year classes onwards) chosen from the different Deaneries. These members to the Council are nominated by the Deans in consultation with the HoDs from among the members already selected for the Council at the Deanery level. This body of the Council will also include one representative each from SWO, CSA, NCC, Cultural Team and Sports and Games Team of the University, nominated by the Directors/Co-ordinators of these Centres or offices.

Student Council at the Deanery Level

The Deanery Level Council will have two sublevels within it: Council of Undergraduate students and Council of Postgraduate students. The Deanery Level Student Council is constitutive of representatives from each class of every year of all the programmes. The Student Council will have as many representatives from Deaneries as may be decided by the Deans, which will generally be, one representative per forty students subject to a maximum of two students per class/section in which case there must be one girl and one boy.

Member Nomination Procedure and Tenure

The class teachers along with the HoDs concerned in consultation with the respective Deans shall nominate student members to the Deanery level Student Council. The selection of members will be based on their academic performance, percentage of attendance, participation in events and activities of the department, holistic skills and the general standing.

Normal tenure of membership is one year and is renewable based on fresh nomination. Nomination of Senior Students to the Council of the ensuing year will take place in the month of February every year (i.e. fresh nomination of the students who will be moving to the next year of study). Nominations of the students from the first year of study will take place in the month of July every year. The students of the final year selected to the Deanery Level Council shall also function as the Placement Representatives for the respective class/classes.

At the end of every year, the incumbent Student Council will hand over its functions to the new Student Council (for the ensuing year) on the Student Council Day.

Orientation and Training

The Deanery Level Council is given orientation and training for their functional role, in the beginning of every academic year in the month of July/August after all the representatives are inducted into the Council. The training for the University Level Student Council will be held in the month of May every year. It is mandatory for every member to attend the orientation/training.

Schedule of Meetings

The University Level Student Council shall meet at least twice in a Semester. The Vice Chancellor will convene a meeting with the council once a semester in which the Pro-Vice Chancellor, Registrar, Deans, Student Council Coordinators (Faculty members) and all the Council Members will participate without fail. The Vice Chancellor may invite any other faculty/student to the meeting as he may deem necessary. The Student Council Coordinator along with the student council members from the respective deaneries shall present the suggestions and feedback from the Deanery Level Student Council.

The Deanery Level Student Council shall meet at least once a month, and is chaired by the Dean and attended by the faculty coordinators and the student members. The minutes of the meetings including the feedback/suggestions from the Deanery level must be presented at the meeting of University Level Council by the representative student member.

Policy regarding students with special needs

In keeping with the Vision of the Institution, Christ University admits students with special needs for its various academic programmes and strives to provide and promote meaningful access to educational opportunities. The University promotes the maintenance of a campus environment that is conducive to students with special needs.

The University gives need-based fee concessions to students with special needs. The care of the students with special needs is the responsibility of all the faculty members, students and other staff. However, the counsellors in coordination with the Centre for Social Action (CSA) will provide necessary support to these students.

The University follows alternative pattern of evaluation for students with spastic/speech disorders/disabilities. A note on this may be found in the section on examinations of the Handbook.

Christ University to be a Ragging-Free Institution

Ragging in all its forms shall be is totally banned in this institution that involves its departments, constituent units, all its premises (academic, residential, sports, kiosks, cafeteria and the like) whether located within the campus or outside and in all means of transportation of students whether public or private. The institution shall take strict action including but not limited to criminal proceedings and/or cancellation of admission against those found guilty of ragging or abetting ragging and the burden of proof shall lie on the perpetrator of alleged ragging and not on the victim. An offence of ragging may be charged either on a written complaint by the affected or on independent findings of the Anti-ragging Squad. The University is bound by the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

For the Purpose of this Regulation, we understand ragging as 'Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student'.

Punishment for Ragging

Depending on the nature and gravity of the offence as established by the Anti-ragging Committee of the University, those found guilty of ragging shall be liable for any one or more of the following punishment. The decision of the Anti-ragging Committee shall be final and binding.

1. Cancellation of admission
2. Suspension from attending classes
3. Withholding/withdrawing of scholarship/fee concession and other benefits

4. Being debarred from sitting in any test/examination or other revaluation process
5. Withholding results
6. Being debarred from representing the University in any fest, sports or other such events
7. Suspension/expulsion from the hostel
8. Rustication from the University for a period up to four semesters
9. Expulsion from the University and consequent debarring from admission to any other institution
10. Fine of ₹ 25,000/-
11. In the case of offences of very serious/grievous nature, referring the case to the police, in addition to any other punishment
12. Collective punishment where the offence is committed collectively by a group or by a class making it difficult or not possible to identify specific persons

Lodging of Complaint by the Affected

Every bonafide student of Christ University shall have a safe environment of study without any fear of ragging and the University assures prompt action against any such wrong doings. It shall be the duty of every student to report any act in abetment of ragging, however serious it might be to assist the authorities to maintain a ragging free campus environment. Willful non-reporting of ragging incidents is also punishable. Any student affected by or subjected to ragging must lodge a written complaint in person to the Director of Student-Affairs within three working days of the incident duly citing the date, time and place of the incident, name and details of the student/s involved and the nature/act of ragging. Where the affected student is not able to present the complaint in person for any reason, it may be lodged by the parent. In addition, the student must, as soon as possible after the incident, bring the same to the notice of the Head of the Department who shall get the same recorded in a Register maintained for the purpose. The Director of Student-Affairs shall refer the matter to the Anti-ragging Squad for investigation and take appropriate action.

Anti-Ragging Student Mentoring Group

Every class shall have an Anti-ragging Student Mentoring Group consisting of 10 students including the class representatives who under the supervision of the class teacher shall have anti-ragging mentoring activities at least once in a month. These activities may be in the form of discussions, debates or case

studies to enable proper sensitisation of the evil. The Mentoring Group must also monitor the activities of their class students against ragging tendencies and report the same to the class teacher.

Administrative Authorities

i. Anti-ragging Committee

- a. The Anti-ragging Committee shall be headed by the Vice Chancellor and shall include the Registrar, the Director of Student-Affairs, the Counselling Coordinator, the Deans, two students (one junior and one senior) and two parents.
- b. The Anti-ragging Committee shall consider the recommendations of the Anti-ragging Squad and take appropriate decisions including spelling out suitable punishments to those found guilty. The decision of the Anti-ragging Committee shall be final and binding.
- c. The Vice Chancellor of the University shall be the Appellate Authority for any decision of the Committee and shall have the right to initiate suo moto action against any one allegedly involved in ragging and/or its abetment.

ii. Anti-ragging Squad

- a. The Anti-ragging Squad shall be headed by the Director of Student-Affairs and shall include three senior faculty members of each Deanery, three senior administrative staff, wardens of all hostels, three senior security persons and six members of the Student Council nominated by the SWO.
- b. The Squad will have vigil, oversight and patrolling functions. It shall be active at all times and shall be empowered to inspect places of potential ragging and to make surprise raids on hostels and other locations.

iii. Monitoring by Head of the Department

The Head/Coordinator of every academic department shall maintain a register in the prescribed format to record complaints of ragging received. The contents of the register must be brought to the attention of the faculty members of the department in the weekly meetings. The extract of the register must be sent to the Dean and also to the Director of Student-Affairs every Friday of the week during the first semester of every academic year of two semesters, and on the last Friday of every month during the subsequent semester.

Fee Concession: For Continuing Students of Undergraduate and Postgraduate

Christ University supports deserving students from economically backward families by extending fee concession for their studies. The fee concession is granted on the basis of request from the student and parent/guardian. The amount of concession allowed will depend on the social-economic background of the student, attendance and academic performance in previous semester(s). The following rules and procedure will apply in this regard.

1. Fee concession is generally not available to self-financing programmes BEd, BHM, BTech, BBA, BCA, BCom (Professional), MBA, MCom, MSc, MCA, Law, MTech, MA (Media and Communication Studies), MA (International Studies). However, it may be considered in exceptional cases.
2. Students who desire to avail fee concession must apply in the prescribed form. The application form will be available in the student login at specified period. Filled forms should be submitted to the HOD/Coordinator of the department concerned. In the case of BSc/BA students of triple majors, the respective HOD/Coordinator is in-charge.
3. All aspects of the application form must be correctly and properly filled. All the documents including the copies of the marks card of the previous semester(s)/attendance should be attached. Incomplete or incorrect forms will be rejected.
4. Students are expected to show integrity and sincerity in reporting data furnished in the application form.
5. Once the last date for submission of the application by the students to the class teacher/HOD is announced, no application form will be received after the prescribed date/time.
6. Mere submission of the application does not mean that the fee concession will be granted. Students must, therefore, be ready to make fee payment in full within the due date specified.

7. The Committee of Deans and the Chief Finance Officer shall meet to decide on the application. If needed the students may be required to be present before the Committee and hence the students who apply must be necessarily available in the University during the said days.
8. Centre for Educational Sustainability and Development (CESD) which is located in I Floor, Innovation Centre, Block IV will inform the eligible students who have been granted the fee concession on dates fixed along with further details.
9. On the basis of the decision taken on Fee Concession, a 'Fee Concession Voucher' will be issued to the student through Centre for Educational Sustainability and Development.
10. The student must present the 'Fee Concession Voucher' to Office of Accounts, Central Block and obtain the revised demand slip for balance payable amount. Failure to pay fee on or before the due date, the 'Fee Concession Voucher' will not be valid.

SCHOLARSHIPS

Christ University offers scholarships to encourage outstanding performers in academics and extra/co-curricular activities. Only final year students are eligible to apply.

- **Merit Scholarship:** A student in the final year/semester UG/PG with a brilliant academic record (having secured first class in all the previous semesters and 70% aggregate, with a minimum of 85% attendance) is eligible to apply. The scholarship per student can vary between ₹ 2,000 to ₹ 10,000 for the eligible students in each class.
- **Scholarships for students who excel in sports, co-curricular and extra-curricular activities:** A student in the final year/semester UG/PG with a good academic record (without any arrears) and satisfy the attendance requirements (85%) and who is actively associated with the literary/cultural/association or sports activities of the University or represented the University outside and has sufficient proof to support his/her application is eligible to apply. Only prize-winning certificates are to be enclosed. The scholarship per student can vary between ₹ 2,000 to ₹ 10,000 for participation in either national level, state level or regional level (inter-collegiate or inter-university) activities.

Eligible students must submit the filled-in application form. The application form will be available in the student login at specified period to respective directors/coordinators on or before the date specified.

Centre for Educational Sustainability and Development (CESD) will inform the eligible students who have been granted the scholarship on a specified date along with further details.

Alumni Association

Christ University has a dynamic alumni association that represents the voice of all Christite graduates working in partnership with the University to realise our Mission. Its global commitment is to enhance the growth of the University by providing a wide range of resources and opportunities. The Association provides opportunities for alumni to meet each other and participate in social activities and business undertaking. It also focuses on academics by conducting intellectually stimulating talks and lectures from distinguished speakers. It lends a helping hand through placement services and enables the students embark on an appropriate career.

Every year the association organises a series of events. To mention a few - the family get-together of the alumni on 26 January, the annual Fun-Fiesta event in July, Annual general body meet - on the third Sunday of October, where elections are held for the office bearers, Annual free medial camp for students and staff in the month of December. Besides this, the association organises monthly meetings and social welfare activities. It has instituted scholarships for deserving students from all sections of the society. The association holds regular functions to honour senior/retired staff/faculty/officials on the recommendation of the management. Our aim is to create a strong, worldwide fully interactive community for our alumni.

About the Chapters: The Alumni Association is supported by 24 chapters across various department. The chapter is led by chapter president with members and faculty coordinator. Major activities include:

- Arranging guest lectures, seminars, career-oriented programmes
- Popularising the academic programmes disciplines among the students
- Placement/Internship support
- Extending support for organising intra and intercollegiate festivals in the campus through sponsorship, eminent speakers, judging
- Support child sponsorship programme, scholarship, community-based programmes

Centre for Advanced Research and Training (CART)

Centre for Advanced Research and Training, located on I Floor, Innovation Centre Block IV is one of the active wings of the Innovation Centre. The Centre is conceived to be an active network of experts cutting across different disciplines engaging in pure and applied research. This is a platform where they can come together to offer effective mentoring to researchers, help them evolve academically by answering substantive questions and acquire cutting edge research methods. This will further enhance academic development through knowledge creation, meet industry requirements by offering consultancy services and promote societal development through knowledge dissemination. It also provides opportunity for innovative and emerging research ideas of students and faculties and call them as 'Research Inno-aces'. Inno-aces are offered assistance to incubate and contribute for the field of research.

Centre for Concept Design

The Centre for Concept Design (CCD) validates all content that goes from the University to the public. This could be in the form of notices, brochures, newsletters, certificates, magazines, print and electronic advertisements. The Centre supports the various departments of the University in making high definition innovative audio and video learning resources through the Green View Studio located on X Floor, Central Block. The Centre is involved in developing the Open Elective Courses offered by the various departments of the University as e-learning sessions. CCD is the official producer of the University Magazine and promotional campaigns of the University and its various Offices and Centres.

Throughout the academic year, teachers are trained and supported by the Green View Studio of CCD in Pre-production, production and post-production of their digital sessions.

Centre for Counselling and Health Services

The Centre, with fulltime professional counsellors and a medical team, works towards nurturing the holistic development of all Christites. The Counselling Centre facilitates the development of remedial systems for students whose declining motivational factors may have kept them away from achieving their full potential.

The counsellors are always available to students who are free to approach them at any time, be it for academic or personal counselling. The Centre also

concentrates on students who do not perform well in their exams and are irregular to class. The Centre is open from 9.00 am to 4.00 pm on weekdays and 9.00 am to 12.30 pm on Saturdays. The objective of the Centre is to provide counselling and basic health services in an accessible and student focused environment, keeping in mind the unique needs of the student community.

Role of the Centre

Guidance and Counselling in Christ University is a professional activity based on certain well-accepted principles. The Centre aims to help students make proper adjustments for improved academic pursuit and quality of life. The counsellors motivate and support the students to regularly attend class and systematically prepare for exams. The services offered are voluntary for students.

Activities

1. **Admission Counselling:** This is an interactive process through which new students and their parents or guardians are oriented to the campus culture and academic practices followed by the University.
2. **Personal Counselling:** Counselling is offered in an unconditional, non-judgmental and confidential manner to students who walk in to seek help with personal or academic difficulties. Guidance is also provided to improve academic performance by reviewing study techniques and time management practices. The Centre also serves as a channel for student grievances. Parents are free to contact the counsellors with regard to any concerns they may have about their wards.
3. **Psycho-Educative Sessions:** The Centre organises psycho-educative sessions for all the first year undergraduate students in order to empower young adults with accurate information on various topics of concern, such as, addictions, managing relationships, reproductive health and personal safety.
4. **Peer Education System:** Through the Peer Education System, the Centre trains student volunteers from second year undergraduate programmes to assist young people who need guidance in reproductive health, managing relationships, dealing with addictions and so forth. Peer educators also conduct sessions in their own classes on these relevant topics. In recognition of their work, peer educators are awarded two credits and a letter of appreciation.

Health Services

A medical practitioner is available at the Health Centre Room No 119, I Floor, Central Block, for consultation throughout the week. A fulltime nurse is also available at the Health Clinic-II Block, II Floor as a part of the Health Services team. The Health Services team also organises various Health Awareness Programmes periodically, on current relevant health issues.

Parent Committee

Christ University, acknowledging the role of parents in the education of their children, values the suggestions and concerns of the parent body. The Centre, on its part, is instrumental in conducting formal meetings between the senior management and a comprehensive representation of parents. The first meeting is held in the month of September to discuss academic concerns while a second meeting is held in the month of March to discuss academic and general matters.

Centre for Educational Sustainability and Development (CESD)

The Centre associates with academicians, research scholars, alumni, voluntary organisations, corporate and government departments interested in developing sustainable models of education. The Centre will be an intermediary or point of reference for various stakeholders of the University. The three fold objectives of the centre are:

- Mobilising the investments for research and publication, faculty development and student scholarship
- Promotion of various departments and centres of the University as a unified body of knowledge
- Identification and execution of consulting projects involving faculty, students and alumni

These objectives are concerned with respect to education, health care, community development, employee engagement and livelihood. The centre would be channelising the educational scholarships for the students from the priority class within the University. Research projects based on the industry requirements and workshops in association with professional bodies are visualised by the Centre.

Centre for Academic and Professional Support (CAPS)

The Centre for Academic and Professional Support (CAPS) is an initiative that attempts to bridge the gap between classroom-based theoretical learning

and career-based practical knowledge. The Centre focuses to provide resources and a channel of communication necessary for overall academic and professional development, across all disciplines. The audiences of the Centre consist of students, faculty, research scholars and the society at large.

CAPS has segmented its outreach into five major wings through which we hope to facilitate learning and professional development. They are -

1. COWL (Christ Online Writing Lab) - A virtual space and platform that provides abundance of resources and opportunities for academic and professional interaction.
2. CLASS (CAPS Learning and Sharing Sessions) - A peer to peer channel of learning which offers classroom based training on academic and professional topics.
3. CHAL (CAPS Hut for Augmented Learning) - Conducting numerous mix group events and workshops across three campuses optimising learning.
4. CEWS (CAPS English and Writing Support) - A drop in wing that provides in depth orientation and review by trained peers on topics related to research, essays, statement of purpose, career readiness and English language proficiency.
5. CAW (CAPS Assessment Wing) - Helping the audiences to identify their strengths and weaknesses for their academic and professional journey through psychometric testing.

CAPS offers numerous options for learning by providing volunteering and internship options to students and other audiences within the University as well as outside. CAPS functions with a motto to optimize learning and harnessing expertise. Thus the centre channelizes existing resources (i.e., spirit of the promising student community and the experience and competence of the teaching fraternity) within the University for Sustainable Development.

Centre for Placements and Career Guidance

The Centre for Placement and Career Guidance facilitates students to explore the world of employment. The Centre takes initiatives to explore new career avenues for undergraduates and postgraduates through visits to new companies and unexplored sectors. It focuses on the professional development of students and trains them to get an entry into a career of their choice. It also helps students in career planning through career counselling where they get an insight about themselves in terms of their interests, aptitudes and abilities.

Campus recruitments are organised between September and March. The recruitment process usually starts with a pre-placement talk in which the organisation gives the students, information on the job profile and so forth. It is usually followed by the actual selection process, i.e. written test/group discussion/personal interviews. Student placement representatives from each class are also present to provide assistance throughout the recruitment process.

The University has state-of-the-art facilities that make campus recruitment a pleasant experience.

History: Started in the year 1997, specialised placement centres have developed over time to make the recruitment process more effective and efficient. During the past 15 years, students have been placed in various reputed organisations.

Objective: The objective of the Placement Centre is to assist students in their job seeking process and employers in their selection processes.

Organisational Structure

1. The Centre is headed by the Director, Student Services.
2. The Placement Coordinators of specialised placement centres report to the Director-Student Services.
3. Student Placement Representatives are appointed by the respective HoDs/ Academic Coordinators from every class. The Student Placement representatives act as mediators who exchange information between the Centre and the students with regard to placement-related activities.
4. The Placement Coordinators act as the points of contact between the Organisations and the University for placement-related activities.

Functions of Placement Centre

1. Create awareness about career opportunities and career guidance
2. Invite firms/organisations for campus recruitment.
3. Coordinate training sessions to help students prepare for interviews
4. Coordinate with various departments of the University with regard to placement activities
5. Delegate work to placement representatives from each class
6. Contact for the students to seek necessary advice or assistance from the placement coordinator
7. Acts as an information centre for job openings in various organisations

Placement Process

1. Student registration
2. Meetings with student Placement representatives to plan for campus drives and understand student needs and expectations
3. Invitation to organisations to conduct campus placements
4. Update organisations on profiles of students including academic performance, skill sets and so forth.
5. Provide information to students on the profiles of visiting organisations, job profiles, location, eligibility criteria, compensation offered and so forth
6. Arrangements for smooth facilitation of campus recruitment drives
7. Pre-placement presentation/talk to students by organisations
8. Recruitment process consisting of written test, group discussions and interviews
9. Announcement of selected list/issue of offer letters
10. Follow up on the date of joining

Training and Development

Trainings for the final year students of various programmes are conducted in the areas of soft skills, personality development and logical reasoning. Some of the reputed MNCs are actively involved in training and related activities apart from recruiting the final year students. Many of the students have benefitted from such programmes especially on interview skills, effective communication skills, corporate etiquette, creating personal impact, working effectively in teams and presentation skills.

General Instructions for Campus Placements

1. Students studying in final year undergraduate and postgraduate courses wishing to be considered for programmes of the placement services should register online in the prescribed format.
2. Registered students who are permitted by the respective Deans or HODs in terms of attendance or discipline only would be allowed for the placement process.
3. Students should carry at least two copies of their CVs and Marks Cards in a folder along with three passport size photographs and ID cards for the process.
4. Students should be in time for the placement process and latecomers are not entertained.

5. Dress code for the process is formal.
6. Leaving in between the process is not encouraged except that a student has the option not to take part in the process after the initial presentation is made by the company/organisation.
7. Once a student is selected by an organisation, as a rule he/she will not be allowed for further attempts in other organisations. Students are expected not to violate the same.
8. Registered students are expected to stay in touch with their respective class Student Placement representative on a regular basis. The Student Placement representative will in turn report to the Placement Officer or Faculty Placement Coordinator.
9. Registered students are also expected to refer to the Placement Office notice boards. Students may also refer to their login page, University website, Placements and Career Guidance section.
10. Registered students called for campus selection process should make a serious attempt to secure the job offers and should not take the selection process casually. Rejection of pre-placement offer letters by the student is not encouraged.

Centre for Publications

The Centre for Publications publishes books, journals and conference proceedings that are specialised in academic subjects to communicate the development in respective fields through latest hypotheses and research results to the academic community. One of the key functions of the Centre is to develop a system that facilitates the sharing of knowledge and expand research networks.

The Centre is dedicated to the global dissemination of information that enables academicians to acquire, enlarge, promote, and dispense knowledge by scholarly and professional resources throughout the world. The six international journals published by the Centre under various disciplines maintain high standards of quality and content with Editorial Boards comprised of scholars from across the globe.

The Centre also publishes various documents pertaining to the functioning of the University like the university annual report, annual report of publication, research and academic outreach of faculty, student and staff handbooks, academic planner, lab manuals, workbooks and orientation handbooks for the students. The research work done by the faculty members through Centre for Research Projects like working papers, monographs and major research projects have also been published by the Centre of Publications in

the form of 98 books (with ISBN). Kannada Sangha, another wing of the University publications, has published 243 books in Kannada.

Centre for Digital Innovation (CDI)

Centre for Digital Innovation (CDI), a constituent of Innovation Centre, envisages promoting innovation in the field of Information Technology. CDI is committed to deliver technology solutions with the essence of uniqueness and innovational quality for social good. It partners with industry and academia to achieve its goals and uses its state of art facility to involve teachers and students in its activities. It promotes entrepreneurship and ideation through its champion programme named “Inno-ACEs”. This programme is designed to help in analysing problems, creating Ideas and engineering solutions. The promising solutions would be selected for incubation. It is open to all students and staff of Christ University irrespective of their area of ideas.

Centre for Social Action (CSA)

Centre for Social Action (CSA) is a student movement for a humane and just society with children and women as its focus. It was initiated by a group of students and backed by the faculty and management of Christ University in 1999. It was set up to implement the Core Values, Vision and Mission of Christ University which lay great emphasis on social responsibility. The Vision of the Centre is that in the future, students can contribute to social development initiatives whichever profession or vocation they are associated with.

In CSA, students are exposed and sensitised to various social issues. They are also involved in the development projects implemented by the Centre for Social Action. As a result of the sensitisation, every year about 850 children from economically backward families are sponsored exclusively by Christ University students for education and overall development.

Vision and Mission of CSA

Vision: Every student is aware, sensitive, empathetic and contributes to sustainable changes in the society

Mission: CSA is a centre for promoting volunteerism and enabling students to develop as socially responsible citizens through developmental initiatives.

The beacon that was lit in 1999 has been leading the generation of Christ University students in lighting the lives of deprived and marginalised

sections of society. Centre for Social Action (CSA) has come a long way from a humble beginning of sponsoring school-going children from the economically deprived section of Bengaluru urban slums. At present CSA has spread out to 9 development programmes across 4 urban slums and 123 villages in Karnataka, Andhra Pradesh, Maharashtra, Kerala and Chhattisgarh primarily through its Child Focused Community Development Projects (CFCD).

Programmes and Projects of CSA

1. Activity Centre: CSA student volunteers conduct sessions and take tutoring classes for the sponsored children in slum areas. Classes are conducted on developing life and soft skills to foster children's academic progress. Major events like Talents Day, Sports Day and thanks giving programme by name 'Gracias' are organised by volunteers for our sponsored children.
2. Drishti-'The Vision': The team reaches out to the public masses and performs street plays on social issues at institutions, communities, public places like college campuses, shopping malls, villages, slums, NGOs and so on. Time Management, Women Empowerment, Road Safety and De-addiction are some of the themes on which street plays have been performed.
3. Media and Communication Team: The team publishes a biannual magazine, 'We Care', which contains articles, poems, cartoons, posters, essays pertaining to various social issues and developments to create awareness among the student community. They are also involved in updating CSA blog, making short documentaries, photo walks and anchor interactive group sessions related to contemporary social issues through a forum called "Chatting over Coffee" (COC).
4. Prayatna: In this programme, CSA volunteers and students of Christ University with the support of various academic and non-academic departments are involved in creating awareness among the student community about environmental and climate change issues. Paper recycling unit, organic and food composting units, bio-gas plants, and waste water treatment plants have been set up to promote zero waste and sustainable environment in the campus.
5. Rural Exposure Camps: This is conducted as an attempt to make social responsibility a culture among all students in the University by exposing them to the present social situations of the rural communities especially the conditions of women and children. Students get an opportunity to contribute service in the rural vicinities.

6. **Educate a Child:** Since 2012, more than 850 children from across 4 slums in Bangalore are being supported every year by the students of Christ University for their education. Volunteers of CSA regularly visit these sponsored children and provide them assistance for their studies in the form of tuitions. CSA also supports their nutrition, health care and promotes education, creativity and talent. Children Activity Centre has been formed in all project areas to develop and nurture soft and life skills.
7. **Field Work Placement for Social Work Students:** CSA supports Post Graduate students of Social Work for their fieldwork placement. The idea is to share the expertise of CSA with the students by involving them in the social development project areas of CSA. Students from Christ University and other colleges/universities in India and abroad are also trained at CSA.
8. **Certificate Programme:** Centre for Social Action also facilitates an open elective course titled as “Youth and Social Responsibility”. The duration of the course is one year. To enroll in the programme, an aspiring student should have completed one year of volunteer work at CSA and a mandatory certificate course in the first year. The course aims to develop students as socially responsible individuals and instill leadership qualities in them.
9. **Waste Management System:** Centre for Social Action has implemented a solid waste management programme in Christ University campus and has thereby created a livelihood option for low-income households who are involved in the process. A paper recycling unit, a food composting unit, water treatment plant, Biogas plant and a company “Parivarthana” to promote products made from recycled materials by women from low income groups. Centre for Social Action also works in the community level to implement the Solid Waste Management process in the city of Bengaluru.
10. **Service Learning:** It is an attempt by CSA in collaboration with various departments of Christ University to integrate academic learning with community service practice for students to learn and reflect. Service Learning helps students undertake developmental activities at the university and community level to enrich academic learning process. CSA coordinates Service Learning capacity building programmes for students and faculty members of the University.
11. **Women Empowerment Programme:** Women are facilitated to address social issues in their villages including education of children. Women are also facilitated to access resources for skill training and income

generation. For this, women are organised into community-based organisations.

Eligibility

All UG/PG students are eligible to enroll as volunteers in this organisation. Students who have volunteered consecutively for two semesters are awarded a Certificate of Participation and appreciation from the Centre for Social Action.

Centre for Social Research (CSR)

Centre for Social Research promotes integration of research, knowledge and action in the teaching and learning process. In keeping with this aim, the Centre goes beyond traditional academic structures to provide more space for Social research and evaluation studies.

The Centre for Social Research functions under the Department of Social Work and Sociology. Its objectives are the following:

- To conduct fundamental and policy-oriented research studies on social and cultural phenomena of contemporary relevance
- To contribute to the postgraduate programmes under Humanities and Social Sciences by involving students in research projects through assistantships and other work assignments
- To facilitate greater intellectual exchange among the social sciences faculty, development professionals and research scholars through seminars, workshops and lectures

The activities of CSR include conducting research studies, seminars/workshops and study programmes.

Centre for Research-Projects

Christ University, with a perspective to promote advanced research in various disciplines, initiated a Centre for Research-Projects in July 2010. This centre promotes, facilitates, co-ordinates, develops and serves as an information centre.

As research is the backbone of any higher educational set-up, the Centre with a mandate to recognise proven research background, attitude, interest and zeal for research has taken up sixteen major research projects, two monographs and six independent projects. The on-going projects of the Centre are contemporary, applied, and are based on topics of emerging

importance and significance in humanities, management, law, and pure sciences. The Centre encourages faculty members financially in their research initiatives.

Internal Quality Assurance Cell (IQAC)

Established in the year 2003, the primary objective of Internal Quality Assurance Cell (IQAC) is to stimulate the academic environment for the promotion of quality in teaching-learning, research, and service across the disciplines. The Cell aims to achieve it through self-evaluation, accountability, autonomy and innovations involving all the stake holders. IQAC also encourages quality-related research studies, consultancy and training programmes. IQAC undertakes the major responsibility of ensuring quality in the following areas: Curricular Aspects, Teaching, Learning and Evaluation, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Support and Progression, Governance, Leadership and Management, Innovations and Best Practices.

The IQAC of Christ University evolves mechanisms and procedures for

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- Validating the relevance and quality of academic and research programmes
- Ensuring equitable access to and affordability of academic programmes for various sections of society
- Optimisation and integration of modern methods of teaching and learning
- Establishing the credibility of evaluation procedures
- Ensuring the adequacy, maintenance and proper allocation of support structure and services
- Sharing of research findings and networking with other institutions in India and abroad

IQAC functions under the Chairmanship of the Vice Chancellor. The Cell consists of senior teachers and administrative officers, representatives from society, a student, an alumnus, representatives from the industry and representatives of the management as members. Apart from the members special invitees from various centres and departments also attend the meetings of IQAC.

Christ University extends the scope of IQAC through the following cells and centres:

1. Quality Review and Development (QRD) Cell

Quality Review and Development Cell (QRD) is concerned with maintaining quality standards. QRD is more a facilitating agency than a monitoring one in the functioning of Christ University. It conducts annual academic auditing of all the departments and offers suggestions to improve quality in all aspects of higher education. The auditing is conducted during the month of April. Curricular Aspects, Teaching-Learning, Academic Community, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Support and Progression are some of the areas covered for auditing.

2. Centre for Education Beyond Curriculum (CEDBEC)

Started in the year 1995 with the aim of streamlining all the extra and co-curricular activities, the Centre for Education Beyond Curriculum (CEDBEC) went much beyond its scope to create a platform for the educationists in the country and the world to initiate dialogues on all aspects of higher education ranging from leadership to digital learning. CEDBEC is well known in the higher education circle and has organised more than 65 programmes involving Chancellors, Vice Chancellors, Educational Philosophers, Corporate Executives, Entrepreneurs, Social Activists, Deans, Librarians, Administrators and Teachers.

3. Holistic Education and Development (HED) Cell

Holistic education is a representation of the vision of Christ University, 'Excellence and Service' in tune with its Mission statement, 'Christ University is a nurturing ground for an individual's holistic development to make effective contribution to the society in a dynamic environment' guided by the Core Values: Faith in God, Moral Uprightness, Love of Fellow Beings, Social Responsibility, Pursuit of Excellence and Graduate Attributes of the University. Holistic education covering three basic skills personal, interpersonal and societal is imparted to the students of I and II year UG programmes and to the students of I year PG programmes. Holistic education is imparted at two levels: University level and Deanery level. At the University level, 21 topics are designed and trained through a team of about 84 university level trainers and at the deanery level, 15 specific topics in the three different skills are identified by each deanery and training is imparted

through a team of about 30 trainers from each deanery at the beginning of both odd and even semesters to the teachers who in turn engage the students on a regular basis during the semester.

4. Faculty Development Programmes (FDP) Cell

The academic community of Christ University engages itself in ceaseless discourse on higher education and on the specific issues concerning to the University. Organised at two levels, the faculty members meet just before the reopening to hold discussions at the University, deanery and departmental levels through presentation of papers called Level One. Level Two is the Outbound Training programme (OBT) amid which, among different issues, the Indicative Quality Framework and Strategic Plan are discussed. Separated into clusters, the teachers move to a place outside the city to spend a minimum of 12 hours discussing every issue concerning their field of knowledge and the institution.

Christ University believes in bringing out the best in every individual through collective endeavours and IQAC strives to facilitate this to achieve the maximum benefit to the society and to the nation at large.

Office of Strategic Planning

The purpose of office of Strategic Planning is to support the University in developing, implementing, reviewing and ultimately achieving its goals. It works closely with colleagues across the University to inform and strengthen strategic decision making, providing professional expertise in planning, risk and change management.

It focuses on the following main areas:

1. Strategy and Planning
2. Data Analysis
3. Internal Academic Audit

IT Services

IT Services Department at Christ University endeavors to provide effective and prompt service so as to achieve total satisfaction to all members in the University. As a team , IT initiated the implementation of operation standards in all its tasks to upgrade the Service quality. Processes and objectives have been defined to optimize its operations. Documentation and analysis methods have been initiated by the team for continued Service improvement.

Services offered by the IT Team:

IT Infrastructure

IT Infrastructure is well designed to handle student and staff strength. Usage of IT services like Knowledge Pro(KP), Learning Management Systems (Moodle), Digital learning sessions and other IT related activities are extensive due to which infrastructure upgrade is done to handle the load efficiently. New higher end Servers are in place and Internet bandwidth has been doubled for effective usage. To support the staff and students, IT Services Support system has been implemented focusing and supporting the effective use of all the services and infrastructure.

IT Support

The Team offers Hardware/ Software/ System/Network support to all users in Christ University by carrying out various activities at the appropriate time. It has also initiated the implementation of various processes to meet the requirement of quality system support and maintenance. Network security enhancement is enforced by implementing Network access privileges only to the staff and students. Support Request handling tool has been implemented to automate the Infrastructure support requests from staff and students. This is to track and make sure that all requests are handled in time by the IT Infrastructure Support staff. A new feature has been incorporated in Knowledge Pro for staff and students to register issues related to all the Services provided by the University. This is tracked and coordinated by IT department to make sure that requests are effectively addressed within 24 hours. Escalation matrix is implemented up to the top level of the management to enhance the efficiency of the support system. A dedicated team is handling and monitoring IT Support requests.

Website Management

Christ university website has been redesigned to improve the aesthetic appeal and the interface. Website's content management is monitored by dedicated members of the team who coordinate with various departments to update latest contents like News and events, details about academic programmes, faculty members, syllabus, and evaluation systems. IT Service team also maintains dedicated pages for exam alerts and support services.

ERP – Knowledge Pro

ERP is enhanced with new features facilitating online solutions for the academic needs of the staff, students and parents. New features and tools are added in KP as per request from various departments in consultation with the management. A dedicated team is in the campus for the development and monitoring of our ERP software. KP training and implementation is handled and monitored by IT team.

Digital Training Team

Digital learning training team is a part of IT Services department with the responsibility to assist and train staff and faculty in IT related activities. The team also trains faculty members to prepare and implement Online Certification courses using Moodle – The Learning Management System. Training materials are prepared by the team for Moodle and useful Digital tools which are being distributed.

SAP01 Overview Certification

IT Department coordinates and implements the SAP01 certification programme. The Programme is open for all students and staff. A dedicated team is coordinating the programme from registration of the course till conducting online exams. A combined certificate from SAP and Christ University is issued to all the passing students.

Other services maintained and monitored by IT Team:

- Mobile applications
- Interactive Voice response System (IVRS)- For attendance, exam results and admission status
- Intranet Databank – for students to download eBook, articles and study materials.
- Online Databases - For students to access books, articles, journals and research publications.
- Repository: This Service assist students in the preparation of examination providing questions banks for the previous years
- E-journals: This service provides members of the University access to e-journals for research, self-learning and preparations for assignments and presentations.
- Library Services: Provides online library catalogue to search books, new book arrival details, Online renewal/reservations, SMS and email alerts for all transaction.

- Email services for staff and students. Personal mail IDs will be provided to staff and students. Group mail ID is available class wise to enhance effective communication.
- Departmental events and online tests for placements are supported and assisted by the IT team.

National Cadet Corps (NCC)

Christ University has NCC Army and Air Force Wings open for both for male and female students. NCC Army Wing is the No. 2 Company of 9 Karnataka Battalion NCC. The Air Force Wing is attached to 1 Kar Air Sqn NCC Bengaluru .The Company has a grand history going back to 1969, the very year when the Institution was founded.

The Christ University NCC almost every year produces high achievers who participate in the Republic Day and Thal Sainik Camps at Delhi, NCC National Games, and Youth Exchange Programmes to Russia, UK, and Vietnam. The Company also has a record of producing cadets, on a regular basis, who join the prestigious Indian Army.

The NCC trains the cadets to be physically fit, mentally strong and serve the nation in varied contexts. It also serves as a platform to stimulate the spirit of patriotism among the youth and instill a sense of respect for the Indian Defence Forces. The NCC is an excellent platform to hone one's skills in leadership and acquire opportunities to serve the nation. It offers training under the Army wing of the NCC for both girls and boys.

The NCC conducts 21 parades in an academic year. The parades are held on Saturdays between 01.30 pm and 05.30 pm. The regular parades include training in drill, map reading, weapon training, nation building, first aid, disaster management, leadership, personality development, life skills etc. It also has parades marked out for firing practice, social service and adventurous activities like trekking, rock climbing, mountaineering, etc. All cadets are expected to attend at least one camp - Combined Annual Training Camp organised by the NCC. In addition, the Company organises summer and winter adventure programmes in different parts of the country. In 2014, the Company introduced the annual "Pulse 10-km Run" for Bengalureans to compete and realise the importance of building fitness and staying healthy.

All passionately committed and able-bodied students are encouraged to join the National Cadet Corps.

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Viji B, MA, PhD	viji.b
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Rajan C	rajan.c
Rekha K	rekha.k
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Rukmini C	rukmini.c
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Joseph Vicky A V, BBA, MBA	vicky

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Joseph V T	joseph.vt
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Mallikarjuna	mallikarjuna
Matheswaran	matheswaran
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Muthu P	muthup
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Sebastian K	sebastian.k
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Thomairaj L	thomairaj.l
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Yesudasan	yesudasan

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Abel
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Adimma T
Adiyamma P
Amrita Subedi
Anitha R
Anuradha N
Arul Mary T
Arul Mary T A
Arul Selvi L
Babu S
Bhagya S
Bhagyamma Balaji
Bhuvaneshwari Sevaraj
Bindhu K P
Chandrakala C
Chinnapappa M
Deepa M
Devi P
Fathima L
Fathima P
Gayathri
Gayathri P
Geetha
Gopal K
Haradhan Barman
Jaya M
Jayalakshmi K
Jayamma D
Jayanthi S
Jayasheeli Jacob

Jesintha S
Joesphin Rani
Joseph T
Kalavathi G
Kamalamma
Kavitha
Krishnamma
Kubendhiran K
Kumaramma K
Lakshmi Devi
Lakshmi H
Lakshmi S
Lalitha T
Lalitha T
Lalitha Y
Latha N
Maadhu P
Maheshwari
MAHESHWARI V
Malar K
Mallika M
Mallika S
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Manju H
Manjula G
Manjula M
Manjunatha R
Mariamamma A
Mariya Muthu

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Monica M
Moses J A
Muddamma
Munilakshmi
Munirathna
Narayanamma
Neela M
Nirmala M
Nirmala N
Omana Jose
Palani T
Parimala
Parvathi Bohara
Parvathi C
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Pushpa M
Pushpavati S
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Raja Kumari M
Rajamma
Rajeshwari J
Rajeshwari S
Ramani M
Ramu N
Rani S

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Rekha S	Saroja N	Sundari
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Security- Main Campus

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Durga Prasad Sharma		Narayanan S	
Easudass A		Palanivelu T	
Fulmohan Singh		Paramesha	
Govind Sharma		Prosanjeet Sinha	
Irudaya Raj		Puttaraju K M	
Kanikya Raj M		Raja Naik T	
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Lakshman Gouda		Sukumaran R	
Lawrence S		Thiruvambalam S	
Loganathan R	loganathan.r	Tika Bahadur Chhetri	
Lokesha J		Umaraj Bhandari	
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Maniratna Sharma		Vijendra P R	
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Anjenamma	Honnalakshmi	Mallikarjunamma B
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Easwari	Kavitha	Padmavathi M
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Geetha B	Lakshmi D S	Puttamma
Gowramma	Lakshmi Sharma	Rathna

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Sarojamma	Shivamma	Vasantha
Saytamma	Sri Devi S	Vijay S (Vijayamma)
Shanthamma	Srikanth	Yeshodhamma E
Sharadamma	Sujatha K	

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Deepa K	Jayamma	Lalithamma
Dhanalakshmi	Karthick K	Latha

Lokesh M
Mahadevamma
Mahalakshmi
Manjula B
Muddamma N
Muniyamma

Muniyellamma
Narasamma
Nethravathi
Nirmala R
Premamma
Ravi Kumar P

Rose Mary A
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Satish Kumar M
Seeni Jesuraj A
Sushila

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Balakrishna Rana
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Debananda Mallick
Dipon Sinha
Gopal Singha
Indrajit Sinha
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Prodip Singha
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Sonjoy Sinha
Subranappa

Nodal Office

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CHRIST UNIVERSITY

ACADEMIC CALENDAR 2017-18

May 2017

- 29 Mon Inauguration and First Instruction Day,
V Semester BA/BSc- V /VII/IX Semester LLB,
(Main Auditorium; 09.30 am)
- Inauguration and First Instruction Day
V Semester BCom /BBA
III and V Semester PG Programmes
(Main Auditorium 12 noon)
- Inauguration /Re-opening of I/IV Trimester MBA
(Main Auditorium; 02.00 pm)
- 30 Tue Inauguration and First Instruction Day,
III Semester BA/BSc/BEEd,
BA LLB and BBA LLB Programmes
(Main Auditorium; 9.30 am)
- Inauguration and First Instruction Day,
III Semester BCom/BBA (Main Auditorium; 11:30 am)
- Inauguration and First Instruction Day, III Semester
BBA (Honours), BBA (F & IB) and BBA (Tourism and Travel
Management), BA and BSc (Honours)
V Semester BBA Honours/BBA Tourism and Travel
Management and III Semester MBA (Tourism and Travel
Management) (Bannerghatta Road Campus; 02.00 pm)
- 31 Wed Inauguration and First Instruction Day, III/V/VII Semester
BTech and III MTech (Kengeri Campus; 09:30 am)

June 2017

- 05 Mon Inauguration and First Instruction Day,
I Semester -BA/BSc/BCA/BA LLB/ BBA LLB/BEEd
(Main Auditorium; 09.30 am)

Inauguration and First Instruction Day I Semester –BBA (Honours),BBA (F & IB), BBA (Tourism and Travel Management), BA and BSc (Honours) and MBA (Tourism and Travel Management), MA (English with Cultural Studies) (Bannerghatta Road Campus; 12:00 noon)

- 06 Tue Inauguration and First Instruction Day, I Semester BBA/BHM/BCom (Main Auditorium; 9.30 am)
- Inauguration and First Instruction Day for all I Semester Postgraduate Programmes, (Main Auditorium; 02 pm)
- 09 Fri Orientation Programme for I Semester BTech Programmes (Block I, Kengeri Campus; 09:30am)
- 17 Sat Inauguration and First Instruction Day for I Semester MSc (Computer Science and Applications) and MBA (Executive) Programmes (10:00 am)
- 19 Mon Inauguration and First Instruction Day for MPhil Programmes, (04:00 pm)
- First Instruction Day for III, V, VII Semester BHM
- 21 Wed Commencement of Open-Elective Courses

July 2017

Inauguration of Clubs and Associations and Fun-Fiesta

- 01 Sat Commencement of classes for I BTech/MTech
- 03 Mon St Thomas Day
- 04 Tue Darpan 2017- Annual Talent Search Programme; and Intra-University Cultural Fest; Pedagogic League – Inauguration
- 08 Sat Last date for submission of CIA I Marks - UG/PG
- 11 Tue Last date for submission of CIA I Marks (MBA I & IV Trimester)
- 14 Fri Last date for submission of CIA I Marks for I Semester UG and PG
- 15 Sat Last date for producing original documents for verification to the Office of Admissions (All I year UG programmes)

- 17 Mon Commencement of Mid Trimester Examinations (CIA II) for MBA I & IV Trimesters
- 21-22 Fri-Sat Darpan (Stage Events)
- 31 Mon Commencement of CIA II (Mid Semester Examinations) of UG/PG

August 2017 Chris-Spo Fest

- 01 Tue Last date for payment of Supplementary Examination Fee (MBA I & IV Trimester)
Commencement of ISemester BTech and MTech (COMED K BATCH)
- 07 Mon Release of PhD Application Forms
- 12 Sat Last date for submission of original documents for verification to Office of Admissions –MBA Programmes
- 14 Mon Last date to apply for mid Semester repeat examinations
- 16-17 Wed-Thu Environmental Studies workshop for V Semester UG Programmes
- 18 Fri Last date for producing original documents for verification to Office of Admissions-PG Programmes
- 19 Sat Last date for submission of CIA III Marks (MBA I and IV Trimesters)
- 21 Mon Commencement of Mid Semester Repeat Examinations
- 24 Thu Release of Hall Ticket for MBA I and IV Trimester
- 26 Sat Commencement of End Trimester Examinations MBA (I & IV Trimester)
- 30 Wed Chris-Spo Fest inauguration (12:00 noon)

September 2017

- 04 Mon First Instruction Day for MBA II and V Trimesters
Last Instruction Day for Holistic Education Development (HED) courses

05	Tue	Gurubhyo Namaha – Teachers Day Celebration
08	Fri	BhashaUtsav and Ethnic Day (Kengeri Campus) BhashaUtsav and Ethnic Day (BGR Campus)
09	Sat	BhashaUtsav and Ethnic Day (Main Campus) Last date for payment of supplementary examination fees of all UG/PG Odd and Even Semester Examinations of October 2017
10	Sun	Last date for submission of CIA I marks of I Semester BTech and MTech
12	Tue	Last date for submission of CIA III Marks UG/PG
18	Mon	Commencement of Mid Semester Examinations (CIA 2) for I Semester BTech and MTech
28	Thu	Last Instruction Day for Odd Semester Courses Release of End Semester Examination Hall Tickets of UG/PG Announcement of results of MBA I & IV Trimester

October 2017

03	Tue	Commencement of End Semester Examinations
05	Thu	Release of notification for admission – MBA session 1
10	Tue	Last date for submission of CIA I (MBA II & V Trimester)
14	Sat	Commencement of Mid Trimester Examinations (CIA II) for MBA II and V Trimesters
23	Mon	Commencement of Even Semester Supplementary Examinations
30	Mon	Reopening–General Faculty Meeting (Main Campus; 09:30 am) Department Meeting; 02:00 pm
31	Tue	Holistic Education Development Training for Faculty (Main Campus; 09.30 am to 01.00 pm) Departmental Meeting; 02:00 pm

November 2017

- 02 Thur First Instruction Day for Even Semester Courses
- 07 Tue Result announcement of Odd Semester Course Examinations
- 08-09 Wed-Thu Environmental Studies Workshop for II Semester UG programmes
- 10 Fri Last date for the submission of CIA-III Marks I Semester BTech and MTech
- 13 Mon Blossoms 2017 – Inauguration
- 15 Wed Last Instruction Day I Semester BTech and MTech
- 20 Mon Commencement of End Semester Examinations I Semester BTech and MTech
- 24-25 Fri-Sat National Quiz Championship
- 30 Thu Last date of payment for supplementary examination fee for MBA I, II, V Trimesters
- Results – Even Semester supplementary exams October 2017
- School of Law Shakespearean Production:
Antony and Cleopatra

December 2017 **Magnificat, Christmas Carols**

- 01 Fri First Instruction Day for Even Semester - II Semester BTech and MTech
- School of Law Shakespearean Production: Antony and Cleopatra
- 02-03 Sat-Sun Magnificat (Main Campus; Auditorium)
- 08 Fri Last date for submission of CIA -III Marks MBA II & V Trimester
- 08 Fri Release of admission forms- all UG/PG programmes for the academic year 2018-19)
- 08 Fri Magnificat (BGR Campus; Auditorium)

8-9	Fri-Sat	University Annual Sports Day (PM Sessions)
09	Sat	Magnificat (Kengeri Campus; Open Auditorium)
10	Sun	Last date of submission CIA I Marks - UG/PG
14	Thu	Last date for fee payment for Odd Semester Special Supplementary Examinations January 2018 (only for Final Semester Students)
15	Fri	Release of hall ticket for MBA II & V Trimester
16	Sat	Commencement of End Trimester Examinations MBA for I Semester (Supplementary), II & V Trimester
23	Sat	Christmas vacation begins

January 2018

Inter Deanery Sports Competition

02	Tue	First Instruction Day for all programmes after Christmas vacation Including MBA III and VI Trimester Courses
03	Wed	Founder's Day-St Kuriakose Elias Chavara Day
04	Thu	Commencement of Odd Semester Special Supplementary Exams January 2018 (only for Final Semester Students) All UG and PG Programmes
15	Mo	Commencement of CIA II (Mid Semester Examinations) for UG/PG
21	Sun	Last date for submission of CIA 1 marks for II Semester BTech and MTech
25	Thu	Results of End Trimester Examinations MBA for I Semester (Supplementary), II & V Trimester
26	Fri	Christ University Annual Alumni Family Gathering
29	Mon	Last date for Payment of Special Supplementary Examination fees (MBA I, II, III, IV & V Trimester, only for 2016 Batch) Last date to apply for Mid Semester Repeat Examinations Last date for CIA repeat fee payment

February 2018

- 02 Fri Special Supplementary Examination (MBA I, II, III, IV & V Trimester only for 2016 Batch)
Last date for submission of CIA I Marks (MBA III & VI Trimester)
- 01-03 Thu-Sat In-Bloom and Blossoms
- 05 Mon Commencement of Mid Semester Repeat Examinations
- 07 Wed Announcement of Results – Special Supplementary for Odd Semester
- 10 Sat Commencement of Mid Trimester Examinations (CIA II) for MBA III & VI Trimester)
- 12 Mon Commencement of Mid Semester Examinations for II Semester BTech and MTech
- 17-18 Sat-Sun Theatre Studies Production: *Queen of Sheba*
- 24 Sat Choir Finale

March 2018

- 01-03 Thu-Sat Magnovite-Faculty of Engineering Tech Fest
- 01 Thu University Dance Day (Kengeri Campus)
- 03-04 Sat-Sun University Dance Day (Main Campus)
- 10 Sat Farewell Day and Student Council Day
- 10 Sat University Dance Day (BGR Campus)
- 10 Sat Last date for payment of tuition fee for 2018-19
- 11 Sun Last date for submission of CIA III Marks-UG/PG
Last date for payment for supplementary examination fee– MBA/II Trimester (Only for 2017 batch and course completed Students) and (III, VI Trimester (Only for course completed Students)
Last date for payment of supplementary examination fees of all Odd and Even Semester Examinations of March–April 2016 for all UG/PG Programmes

16	Fri	Gratitude Day
17	Sat	Last date for submission of CIA III Marks (MBA III & VI Trimester)
22	Thu	Last Instruction Day for all UG and PG Programmes Release of End Semester Examination Hall Tickets UG/PG
23	Thu	Last Instruction Day for MBA Programme
24	Fri	Release of End Semester Examination Hall Tickets MBA
26	Mon	Commencement of End Trimester Examinations MBA III and VI Trimester and II Trimester (Supplementary)
26	Mon	Commencement of End Semester Examinations (Even Semester Regular and Repeaters) UG/PG
28	Wed	Last date for submission of CIA III Marks-BTech and MTech (II Semester)

April 2018

05	Thu	Last Instruction Day for II Semester BTech and MTech Release of Hall Ticket for II Semester BTech and MTech
09	Mon	Commencement of End Semester Examination for II Semester BTech and MTech
23	Mon	Odd Semester Supplementary Examinations UG/PG
28	Sat	Results of End Trimester Examinations MBA for II Trimester (Supplementary), III and VI Trimester

May 2018

02	Wed	Results of Even Semester UG/PG Courses
7	Mon	Last date for payment for Special Supplementary Examination for only for MBA Final Trimester Courses (only for 2016 Batch) Final Semester Courses -UG/PG (only for 2015 batch UG/2016 batch PG/2014 batch BTech and 2013 Batch LLB)

- 11 Fri Special Supplementary Examinations for Final Semester Courses for all UG/PG/MBA Special Supplementary Examination (Final Semester/Trimester Courses)
- 14 Mon Reopening for Faculty for the academic year 2018-19 (Main Campus; 09.30 am to 01.00 pm)
Department meeting (02.00 pm to 04.30 pm)
- 15 Tue Faculty Development Programme (Kengeri Campus; 09.00 am to 04.30 pm)
- 16 Wed Holistic Education Training for Faculty (Main Campus; 09.30 am to 01.00 pm)
Departmental Meetings (02.00 pm to 04.30 pm)
- 17-27 Thu-Sun Research, Writing, Quality Improvement Programmes, Centre for Advanced Research Training Courses on Digital Learning, Module Preparation at Centre for Concept Design, Course Plan Approval, Time Table finalization.
- 20 Sun University Convocation
Faculty of Engineering (Venue: Kengeri Campus) (05.30 pm)
- 23 Wed University Convocation:
Deanery of Science/BEd/MA Education/Programmes Offered at DVK (04.00 pm)
- 24 Thu University Convocation
Deanery of Humanities and Social Sciences (04.00 pm)
- 25 Fri University Convocation
Deanery of Commerce and Deanery of Commerce and Management- All UG, BBA(Tourism and Travel Management) and MCom/MBA (Tourism and Travel Management)/ MBA (Financial Management)/ MBA(Leadership and Management) (04.00 pm)
- 26 Sat University Convocation
Deanery of Commerce and Management
BBA/BBA(Honours)/ All programmes offered by Department of Professional Studies except BCom[M] (04.00 pm)

- 27 Sun University Convocation
Institute of Management/School of Law/ All PhD
Programmes (04.00 pm)
- 28 Mon Inauguration and First Instruction Day, V Semester
BA/BSc/ V /VII/IX Semester LLB
(Main Auditorium; 09.30 am)
- Inauguration and First Instruction Day V Semester BCom/
BBA /V and VII Semester BHM/ III and V Semester PG
Programmes (Main Auditorium 12Noon)
- Inauguration /Re-opening of I/IV Trimester MBA
(Main Auditorium; 02.30 pm)
- 29 Tue Inauguration and First Instruction Day, III Semester BA/
BSc/ BEd, BA LLB and BBA LLB Programmes
(Main Auditorium; 9.30 am)
- Inauguration and First Instruction Day, III Semester
BBA (Honours), BBA (F & IB) and BBA (Tourism and Travel
Management), BA and BSc (Honours) V Semester BBA
Honours/BBA (Tourism and Travel Management) and
III Semester MBA (Tourism andTravel Management)/
MA (English with Cultural Studies)
(Bannerghatta Road Campus, 12.00 noon)
- Inauguration and First Instruction Day III Semester
BCom/BBA/BHM(Main Auditorium; 03:00pm)
- 30 Wed Inauguration and First Instruction Day, III/V/VII Semester
BTech and III MTech (Kengeri Campus; 09:30 am)
- Dates/Events may change due to change in University Schedule or
Government Holidays*

[illegible]

UNIVERSITY ANTHEM

March on Christites, march on
With heads held high and hearts so strong.
March on Christites, march on
With a steady tread and a cheerful song,
March on, Christites march on.

With Excellence our goal
We walk the wheel of time,
Striving for the greatest,
In body heart and mind.
The flame we hold aloft,
A beacon shining bright,
Leading by example,
Where darkness we bring light.

Service is our Motto
As we strive to change the world,
We seek the book of knowledge,
As life begins to unfurl.
As we go through life,
The star of Heaven our guide,
And though we change with time,
The Christite spirit survives.



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